

**Summary of Accreditation Body Committee Meeting
December 18, 2007**

1. Roll Call and Introductions

Committee chair Jeff Flowers called the meeting to order at 12:00 PM on December 18, 2007. Members present included: Lynn Bradley, Linda Geddes, Dan Dickinson, Steve Stubbs and Steve Arms.

2. Minutes

Minutes were deferred.

3. Reports

NELAP Board reports that upon informal review it prefers to have only governmental members on the Review Panel, and is not in favor of use of the Nominating Committee for the appointment of the Review Panel.

4. Discussion

The AB committee then discussed the following:

Discussion continued to work on the dispute sop language. A question was raised : if the evaluation teams recommendation was not approved by the NELAP Board , then what?

Discussion continued on what would the upcoming meeting in Newport Beach report on.

It was resolve to:

Report on progress made by the ABC during the last 6 months

Open the floor for comments by TNI meeting attendees

Discuss policies on producing future guidance documents and policies

5. Next Steps

Chair to produce a PowerPoint for presentation at the upcoming meeting