

Summary of Advocacy Committee Meeting  
February 4, 2010

1. Call to order

Judy Duncan called the meeting to order at 12 Noon CST. Attendance is recorded in Attachment 1.

2. Approval of minutes

Minutes from the 01-07-10 meeting were reviewed and approved for posting.

3. Resignation/new member needed

Judy Duncan informed the committee that Carl Craig had resigned and that a nomination was needed for a new member. Carl is a PT provider and it would be good if we could find another member representing that stakeholder group, however, balance is not required for this committee. Judy requested this item be on the next meeting agenda.

4. Newsletter

Judy Duncan is editor of the next newsletter. Due date for articles in March 1, with estimated publication date of April 1. The committee agreed on the following articles and assignments:

<b>TNI NEWSLETTER 2010 -1</b>				
<b>Featured Topics</b>	<b>Assigned to</b>	<b>Email</b>	<b>Due Date for Draft</b>	<b>Status</b>
Report from Chicago.	Carol Batterton	<a href="mailto:carbat@beecreek.net">carbat@beecreek.net</a>	March 1	
Summer meeting	Jerry Parr	<a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>	March 1	
Member Profile (Mike Shepherd)	Kirstin McCracken	<a href="mailto:kmccracken@stl-inc.com">kmccracken@stl-inc.com</a>	March 1	
NEFAP program status	Marlene Moore	<a href="mailto:mmoore@advancedsys.com">mmoore@advancedsys.com</a>	March 1	
Review of LOD – LOQ draft documents	Brooke Connor and Richard Burrows	<a href="mailto:bfconnor@usgs.gov">bfconnor@usgs.gov</a> <a href="mailto:Richard.Burrows@testamericainc.com">Richard.Burrows@testamericainc.com</a>	March 1	
AB survey on PT frequency	Judy Morgan	<a href="mailto:jmorgan@envsci.com">jmorgan@envsci.com</a>	March 1	
SLAG paper on CDoC	Len Schantz	<a href="mailto:len.schantz@cityofrochester.gov">len.schantz@cityofrochester.gov</a>	March 1	

Website	Jerry Parr	<a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>	March 1	
Re-alignment of TNI	Jerry, Judy D. and Steve Arms	<a href="mailto:steve_arms@doh.state.fl.us">steve_arms@doh.state.fl.us</a> <a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>	March 1	
Article from EPA	Jerry Parr	<a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>	March 1	
Training workshops	Jerry Parr	<a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>	March 1	
<b>Sidebar Topics</b>	<b>Assigned to</b>	<b>Email</b>	<b>Due Date for Draft</b>	<b>Status</b>
Future meetings	Jerry Parr	<a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>	March 1	

Judy will notify authors of assignments and due date.

#### 4. Re-cap of Chicago Meeting

- EPA-TNI relations: EPA provided a response to TNI's letter requesting an MOU. The essence of the letter was that TNI had a number of issues to deal with before EPA would be comfortable entering into an MOU. The TNI Board will try to have a response to the issues identified in the letter by May to be presented to the EPA RS&T Directors who originated most of the concerns. The greatest concern expressed in the letter revolved around the relationship between the TNI Board and the NELAP Board. Ongoing discussion about re-alignment of TNI will hopefully address this issue.
- Outreach to non-NELAP states: TNI has one new accreditation body and two more potential ABs. The workshops coming up on the new standards will provide a good opportunity to reach out to the non-NELAP States. Jerry Parr indicated that one representative from each state in the region where the workshops will be held could be allowed to come for no fee. This would be a good opportunity to talk to them about TNI and becoming an AB. TNI could also do webinars at a later time for states that cannot attend.  
It was also suggested that we contact state regulator associations for air, waste and water and ask for the opportunity to do presentations at their annual meetings. It was suggested that committee members try to contact non-NELAP states to see what issues might be preventing them from participating. Some states may be dealing with old issues that have been resolved. Judy Morgan and Susan Wyatt offered to draft a brochure for states which would be aimed at dispelling old issues. This will be on the agenda for discussion at the next meeting.
- Follow up surveys for assessments: The committee received suggestions at the Chicago meeting about sending follow up surveys to labs as a way of getting feedback on assessor consistency. The survey would go back to TNI rather than

the AB, which might encourage labs to be more candid in their response. TNI may need to develop an SOP for this and the TNI Board would need to approve. The Advocacy Committee will develop a proposal for presentation to the TNI Board. This will be on the agenda for the next meeting.

## 7. Next meeting

The next meeting will be March 4, 2010, at 12 Noon CDT. The agenda will include:

Discussion of new committee member to replace Carl Craig  
 Follow up on TNI-EPA relations issue  
 Outreach to non-NELAP States  
 Follow up surveys on assessments

### Attachment 1

#	LastName	FirstName	Stakeholder Group	Present	Term
1	Autry	Lara	Other	N	1
2	Coats	Kevin	Other	N	2
3	Conlon	Pat	Other	Y	3
4					
6	Bradley	Lynn	Other	Y	1
7	Duncan	Judy	AB	Y	1
8	Jackson	Kenneth	Other	N	2
9	Shields	Aurora	AB	Y	3
10	Wyatt	Susan	AB	N	1
11	Eaton	Andy	Lab	N	1
12	English	Zonetta	Lab	Y	2
13	Perry	Michael	Lab	N	3
14	Hogg	Paula	Lab	N	1
15	Ward	Gary	Lab	Y	2
16	Wichman	Michael	Lab	Y	3
17	Schantz	Leonard	Small Lab Advocate	Y	
18	Parr	Jerry	ED	Y	
19	Batterton	Carol	PA	Y	
			ASSOCIATE MEMBERS		
	McCracken	Kirstin	Lab	Y	
	Morgan	Judy	Lab	Y	