

Summary of Advocacy Committee Meeting
March 1, 2012

1. Call to order

Judy Duncan, Chair, was absent and Lara Autry called the meeting to order at 12 Noon CST on March 1, 2012. Attendance is recorded in Attachment 1.

2. Approval of minutes

Minutes of the February 1, 2012, meeting were reviewed and approved for posting on the TNI website.

3. Newsletter

The due date for articles for the next newsletter is March 15, with an absolute deadline of March 20. Elizabeth Turner is the editor. The committee agreed on the following articles and authors:

| TNI NEWSLETTER 2012 -1 | | | |
|--|--------------------|--|--|
| Featured Topics | Assigned to | Email | Due Date for Draft |
| Update on QS standard | Paul Junio | paulj@nslab.com | March 15 (absolute deadline March 20) |
| Update on PT standard | Mitzi Miller | mitzi.miller@moellerinc.com | |
| Sidebar on mobile app for conference: implemented at first level, plans for more | Ilona Taunton | ilona.taunton@nelac-institute.org | |
| NEMC-Environmental Measurement Symposium update | Lara Autry | autry.lara@epa.gov | |
| Board elections | Jerry Parr | jerry.parr@nelac-institute.org | |
| AB task force update | Carol B. | carbat@beecreek.net | |
| NELAP AC update | Lynn Bradley | LmbTbird@aol.com | |
| Announce AB database | Art Clark | talkingcooper@verizon.net | |
| Update from ACIL | Judy Morgan | jmorgan@envsci.com | |
| Update from SSAS | Maria Friedman | Maria.Friedman@testamericainc.com | |
| Regulatory column: MUR, pilot study LOD/LOQ, recreational waters | Jerry Parr | jerry.parr@nelac-institute.org | |

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| Sidebar on Advocacy activities: outreach to non-NELAP states- details to come , WEF articles | Judy Duncan (Carol) | judy-duncan46@hotmail.com carbat@beecreek.net | |
| Member profile: Carol Smith (reminder- Jan would like to have better quality photos) | Kirstin Daigle | Kirstin.Daigle@testamericainc.com | |
| Upcoming meetings: joint meetings with state organizations, others | Jerry Parr | jerry.parr@nelac-institute.org | |
| Examples of training opportunities | Jerry and Ilona | jerry.parr@nelac-institute.org ilona.taunton@nelac-institute.org | |
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4. Policy on use of TNI presentations

The committee reviewed the policy as Carol had sent out in the TNI policy format. It was suggested and agreed that language in 2.0 be revised to read:

“The TNI Executive Director or his representative will maintain a Powerpoint library on **the** TNI website with secure URL **or other secure location**, accessible by TNI staff, Board, Advocacy Committee, committee chairs, and other individuals designated by the Executive Director.”

Michael Wichman moved that the policy be approved as revised. Elizabeth Turner seconded. All present voted in favor. Carol will make the revisions and forward to the Policy Committee for approval. Jerry noted that the correct Policy number for this policy is 1-115.

5. Position statement: Demonstration of Method Competency

The committee reviewed the revised position statement on Demonstration of Method Competency received from the Quality Systems Committee. Since there is not a procedure in place, the committee requested that Jerry send the position statement to the Policy Committee with a request to develop a procedure to approve it. It might be possible to fold the approval process into the policy SOP. It could also come under the guidance SOP. In either case, the committee believes that the Board needs to approve position statements.

6. Method update rule

Jerry reported that EPA’s Method Update rule is not final yet. Jerry has talked with EPA staff and believes that EPA will go forward with the QC language as drafted which is disappointing.

Lara suggested that we wait until the MUR actually comes out before we develop a plan of action and response.

7. Outreach to non-NELAP states

Since time was running out, it was agreed that this item would be placed on the agenda for the next meeting for further discussion. Lynn Bradley advised that the NELAP AC would be inviting non-NELAP states to a conference call. The AC will develop their own agenda for the meeting, with the primary emphasis to get input from non-NELAP states on what they are doing in their programs and how TNI can help. Non-NELAP participants will be limited to one per state on the conference call which will be in May. Feedback from this conference call will be used to develop an agenda for the meeting with non-NELAP states at the summer meeting.

8. Next meeting

The next meeting of the Advocacy Committee will be April 5, 2012, at 12 Noon CDT.

Attachment 1

| | Name | Stakeholder Group | Present/Absent |
|-----|--------------------------|--------------------|----------------|
| | | | |
| 1. | Lara Autry | EPA (Other) | Present |
| 2. | Lynn Bradley | Other | Present |
| 3. | Judy Duncan | Other | Absent |
| 4. | Kenneth Jackson | Other | Absent |
| 5. | Martina McGarvey | AB | Absent |
| 6. | Susan Wyatt | AB | Absent |
| 7. | Zonetta English | Lab | Present |
| 8. | Paula Hogg | Lab | Present |
| 9. | Elizabeth Turner | Lab | Present |
| 10. | Gary Ward | AB | Present |
| 11. | Michael Wichman | Lab | Present |
| 12. | Janice Willey | Federal | Present |
| 13. | Keith Chapman | Small Lab Advocate | Present |
| | Associate Members | | |
| | Kirstin Daigle | Lab | Absent |
| | Judy Morgan | Lab | Absent |
| | Steve Arms | AB | Present |
| | Aurora Shields | Lab | Absent |
| | JoAnn Boyd | Lab and FAC | Absent |
| | Staff | | |
| | Jerry Parr | TNI ED | Present |
| | Carol Batterton | TNI PA | Present |