

Summary of Advocacy Committee Meeting
June 2, 2011

1. Call to order

Judy Duncan called the meeting to order at 12 Noon CDT on June 2, 2011. Attendance is recorded in Attachment 1.

2. Approval of minutes

A motion was made and seconded to approve minutes for May 5, 2011. All present voted in favor.

3. Newsletter SOP

Carol will make the changes and edits suggested to the newsletter SOP and submit it to Alfredo Sotomayor for Policy Committee review.

3. Newsletter

Lynn Bradley is editor of the next newsletter. Publication date is July 15 and articles will be due July 1. The following articles and authors were agreed upon:

TNI NEWSLETTER 2011 -2			
Featured Topics	Assigned to	Email	Due Date for Draft
Update on Seattle meeting	Jerry.	jerry.parr@nelac-institute.org	July 1
AB task force update	Carol and Judy	carbat@beecreek.net judy.duncan@deq.ok.gov	After July Board meeting
Update on NEFAP	Marlene Moore	mmoore@advancedsys.com	July 1
Status of working draft standards for QS and PT	Ken Jackson or Bob Wyeth Ken will check	ken.jackson@nelac-institute.org	July 1
Approval of Stationary Source program by EPA	Maria Friedman	Maria.Friedman@testamericainc.com	July 1
Training (upcoming webinars)	Ilona Taunton	tauntoni@msn.com	July 1
Quality Manual template	Ilona Taunton	tauntoni@msn.com	July 1

Update on National Database	Dan Hickman	danthrax33@msn.com	July 1
Status of implementation of new standards by NELAP AC	Lynn Bradley	LmbTbird@aol.com	July 1
Member profile: Kirstin McCracken	Lara Autry	autry.lara@epa.gov	July 1
SLAG Update and status of Small Lab Handbook	Keith Chapman	kchapman@cityofsalem.net	July 1
Update on EMM Committee	Richard Burrows	Richard.Burrows@testamericainc.com	July 1
Update on APHL task force	Ken Jackson	ken.jackson@nelac-institute.org	July 1

5. ASDWA meeting

Ken Jackson prepared a draft abstract to submit to ADSWA for their October meeting in Minneapolis. Ken indicated that his primary audience will be program administrators and he wants to emphasize data quality. Comments and suggestions for additions to the presentation included:

- Emphasize that TNI standard can be used for small labs, as well as larger labs.
- Include review of OIG report and statements on quality systems.
- Be prepared to address the cost issue and time spent doing documentation.
- Review the tools that TNI has developed to assist small labs and the role that SLAG plays in TNI.

6. APHL Task Force Update

Ken Jackson reported that the APHL-TNI task force had held one meeting so far. APHL gave an overview of their programs and concerns about lab accreditation. The task force will have a brainstorming session next to get ideas about developing an acceptable approach for accrediting state environmental labs to TNI standards and determining priorities.

7. Status of request to CSDB

At the last meeting, the Advocacy Committee voted to request that CSDB develop a process for early briefing to the NELAP AC and others when significant changes are being considered to the TNI standards. Ken Jackson reported that last month's meeting of the CSDB had been cancelled so this issue has not yet been discussed. He has some ideas to present to them. The CSDB wants to make sure that this process does not become a forum to argue nit-picky changes, but rather to identify show stoppers for the ABs.

8. Webinar on quality systems

Jerry Parr reported that he had not had an opportunity to talk with Nan Thomey about doing her presentation on quality systems costs as a webinar. He will follow up.

9. Other

Jerry reported that the new brochures were printed and 100 had been shipped to Ken for the APHL meeting. The Advocacy Committee can review and discuss additional needs at the Seattle meeting.

An additional webinar on the new standards will be scheduled for June.

10. Next meeting

The next meeting will be on July 7, 2011, at 12 noon CDT. Topics will include newsletter status report, the AB task force report, and the Seattle agenda.

Attachment 1

#	LastName	FirstName	Stakeholder Group	Present	Term
1	Autry	Lara	Other	Y	1
2	Coats	Kevin	Other	N	2
3	Bradley	Lynn	Other	Y	1
4	Duncan	Judy	AB	Y	1
5	Jackson	Kenneth	Other	Y	2
6	Wyatt	Susan	AB	N	1
7	English	Zonetta	Lab	N	2
8	Perry	Michael	Lab	N	3
9	Hogg	Paula	Lab	Y	1
10	Turner	Elizabeth	Lab	Y	
11	Ward	Gary	Lab	Y	2
12	Wichman	Michael	Lab	Y	3
13	Keith	Chapman	Small Lab Advocate	Y	
14	Parr	Jerry	ED	Y	
15	Batterton	Carol	PA	Y	
ASSOCIATE MEMBERS					
	McCracken	Kirstin	Lab	N	
	Morgan	Judy	Lab	Y	
	Steve	Arms	AB	Y	
	Shields	Aurora	Lab	N	