

Summary of Advocacy Committee Meeting  
September 6, 2012

1. Call to order

Steve Arms, Chair, called the meeting to order at 12 Noon CDT September 6, 2012. Attendance is recorded in Attachment 1. Sharon Mertens was also present. Steve asked Carol to check with Judy Duncan, past committee chair, to see if she wanted to remain on the committee.

2. Approval of minutes

Minutes of the July 12, 2012, and August 9, 2012, meetings were reviewed. Steve Arms noted that an “e” had been left out of Bob Uttenwieler’s name in the August minutes. Elizabeth Turner moved approved with this change. Michael Wichman seconded. All present voted in favor.

3. October newsletter

Lara Phelps will be editor for October 2012 newsletter. Target publication date is October 15. The committee agreed upon the following articles and authors:

<b>TNI NEWSLETTER 2012 -3</b>			
Featured Topics	Assigned to	Email	Due Date for Draft Articles
			October 1, 2012
Summer meeting news	Keith Chapman	<a href="mailto:keith.chapman6023@gmail.com">keith.chapman6023@gmail.com</a>	
Winter meeting info	Jerry Parr	<a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>	
Call for papers NEMC	Jerry Parr	<a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>	
ABTF II update	Carol Batterton	<a href="mailto:carbat@beecreek.net">carbat@beecreek.net</a>	
Standards development update	Ken Jackson	<a href="mailto:ken.jackson@nelac-institute.org">ken.jackson@nelac-institute.org</a>	
Formation of two new committees	Ken Jackson	<a href="mailto:ken.jackson@nelac-institute.org">ken.jackson@nelac-institute.org</a>	
Link to TNI song	Jerry Parr	<a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>	
PFK supply shortage – technical update	Shen-Yi Yang	<a href="mailto:yang.shen-yi@epa.gov">yang.shen-yi@epa.gov</a>	
VOCs- technical update	Gary Ward	<a href="mailto:gary.k.ward@state.or.us">gary.k.ward@state.or.us</a>	
Regulatory Update	Jerry Parr	<a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>	
Member feature - Catherine Katsikis	Kirstin Daigle	<a href="mailto:Kirstin.Daigle@testamericainc.com">Kirstin.Daigle@testamericainc.com</a>	

Corrective action report re: standards development	Sharon Mertens	<a href="mailto:SMertens@mmsd.com">SMertens@mmsd.com</a>	
NELAP update	Lynn Bradley	<a href="mailto:lynn.bradley@nelac-institute.org">lynn.bradley@nelac-institute.org</a>	

#### 4. MUR training

Jerry provided a draft guidance document for how to use the TNI standard to meet the 12 essential QC elements in the MUR. He suggested that this document could be used as a handout for the one hour webinar that TNI is planning. Elizabeth suggested that additional language be added to explain when the 12 elements apply (for instance, doesn't apply to micro). Jerry will do another revision with more up front explanation about appropriate options. Sharon also suggested that we add a disclaimer noting that implementation of the MUR is state by state. Also, Jerry will add a table at the end noting when it is appropriate to use the TNI standard for QC. Paula will assist.

The current plan is to charge \$25 for the webinar and the guidance will be available at no charge to those who sign up for the webinar. We may want to charge for the guidance if someone wants it, but doesn't sign up for the webinar. Jerry thinks it will take another month to get the guidance final and we probably won't be ready to advertise the training in the next newsletter.

#### 5. AWWA Lab Practices website

Elizabeth Turner had previously announced that AWWA was building a "community" website for lab practices. There is a steering committee to decide what the content will be. TNI needs to have a representative. Lynn Bradley moved that Elizabeth be TNI's representative for the steering committee to set up and maintain TNI content. Keith Chapman seconded. All present voted in favor. It was suggested that this be a standing agenda item.

#### 6. WEF Solutions article

Elizabeth has drafted the next article for WEF Lab Solutions, "The Benefits of a Quality System". She will send it out for review by next Friday and then we will submit to WEF.

#### 7. SOP: Statements of Belief (or Position Papers)

Jerry volunteered to prepare a draft of this SOP for the next Advocacy call. He suggested that we go back to the term "position paper" for this SOP.

## 8. Next meeting

The next meeting of the Advocacy Committee will be on Thursday, October 4, at 12 noon Central time.

### Attachment 1

	Name	Stakeholder Group	Present/Absent
1.	Lara Phelps	EPA (Other)	Present
2.	Steve Arms	AB	Present
3.	Lynn Bradley	Other	Present
4.	Judy Duncan	Other	Absent
5.	Kenneth Jackson	Other	Absent
6.	Martina McGarvey	AB	Present
7.	Susan Wyatt	AB	Absent
8.	Zonetta English	Lab	Absent
9.	Paula Hogg	Lab	Present
10.	Elizabeth Turner	Lab	Present
11.	Gary Ward	AB	Present
12.	Michael Wichman	Lab	Present
13.	Janice Willey	Federal	Present
14.	Keith Chapman	Small Lab Advocate	Present
	<b>Associate Members</b>		
	Kirstin Daigle	Lab	Absent
	Judy Morgan	Lab	Present
	Aurora Shields	Lab	Absent
	JoAnn Boyd	Lab and FAC	Absent
	<b>Staff</b>		
	Jerry Parr	TNI ED	Present
	Carol Batterton	TNI PA	Present