

Summary of Advocacy Committee Meeting
October 4, 2012

1. Call to order

Jerry Parr called the meeting to order at 12 Noon CDT October 4, 2012. Steve Arms, Chair, did not attend the meeting and subsequently notified TNI that he will be taking a leave of absence from TNI activities. Attendance is recorded in Attachment 1. Sharon Mertens was also present.

2. Approval of minutes

Minutes of the September 6, 2012, meeting were reviewed. Paula Hogg moved that the minutes be approved. Lynn Bradley seconded. All present voted in favor.

3. October newsletter

All assigned newsletter articles have been submitted except for the member spotlight. A last minute change caused the delay, but Kirstin will finish the article this week. Jerry asked if we needed an article on the MUR guidance document. He has not received any additional comments. Paula suggested that the article be distributed for one last review with an October 15 deadline. Jerry will prepare a sidebar article on the MUR guidance for the newsletter.

4. WEF Lab Solutions update

Elizabeth reported that she got a lot of good comments on the article she prepared for WEF Lab Solutions and she submitted her article to Cathy Chang at WEF this week. The December-January issue of WEF Lab solutions will be the last one. Cathy Chang told Elizabeth she is working with WEF to see if they will include a regular feature lab article in WEF's main publication, WE&T.

5. MUR training

Jerry expects the MUR webinar course to be ready to go in November. The guidance described above will be a handout for the course.

6. AWWA Lab Practices website

Elizabeth Turner had previously announced that AWWA was building a "community" website for lab practices and Elizabeth was designated the TNI representative to the steering committee for this website. Elizabeth reported that proposals are due from interested parties in November and AWWA is planning roll out the website in the January timeframe.

7. SOP: Position Papers

Jerry prepared a draft SOP for position statements and sent it out for comment. He received comments from Lynn. He will clean it up and re-send for one last review. It was suggested that he add an example format as an attachment. Final voting will be done by email.

8. Next meeting

The next meeting of the Advocacy Committee will be on Thursday, November 1, at 12 noon Central time. Lynn Bradley will provide staff support. An interim chair will need to be selected to serve while Steve Arms is on leave of absence.

Attachment 1

	Name	Stakeholder Group	Present/Absent
1.	Lara Phelps	EPA (Other)	Absent
2.	Steve Arms	AB	Absent
3.	Lynn Bradley	Other	Present
4.	Judy Duncan	Other	Absent
5.	Kenneth Jackson	Other	Present
6.	Martina McGarvey	AB	Present
7.	Susan Wyatt	AB	Absent
8.	Zonetta English	Lab	Present
9.	Paula Hogg	Lab	Present
10.	Elizabeth Turner	Lab	Present
11.	Gary Ward	AB	Present
12.	Michael Wichman	Lab	Present
13.	Janice Willey	Federal	Present
14.	Keith Chapman	Small Lab Advocate	Absent
	Associate Members		
	Kirstin Daigle	Lab	Absent
	Judy Morgan	Lab	Absent
	Aurora Shields	Lab	Absent
	JoAnn Boyd	Lab and FAC	Present
	Staff		
	Jerry Parr	TNI ED	Present
	Carol Batterton	TNI PA	Present