

Summary of Advocacy Committee Meeting
October 5, 2017

1. Call to order

Lara Phelps called the meeting to order at 12:00 Noon CST, October 5, 2017. Attendance is recorded in Attachment 1. Steve Arms was on vacation.

2. Approval of minutes

Minutes for August 11 and August 31 were reviewed. Robin moved approval and Zonetta seconded. All present voted in favor.

3. Updates

Newsletter: Sharon reported that she had notified all authors about articles and due dates. She had also sent a reminder. Article deadline is October 15.

California: Jerry reported that California had held four one day training workshops for labs with Marlene Moore and Mitzi Miller as instructors. Lily indicated that the workshops were well attended and informative. Jerry reported that TNI was selling a lot of standards as a result of the California training and outreach.

Handbook training RFPs: Jerry indicated that that he had received three proposals for training and writing the handbook chapters. The proposals came from Marlene Moore (all), Silky Labie (QC topics) and Matt Sica (selected topics). The review committee has opted to do pilot courses with all three proposers. Marlene will pilot the training on glassware with a phase 2 option to write the chapter. Matt has proposed to do a self-paced computer- based class on internal audits. Silky will do the laboratory quality control courses. John Labie may also do an eight hour sampling class. We will move slowly on this project to see which approach works best.

MUR Response to Comments Document: Jerry reported that he had reviewed all 1000 pages of the EPA's RTC document on the recent MUR. He has summarized the relevant comments in 11 pages. He asked for input on how to share this as a service to our members. He noted that EPA had indicated that they might do some sort of FAQ document to answer significant questions, but he had not seen it. Committee members suggested that Jerry contact EPA to see what their plans are before he shares with our membership.

4. Responses to RFPs for 2019 winter meeting

Jerry reviewed the responses he had received to the RFP for the 2019 winter meeting. Responses were received from Savannah, Indianapolis, Wichita, Columbus, Milwaukee, Aurora, and Sarasota. After discussing the pros and cons of the various proposals,

members recommended that Jerry pursue discussions with Wichita, Columbus, and Milwaukee.

5. 600 Series Method Validation Project

Carol reported that the proposal for a method validation project on the new 600 series methods had been shared with WEF. They were very interested in participating in the project. Jerry noted that data will be collected from labs following implementation of the MUR. It will likely take 6 months to scope the project. He anticipates that a template will be developed for labs to submit data. It will likely be a one to two year project. Several suggested that it would be best to use only accredited labs.

6. Other

Jerry noted that he and Kay are going to Albuquerque next week and will scope out activities for pre and post meeting. He suggests that we create a Facebook page to help attendees informally organize groups. Jerry will notify Trinity O’Neal to begin developing the page. He asked Carol to provide staff support and Lynn volunteered to serve as an administrator.

Jerry also indicated that we needed to decide on an activity for new members at the winter meeting. We had previously discussed having a luncheon. Several suggested that the reception we held in Tulsa seemed to be well received. Everyone agreed that Jerry should pursue this option.

6. Next meeting

The next teleconference meeting of the Advocacy Committee will be on Thursday, November 2, 2017, at 12 Noon Central time.

Attachment 1

| | Name | Stakeholder Group | Present/Absent |
|-----|------------------|--------------------------|-----------------------|
| 1. | Lara Phelps | EPA (Other) | Present |
| 2. | Steve Arms | Other | Absent |
| 3. | Lynn Bradley | Other | Present |
| 4. | Stephanie Drier | Lab | Absent |
| 5. | Martina McGarvey | AB | Present |
| 6. | Stacie Crandall | Lab | Absent |
| 7. | Zonetta English | Lab | Present |
| 8. | Marlene Moore | Other and NEFAP | Absent |
| 9. | Elizabeth Turner | Small Lab Advocate | Absent |
| 10. | Janice Willey | Federal | Present |
| 11. | Trinity O’Neal | Lab | Absent |
| 12. | Robin Cook | Lab | Present |
| 13. | Sharon Mertens | Lab | Present |
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| | Associate Members | | |
| | Kirstin Daigle | Lab | Absent |
| | Judy Morgan | Lab | Absent |
| | JoAnn Boyd | Lab and FAC | Absent |
| | Celeste Crowley | AB | Absent |
| | Keith Chapman | Other | Absent |
| | Teresa Coins | TNI Ambassador | Absent |
| | Andrea Teal | TNI Ambassador | Absent |
| | Devon Morgan | TNI Ambassador | Absent |
| | Bob Pullano | TNI Ambassador | Absent |
| | Lee Wolf | TNI Ambassador | Absent |
| | Paul Junio | TNI Ambassador | Present |
| | Lily Sanchez | TNI Ambassador | Present |
| | Staff | | |
| | Jerry Parr | TNI ED | Present |
| | Carol Batterton | TNI PA | Present |