

**SUMMARY OF THE
TNI CHEMISTRY EXPERT COMMITTEE MEETING**

JANUARY 15, 2016

The Committee held a conference call on Friday, January 15, 2016, at 2:00 pm EST. Chair Richard Burrows led the meeting.

1 – Roll call

Richard Burrows, Test America (Lab)	Present
Francoise Chauvin, NYC DEP (Lab)	Present
Brooke Connor (Other)	Present
Gale Warren, NYSDOH (Accreditation Body)	Absent
Colin Wright, Florida DEP (Lab)	Present
Anand Mudambi, USEPA (Other)	Absent
John Phillips, Ford Motor Co. (Other)	Present
Scott Siders, PDC Labs (Lab)	Present
Valerie Slaven, Teklab (Lab)	Present
Gary Ward, OR DPH (Accreditation Body)	Absent
Ken Jackson, Program Administrator	Present

Associate Committee Members present: Eric Davis; Tom Dziejdzic; Reed Jeffery; Chuck Lytle; Diane Shannon.

2 – Previous Minutes

It was moved by Valerie and seconded by Francoise to approve the minutes of December 18, 2015. All were in favor.

3 – Response to Comments Document

Richard had circulated a Response-to-Comments spreadsheet for the Interim Standard on detection and quantitation (V1M4, Section 1.5.2). It was moved by Colin and seconded by John to accept the document. All were in favor. Ken would publish this document together with the Final Standard, and individual commenters would be notified of the disposition of their comments.

4 – Committee Charter

The charter was edited. It was agreed that John's term would continue through the August 2016 meeting. The need for new members was discussed, and it was agreed an AB representative would be needed and it would be good to have someone from EPA to replace Anand. Richard said he would circulate the edited document.

5 - Planning for the January Tulsa Meeting

As agreed during the previous call, committee members had prepared PowerPoint presentations. They would be used to get feedback from the audience on the effectiveness of the training, and what changes should be made to finalize those presentations to get the requirements of the standard over more effectively. The committee ran through the presentations and made some minor modifications.

6 – Adjournment

The meeting was adjourned at 3:00 pm EST.