

**SUMMARY OF THE  
TNI CHEMISTRY EXPERT COMMITTEE MEETING**

**MARCH 7, 2018**

The Committee held a conference call on Wednesday, March 7, 2018, at 2:00 pm EST. Chair Valerie Slaven led the meeting.

**1 – Roll call**

Eric Davis, Austin Water Utility (Lab)	Present
Deb Gaynor, Independent Consultant (Other)	Present
Shawn Kassner, Neptune (Other)	Present
Valerie Slaven, Consulting Services (Other)	Present
Gale Warren, NYSDOH (Accreditation Body)	Present
Colin Wright, Florida DEP (Lab)	Present
Ken Jackson, Program Administrator	Absent

Associate Committee Members present: Nicole Cairns; Arthur Denny.

**2 – Approval of Previous Minutes**

It was moved by Colin and seconded by Shawn to approve the minutes of January 23, 2018. All were in favor except Deb who abstained. It was moved by Deb and seconded by Shawn to approve the minutes of February 7, 2018. All were in favor.

**3 – Committee Membership**

Val informed the committee that Scott Siders had resigned. Gale had now completed a 3-year term and said she would not seek a second term. The committee remained concerned that more representation from Accreditation Bodies (AB) was needed. It had been suggested by the Consensus Standards Development Executive Committee (CSDEC) that 3<sup>rd</sup>-party assessors might be recognized as ABs, since they would have the perspective of State assessors, who themselves qualified as ABs. However, the NELAP Accreditation Council had expressed its opposition to the idea. An application from Paula Blaze, representing the NJDEP, and therefore an AB was welcomed. After a short discussion it was moved by Shawn and seconded by Deb to appoint Paula as a Committee Member. Subsequent to the call this appointment was approved by the CSDEC Chair, Bob Wyeth.

**4 – Guidance Document on Detection and Quantitation**

Val had circulated an updated document, incorporating changes agreed on during the previous month's conference call. Gale noted in the section "Step 2: Ongoing Verification and Annual Recalculation of the LOQ and DL", it was stated after the discussion on standard sections 1.5.2.1.2 and 1.5.2.2.2 "Note: A single extract may be analyzed on one or more instruments." She suggested also adding this note after the next paragraph where standard section 1.5.2.1.2 was again cited. The Committee agreed on this change. The flow charts on pages 3 and 4 had steps to calculate the DL. Deb pointed out the equations

for this calculation were several pages later (pages 8 and 9). It was agreed, on the flow charts, to direct the reader to the later equations.

There being no further discussion, Shawn moved to approve the guidance document and forward to the LASEC for approval. Eric seconded the motion and all were in favor. Subsequent to this decision, Ken made minor typographical corrections and formatting changes and submitted both guidance documents to LASEC.

## **5 – Adjournment**

The meeting was adjourned at 2:25 pm EST.