

**SUMMARY OF THE  
TNI CHEMISTRY EXPERT COMMITTEE MEETING**

**DECEMBER 6, 2017**

The Committee held a conference call on Wednesday, December 6, 2017, at 2:00 pm EDT. Chair Valerie Slaven led the meeting.

**1 – Roll call**

Francoise Chauvin, NYC DEP (Lab)	Absent
Eric Davis, Austin Water Utility (Lab)	Absent
Deb Gaynor, Independent Consultant (Other)	Present
Shawn Kassner, Neptune (Other)	Present
Scott Siders, PDC Labs (Lab)	Absent
Valerie Slaven, Consulting Services (Other)	Present
Gale Warren, NYSDOH (Accreditation Body)	Absent
Colin Wright, Florida DEP (Lab)	Present
Ken Jackson, Program Administrator	Present

Associate Committee Members present: Nicole Cairns; Nevein Narouz; Chrystal Sheaff; Carla Thurman

**In the absence of a quorum, limited business was discussed**

**1 - Previous Minutes**

It was moved by Shawn and seconded by Deb to approve the minutes of November 1, 2017. Val said she would solicit Committee Members' votes by e-mail.

**2 – Plans for the January Albuquerque meeting**

The main business will be to present the draft guidance documents for review and comment. Deb suggested also outlining what the committee proposes to do next on the standard, and Val added that audience input should also be solicited. Shawn commented there would doubtless be issue arising in the future as the standard was being used.

Val said she would e-mail Committee members for their suggestions for other issues to be addressed at the meeting.

**3 – Update on the 2016 standard**

Ken said all 4 volumes of the standard were complete and available for use. However, final ANSI approval of V1M4 was pending, so the ANSI logo could not yet appear on Volume 1. Once the standard was complete its availability for review was sent to the ANSI publication *Standards Action* for public review through January 15. Thereafter, the final step will take place, involving informing ANSI of details of the Expert Committee Members and the voting results.

#### **4 – Adjournment**

The meeting was adjourned at 2:15 pm EDT