

**Consensus Standards Development Board Meeting
August 14, 2008
Environmental Measurement Symposium
Washington D.C.**

Members present:

Ken Jackson, Chair

Bob DiRienzo

Jeff Flowers

Kirstin McCracken

Denise Rice

Joann Boyd

Paul Junio

Jane Wilson, Program Administrator

Observers:

Maria Freidman

Ken Jackson introduced Maria Freidman as the Interim Chair for the new Stationary Source Audit Sample (SSAS) Expert Committee. The Committee is working on its charter and has started working on draft standards based on the existing TNI proficiency testing (PT) standards.

The new Committee needs to look at balance issues for the applicants received so far. In particular, the Committee needs Accrediting Body applicants (ABs). The Board may need to revisit the TNI standards procedures to have more flexibility in defining interest categories for new committees. The SSAS stakeholders involved do not fit well with the currently defined interest categories. Jane Wilson suggested it is possible to make changes to the TNI procedures to allow more flexibility in defining categories for new committees. The SSAS committee can define the appropriate interest categories in its Committee charter. Bob DiRienzo motioned to have Jane put forth a proposal to amend TNI procedures to address this issue. The motion was seconded by Jeff Flowers. All were in support. Maria will also be following up with several potential members who attended the SSAS committee sessions.

Ken reported that some confusion has arisen regarding which versions of the PT standards were approved. Ken will be looking into editing process to see if an incorrect version was used at some point. Kirsten noted that some parts of the PT standards were changed after the first Uniformity of Standards Committee review (prior to voting by the TNI membership) and the PT Committee was not consulted as to the editorial nature of the changes.

As an action from the Standards Implementation meeting, Ken suggested to the Board that the Laboratory Accreditation System Committee (LASC) should be brought into the process earlier. Maybe LASC should do an editorial review of proposed standards as well. Ken has been charged with developing an SOP on the Tentative Interim

Amendment (TIA) process. The Board agreed that the use of the TIA option needs to be limited and should not be confused with the need for an interpretation.

LASC has committed to complete review of the standards prior to the January 2009 Miami meeting so they can have recommendations ready for discussion. Carol Batterton is preparing an implementation roadmap. Other committees (Technical Assistance, the NELAP Board) are also working on preparations for implementation. Training and mentoring is needed on the new standards over the next year and will start in earnest at the Miami meeting.

The Field Sampling standards will not be reviewed by LASC at this time. They will be reviewed by A2LA. Other third parties can also use any of the standards outside of TNI.

The Board discussed how to motivate committee members that are not active. The On-Site Assessment Committee has had problems getting volunteers to assume responsibility for action items. Denise Rice noted the new assignment to compile a NELAC 2003/TNI cross walk document will be difficult to complete based on the current level of activity of her members. The Board discussed potential options, such as adding more members, and pushing the issue of rotating inactive members off the committee while maintaining balance. For PT, having a bigger committee has worked out well, with more people to carry the workload. On some committees, the participation of confrontational people has stifled some members' ability to feel like they can openly discuss issues without repercussions.

The next meeting of the Board is scheduled for September 11, 2008.