

**SUMMARY OF THE
TNI CONSENSUS STANDARDS DEVELOPMENT
EXECUTIVE COMMITTEE MEETING
NOVEMBER 14, 2014**

The Executive Committee held a conference call on Friday, November 14, 2014, at 1:00 pm EST. Vice-Chair Paul Junio led the meeting.

Agenda item 1 – Roll call

Attendance:

Jeff Flowers, Lab Accreditation Body	Absent
JoAnn Boyd, At Large Member	Present
Justin Brown, Field Activities	Absent
Richard Burrows, Environmental Measurement Methods	Present
Robin Cook, Microbiology	Absent
Jessica Evans, At Large Member	Absent
Tom Widera, Stationary Source Audit Sample	Present
Paul Junio, Quality Systems	Present
Shawn Kassner, Proficiency Testing	Present
Bob Shannon, Radiochemistry	Absent
Bob Wyeth, Chairman, At Large Member	Absent
Ken Jackson, Program Administrator	Present
Iлона Taunton, TNI Staff	Present

In the absence of a quorum, little business was conducted, but the following three issues were addressed.

1. Ken provided a draft of the Chemistry Committee’s revised Interim Standard on calibration. He drew attention to clause 1.7.2.f. iii, which was proposed to be changed from:

“if samples are analyzed using a system on which the calibration has not been verified, the results shall be qualified. Data associated with an unacceptable calibration verification may be fully useable under the following special conditions”; to

“if samples are analyzed using a system on which the calibration has not been verified, the results shall be qualified. Data associated with an unacceptable calibration verification may be reported under the following special conditions, unless prohibited by the client, a regulatory program or regulation”

This change, which had been requested by the NELAP Accreditation Council, was on a section of the standard that had not received comments from voters at the VDS stage. This would preclude a substantive change to the standard, but it would be permissible if it was an editorial

change. An editorial change can provide clarification as long as it does not change the intent of the standard. The Committee was asked to confirm this as an editorial change.

2. A proposed revision of SOP 2-101 was presented.
3. Draft minutes from the previous conference call on September 11, 2014 were presented.

Paul asked Ken to present all three items electronically to the Committee Members for e-mail vote.

The meeting was adjourned at 1:20 pm EST.

Subsequent to the meeting, voting took place with the following results.

It was moved by Paul and seconded by Justin to accept all three items. Items 1 and 2 were approved unanimously by all 11 Committee Members. Item 3 was approved with 10 positive votes and 1 abstention.