

**SUMMARY OF THE
TNI CHEMISTRY EXPERT COMMITTEE MEETING**

MAY 27, 2016

The Committee held a conference call on Friday, May 27, 2016, at 2:00 pm EST. Chair Richard Burrows led the meeting.

1 – Roll call

Richard Burrows, Test America (Lab)	Present
Francoise Chauvin, NYC DEP (Lab)	Present
Brooke Connor (Other)	Present
Eric Davis, Austin Water Utility (Lab)	Absent
Anand Mudambi, USEPA (Other)	Present
John Phillips, Ford Motor Co. (Other)	Present
Scott Siders, PDC Labs (Lab)	Absent
Valerie Slaven, Teklab (Lab)	Absent
Gary Ward, OR DPH (Accreditation Body)	Absent
Gale Warren, NYSDOH (Accreditation Body)	Present
Colin Wright, Florida DEP (Lab)	Absent
Ken Jackson, Program Administrator	Absent

Associate Committee Members present: Reed Jeffery; Diana Shannon.

2 – Previous Minutes

It was moved by Anand and seconded by John to approve the minutes of April 29, 2016. All were in favor.

3 – Guidance Materials

Since the previous meeting, Eric had updated and edited the calibration guidance document. John made several more editorial suggestions that were discussed by the committee. Richard said he would accept all Colin's edits plus those just discussed. He would also check input he had received from Jerry Parr. Then he would send it off to the LASEC as a draft document. This action was proposed by Richard and seconded by Francoise. All were in favor.

The detection/quantitation guidance was considered next. Richard said he was writing it from the perspective of a laboratory, what steps they needed to do, and then referring that back to what was in the standard. John agreed the logical approach would be to start with the LOQ. Anand agreed, and added that the MDL should then follow. Richard planned to have a draft ready for the next call.

Brooke had put together the PowerPoint presentation, and this was discussed. It was suggested the slides should be arranged in the order the items appear in the standard. Richard suggested Brooke could check if there was anything in the standard that was not included in the slides.

4 – ASTM Detection Limit Meeting

This was scheduled for August in Raleigh. Richard and Jerry had a paper scheduled on the new MDL procedure, but neither would be able to attend. Anand was very hopeful he would be able to do it, and he said he would let Richard know within the next two weeks.

5 – Next Call

This would be June 24. Brooke's updated slide presentation and Richard's detection/quantitation language would be considered.

6 – Adjournment

The meeting was adjourned at 2:45 pm EST.