

Field Activities Committee (FAC) Meeting Summary

July 29, 2013

1. Roll call:

Chair, Justin Brown called the FAC meeting to order on July 29, 2013 at 1:05 pm EST. Attendance is recorded in Attachment A – there were 8 members present. Associate members present included: Terrance Tremain, Aaron White, Rich Smith, Craig Sprinkle, Scott Haas and Mike Miller.

There were no comments received after distribution of the May 23rd meeting minutes. The meeting minutes are considered approved and will be posted on the TNI website. *(Note: There was not meeting in June 2013.)*

2. Further Discussion on Standards

The FAC has been following a DRAFT process for finalization of the standard. The updated Standards Development SOP should be going through a final vote in the Consensus Standards Development Program in San Antonio and then it will go to the Policy Committee for review and final approval by the TNI Board of Directors.

The Standard was sent to the NEFAP EC for review. They did not have any recommended changes. The next step in the process is to submit the Standard to the CSDP Executive Committee for review and comment. They will look for compliance to the standards development requirements.

The Review Council has not been developed yet. This may slightly delay the finalization of the Standard. There is no timeline listed in the SOP for the completion of the Council's review.

Justin will distribute the new SOP for standards development when it is final.

3. Mobile Laboratory Subcommittee

Mike has started to review the summary of responses sent to him by Ilona. Paul Bergeron will be helping with this review.

4. Advocacy

Mike asked if Justin has been getting any feedback on the NEFAP White Paper. Justin responded that they have not gotten any feedback. Marlene joined the Advocacy Committee to get assistance in getting the word out about NEFAP.

Mike commented that the website does not cover what each AB's scope is. Mike thinks this is part of why there aren't as many FSMOs involved. The NEFAP EC did decide that there did not need to be any language change to the standard regarding Scope.

Craig would like to know why EPA contracts have not included any kind of field sampling requirements. He would like to see this discussed in San Antonio. His company has had to back-off on accreditation until the need starts to come up in contracts. He is not seeing anything in DoD contracts either.

Justin commented that he and Marlene attended the State Assessor's meeting and talked about NEFAP. There is a policy directive on the FEM website regarding sampling. John Moorman noted that people are not going to pursue accreditation because it is a good idea – there has to be some kind of a driver.

5. San Antonio Agenda

Possible topics:

- Justin plans to review the Standard.
- Add a review and discussion time for the Mobile Lab Subcommittee.
- Tools Status
- 3 Members are rotating off – Discuss membership
- White Paper
- Advocacy
- Open Forum
- Drivers for accreditation
- Could some accredited FSMOs discuss benefits?

6. New Business

None.

7. Action Items

Action items were reviewed and recorded directly into the table. The table in Attachment C summarizes all action items.

8. Next Meeting

The next meeting will be on Thursday morning in San Antonio. A call-in can be set-up for anyone that wants to call in. There were 4 people interested. Justin and Ilona will talk to Jerry.

Action Items are included in Attachment C and Attachment D includes a listing of reminders.

The meeting was adjourned at 1:50pm EST. John motioned to adjourn. Maggie seconded it and it was unanimously approved.

**Attachment A
Participants
TNI Field Activities Committee**

Members	Affiliation	Balance	Contact Information	
Justin B. Brown (Chair) Present	EMT	FSMO	(847)324 3350	jbrown@emt.com
Dane Wren Absent	Wren Engineering, P.A.	Other	(407)833-0061	dwren47@aol.com
John Moorman Present	Water Quality Monitoring Division, South Florida Water Management District	FSMO	(561)753-2400 x4654	jmoorma@sfwmd.gov
Troy Burrows Absent	Need Contact Info	FSMO	Need Contact Info	Need Contact Info
Jan Wilson Present	CAMMIA Environmental	Other	(360)904-8416	WQL@aol.com
Jo Ann Boyd Absent	Southwest Research Institute	Accred. Lab.	(210)522-2169	joann.boyd@swri.org
Lauren Smith Present	A2LA	AB	(301)644 3216	lsmith@a2la.org
Robert P. DiRienzo Absent	AIHA (ALS)	AB	(801)266-7700	Bob.DiRienzo@ALSGlobal.com
Mike Shepherd Present	Laboratory Accreditation Bureau (Shepherd Technical Services)	AB	512-970-6789	mike@sheptechserv.com
Virginia Murray Present	NYCDEP- Distribution Water Quality Field Operations	FSMO	718-595-6315	Vmurray@dep.nyc.gov
Craig Forbes Absent	HRSD-Pretreatment & Pollution Prevention Division	FSMO	(757)460-7043	CFORBES@HRSD.COM
Maggie Cangro Present	Catalyst Air Management, Inc.	FSMO	(813)994-5880	maggie.cangro@catalystair.com
Yoon Cha Present				YoonCha@eurofinsUS.com
Ilona Taunton (Program Administrator) Recording	The NELAC Institute		(828)712-9242	Ilona.taunton@nelac-institute.org

Attachment B

NEFAP ADVOCACY SCHEDULE

Organization	Event	Type of Presentation	Event Dates	Presenter
Past Events				
Midwest Groundwater Association	2009 Annual Midwest Groundwater Conference	Poster	October 15, 2009	Justin Brown
National Groundwater Association	2010 National Groundwater Summit	Speaking	April 13, 2010	Justin Brown
US Department of Defense	2010 EDQW	Speaking	April 15, 2010	Justin Brown
AEHS Foundation, Inc	26th Annual International Conference on Soils, Sediments, Water, and Energy	Poster	October 18, 2010	Declined Invitation (nobody to present)
US Environmental Protection Agency	20 th Annual Quality Assurance Conference	Speaking	October 20, 2010	Jo Ann Boyd
Pacific Northwest Clean Water Association	2010 Annual Conference	Speaking	October 26, 2010	Keith Champman
NWEC	2010 Northwest Environmental Conference	Speaking	December 6, 2010	Scott Hoatson
Midwest Water Analysts Association	2011 Winter Expo	Speaking	January 28, 2011	Justin Brown
Battelle	Battelle for the International Conference on Remediation of Contaminated Sediments	Poster	February 7, 2011	Declined Invitation (nobody to present)
SSAAP	Stationary Source Sampling and Analysis for Air Pollutants XXXV Conference	Speaking	March 20, 2011	Scott Evans
American Water Works Association	2011 Watercon	Speaking	March 20, 2011	Justin Brown
US Department of Defense	2011 EDQW	Speaking	March 28, 2011	Justin Brown
ASQ	2011 ASQ Energy and Environment Conference	Speaking		Randy Querry
US Environmental Protection Agency	2011 Annual EPA Quality Assurance Conference	Speaking	October 18, 2011	Jo Ann Boyd
Midwest Environmental Laboratory Stakeholders	2011 MELSS Annual Meeting	Speaking	December 2, 2011	Justin Brown
	2012 Environmental Regulatory and Compliance Conference	Speaking		Calista Daigle
US Environmental Protection Agency	2012 On-site testing conference	Speaking	January 23, 2012	Lauren Smith
US Department of Defense	2012 EDQW	Speaking	March 2012	Justin Brown/ Marlene Moore

Organization	Event	Type of Presentation	Event Dates	Presenter
Stack Testing Accreditation Council	2012 Source Evaluation Society Annual Conference	Speaking	March 7, 2012	Maggie Cangro
Texas Commission for Environmental Quality	2012 TCEQ Environmental Trade Fair and Conference	Speaking	May 1, 2012	Mike Shepard
US Environmental Protection Agency	2012 Annual EPA Quality Assurance Conference	Speaking	October 15, 2012	Jo Ann Boyd
PIANC USA/ COPRI ASCE	2012 Dredging PIANC/ COPRI ASCE	Speaking	October 22, 2012	Declined Invitation (nobody to present)
Environmental Protection Agency / Dept. of Homeland Security	2013 On-site Analysis Conference	Speaking	January 23, 2013	Lauren Smith
Louisiana Water Environment Association	21st Annual Technical Exhibition and Conference Louisiana Water Environment Association Conference	Speaking	April 18, 2013	Tracy Szerszen
Oregon Environmental Laboratory Association	OELA/ORELAP Annual Environmental Lab Workshop	Speaking	May 16, 2013	Kim Watson
Florida Society of Environmental Analysts	2013 FSEA Annual Spring Meeting and Technical Session	Speaking/ Technical Seminar	May 22, 2013	John Moorman
State Assessor Forum	Conference Call	Speaking / Q&A	July 22, 2013	Justin Brown Marlene Moore
Upcoming Events				
US Environmental Protection Agency	2013 Annual EPA Quality Assurance Conference	Speaking	October 14, 2013	Jo Ann Boyd

Attachment C

Action Items – FAC

	Action Item	Who	Expected Completion	Actual Completion
47	Update Presentation Summary and distribute before meetings. (Prepare table of speaking engagements. This will be added to minutes and website. Follow-up with Scott Hoatson, Jan and other committee members to find out about other speaking engagements to add to the summary table being prepared.)	JoAnn Justin	Each Meeting	Ongoing 1-15-13: Ilona meeting with William to set this up to add to website. 4/20/13: Ilona requested status update from William.
61	Update presentation and distribute for review. (General presentation people can use when attending conferences.)	Justin JoAnn	March 5, 2012 Needs to be updated by 3/31/13.	Presentation was done, but not reviewed yet. Probably needs more updating at this point. 2/20: Update from John. He is adding some info from the white paper and will then get back to Justin and Marlene. Justin will have it back from John first week of March. Need to work on speaker notes. 5/23/13: John sending FL presentation. 7/29/13: Presentation

	Action Item	Who	Expected Completion	Actual Completion
				not received.
93				

Attachment D

Backburner / Reminders – FAC

	Item	Meeting Reference	Comments
2	Update charter in October 2013	2/2/11	
3			
4			