

# TNI Information Technology Committee Meeting Summary

## September 21, 2017

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### 1. Roll Call

Participants	Present
Daystrom, William	X
Evans, Nick	X
Friedman, Maria	X
Hickman, Dan	X
Kuhn, John (Chair)	---
Parr, Jerry	X
Shepherd, Mei Beth	X
Starr, Rip	X
Ward, Keith (Vice Chair)	---
Wlodarski, Jan	X

### 2. Approval of July 2017 Minutes

**Motion:** Maria Friedman  
**Second:** Rip Starr  
**Approved:** Unanimous

### 3. Review Tracking Spreadsheet

Tracking spreadsheet was reviewed and updated.

### 4. Website Update

Preliminary pages for the Albuquerque conference are up and can be viewed on the website.

There is a vote going on for VBS until mid-October. This is the first time William has sent an email to members via aMember letting them know that there is a vote underway. So far, there are 77 votes already in, which is already 20 more than we had for the last vote.

William has done a great job with the webinars, getting them recorded and posted – thank you!

### 5. LAMS / GenApp / Method Compendium

**LAMS:** See the AB Status table provided by Dan in Attachment 1.

**GenApp:** The GenApp has been put on back burner until Dan is finished with the MUR. He has gathered requirements for mobile laboratories and will talk to William about how to present that information. Dan has received some response regarding what additional items need to be sent with the electronic application – he just needs to put a chart together. Some refused to tell him what they need.

KS is currently using it. Another AB inquired about it. Kathy (VA) wanted to know more about what the format was going to look like (they were doing database updates). The user manual is finished but not yet available. Dan sends copies to anyone that wants to use it. The GenApp is pretty much finished – there are just minor changes that need to be made yet.

**Method Compendium:** Dan will continue with ongoing updates. William will review status of providing separate access for members.

**6. SOP 1-121**

Jerry received some comments from Ken regarding terminology which Jerry will make note of, as well as a committee clarification that will be made by William.

**Motion to Approve SOP 1-212:** Nick Evans

**Second:** Maria Friedman

**Approved:** Unanimous

**7. Next Meeting: October 19, 2017 at 3pm EST**

**Attachment 1  
 AB Status Update as of 9/19/17**

AB	Demographics	Last Updated
A2LA	2	01-Jun-16
ANAB	0	
FL	389	21-Aug-17
IL	33	30-Dec-14
KS	67	30-Apr-15
LADEQ	51	21-Aug-17
LADHH	2	20-Jan-15
MN	132	21-Aug-17
NH	65	05-Sep-17
NJ	59	18-Sep-17
NY	480	27-Jul-17
OR	137	21-Aug-17
PA	52	21-Aug-17
PJLA	0	
TX	201	29-Aug-17
UT	80	18-May-17
VA	60	14-Sep-17

AB	FOAs	Last Updated
A2LA	0	
ANAB	0	
FL	0	
IL	4257	19-Jul-16
KS	0	
LADEQ	668	06-Dec-12
LADHH	2392	09-Jan-17
MN	20965	29-Mar-17
NH	41033	05-Sep-17
NJ	57235	23-Aug-17
NY	0	
OR	72715	24-Jul-17
PA	179693	03-Aug-17
PJLA	0	
TX	70926	15-Sep-17
UT	44271	27-Jul-17
VA	61968	14-Sep-17