

**Summary of Accreditation Body Committee Meeting  
December 16, 2008**

1. Roll Call and Introductions

Committee Chair Jeff Flowers called the meeting to order at 10:00 PM on December 16, 2008. Members present included: Joe Aiello, Steve Arms, Lynne Bradley, Linda Geddes and Steve Stubbs.

2. Minutes

Minutes from the November 18, 2008 were approved via email.

3. Discussion

The focus of the discussion centered around the proposed answers to the Comments and Questions from LASC on New TNI Standards – Accreditation Body. The LASC’s job was to identify potential implementation problems for the new TNI standards. The AB Committee reviewed each item as presented.

Comment 1 – asked for acronyms list – since this is an editorial change no change in the standard is needed, but will need to verify if ISO language can be used.

Comment 2 – implies that more than 1 person is needed on staff because accreditations and assessments are to be done by independent parties. There was discussion regarding which states might have a problem with this. The consensus was that TIAs (Tentative Interim Amendments) were needed to address sections 4.3.5 and 5.7.3b. The wording of the needed changes and timeline were discussed.

Comment 3 – nothing else needed at this time

Comment 4 – NELAP Board defines timelines as they see fit. The language here expresses the intent and offers flexibility.

Comment 5 – The intent was not to be prescriptive. No change to existing wording.

The Chair adjourned the meeting at 1:27 PM.