

**Laboratory Accreditation System Executive Committee  
Meeting Minutes**

Monday, April 25, 2011, 12:00 EDT

1. Welcomed guests TNI Director Jerry Parr, AC Administrator Lynn Bradley and TNI Board Chairman Steve Arms. Committee members present are listed in Attachment A.
2. Minutes from March 28, 2011 meeting were reviewed and approved with correction for posting. June will forward to the TNI Webmaster.
3. Documents prepared by Jerry Parr “Implementing The New TNI Standard” and “Evaluator Q & A” were reviewed and discussed for consideration of recommending to the NELAP AC.

An April 7<sup>th</sup>, 2011 version of the guidance on implementing the TNI Standard was posted on the website. The lab community could easily implement the TNI standard and continue to be assessed by some AB's to the NELAC standard and potentially by another AB by the TNI standard. However, the AB's must assess to the standard in their regulations and provisional recognition would have restrictions if some AB's adopt TNI and others do not. The suggested “policy statement” to clarify a rolling implementation date would defeat reciprocity.

The following items will be added to that document and it will be used for LAS-EC to recommend to the Accreditation Council.

- The table from the TNI Newsletter listing the position of each AB on their July 1, 2011 timeframe for implementation
- Specific concerns regarding the PT standard and the LOQ reporting.

The decisions are 1- do not implement the 2009 TNI standard at this time, or 2-implement the 2009 TNI Standard with the exception of the PT modules, and maintain the 2003 NELAC Chapter 2 PT requirements. The final document will be distributed and voted on via email next week.

4. Next meeting Monday, June 6 at noon

Attachment A

**PARTICIPANTS**  
TNI LABORATORY ACCREDITATION COMMITTEE

| Member                             | Affiliation                              | Contact Information   |
|------------------------------------|--|---|
| Ann Marie Allen - present          | Massachusetts, Non-nelap AB              | T: 978-682-5237 x333<br>E: <a href="mailto:ann.marie.allen@state.ma.us">ann.marie.allen@state.ma.us</a>                     |
| Aaren Alger – absent               | Pennsylvania DEP                         | T: 717-346-8212<br>E: <a href="mailto:aaalger@state.pa.us">aaalger@state.pa.us</a>  |
| Jo Ann Boyd – present              | Southwest Research Institute, Lab        | T: 210-522-2169<br>E: <a href="mailto:jboyd@swri.org">jboyd@swri.org</a>  |
| Carol Barrick - present            | Mosaic, LLC, Lab                         | T: 813-361-6911<br>E: <a href="mailto:carol.barrick@mosaicco.com">carol.barrick@mosaicco.com</a>                            |
| Kristin Brown- absent              | Utah Bureau of Lab Improvement, AB       | T: 801-965-2540<br>E: <a href="mailto:kristinbrown@utah.gov">kristinbrown@utah.gov</a>                                      |
| George Detsis - present            | Department of Energy, Government         | T: 301-903-1488<br>E: <a href="mailto:george.detsis@eh.doe.gov">george.detsis@eh.doe.gov</a>                                |
| Dan Dickinson - present            | New York DOH, AB                         | T: 518 485-5570<br>E: <a href="mailto:dmd15@health.state.ny.us">dmd15@health.state.ny.us</a>                                |
| June Flowers – Chairperson present | Flowers Chemical Laboratories, Inc., Lab | T: 407 339-5984 x212<br>E: <a href="mailto:june@flowerslabs.com">june@flowerslabs.com</a>                                   |
| Terri Grimes - present             | Pinellas County Utilities, Municipal Lab | T: 727-5822302<br>E: <a href="mailto:tgrimes@co.pinellas.fl.us">tgrimes@co.pinellas.fl.us</a>                               |
| Marvelyn Humphrey – present        | USEPA Region 6, EPA                      | T: 281-983-2140<br>E: <a href="mailto:humphrey.marvelyn@epa.gov">humphrey.marvelyn@epa.gov</a>                              |
| Roger Kenton - present             | Eastman Chemical Company, Lab            | T: 903-237-6882<br>E: <a href="mailto:rogerk@eastman.com">rogerk@eastman.com</a>  |
| Judy Morgan - present              | Environmental Science Corporation, Lab   | T: 615-773-9657<br>E: <a href="mailto:jmorgan@envsci.com">jmorgan@envsci.com</a>  |
| Mitzi Miller - absent              | Dade Moeller & Associates                | T: 509.531.0255<br>E: <a href="mailto:mitzi.miller@moellerinc.com">mitzi.miller@moellerinc.com</a>                          |
| Julia Sudds – present              | E.S. Babcock & Sons, Inc. Lab            | T: 951.653.3351<br>E: <a href="mailto:jsudds@babcocklabs.com">jsudds@babcocklabs.com</a>                                    |
| Ilona Taunton – present            | TNI Assistant Executive Director         | T: 828-894-3019/828-712-9242<br>E: <a href="mailto:ilona.taunton@nelac-institute.org">ilona.taunton@nelac-institute.org</a> |
| Jerry Parr – guest                 |  | <a href="mailto:jerry.parr@nelac-institute.org">jerry.parr@nelac-institute.org</a>  |
| Lynn Bradley                       |  | <a href="mailto:Lynn.bradley@nelac-institute.org">Lynn.bradley@nelac-institute.org</a>                                      |

## **Attachment B**

- 1). Since Volume 2 of the 2009 TNI standards are not part of State statutes, will the evaluations of ABs be against this portion of the standard and the Evaluation SOP using the more current completeness checklist, compliance checklist and NELAP policies despite the lack of implementation of the new standards by the AB/s?

Yes; see policy statement and guidance document on this topic

- 2). If the AB's quality system documents reference the 2003 NELAC standards, how will the ETs [evaluation teams] assure that these will be updated when the AB does adopt/implement the 2003 TNI standards?

See policy statement and guidance document on this topic.

- 3). What approach will allow the evaluations to be within the recommended timelines given the delay in implementation of the new standards by the ABs.

ABs should be evaluated on their normal cycle and findings that relate to non-conformance to the new TNI standard should be documented. See policy statement and guidance document on this topic

- 4). Should the policy take into account that in most cases the new standards both for labs and for ABs are very similar and where different in general the new standards afford more flexibility.

No. The AB should be evaluated to the new standard. A finding should be documented for ABs that assess labs to the 2003 NELAC standard.

- 5). How will uniformity of evaluations be assured given some ABs may be much further along in implementation of the new standards than others?

All ABs will be evaluated to the same standard uniformly. Findings will be documented for any requirement in the new standard that has not been implemented by the AB, but no corrective action is required by the AB until such time as the standard is implemented.

- 6). How will the ETs observe lab assessment/s by the AB against the new standards if these standards are not approved by the AB's regulations?

TNI will prepare a generic statement to be used as a general finding for any AB that is assessing laboratories to the 2003 NELAC standard, but no corrective action is required by the AB until such time as the standard is implemented.

