

## Laboratory Accreditation System Executive Committee Meeting Minutes

November 7, 2012

### 1) Roll call and Approval of Minutes

Kirstin Daigle called the TNI LAS EC meeting to order on November 7, 2012, at 1:35 pm Eastern time. Attendance is recorded in Attachment A.

No further comments were received on either the September 5 or October 3 minutes, except that Julia noted she was present for the October 3 meeting, arriving late. The minutes are considered approved and will be forwarded to the webmaster for posting.

### 2) Standards Interpretation SOP

Kirstin had circulated a draft revision of the SIR SOP (3-105) and this meeting was devoted to discussing and editing that draft. Prior to the meeting, Carol Haines submitted a few edits by email, which were included in the revision.

Kirstin will make the changes and circulate the revision prior to our next meeting on December 5, 2012. Committee members are asked to submit any further comments or edits in advance of that meeting, so that the SOP can be adopted that day and forwarded to the Policy Committee for final approval.

### 4) Request from NELAP AC for Advice on Addressing Changes to AB Operations

The AC had asked the LAS EC for consensus recommendations on how to address changes to an AB's operations that might require a full evaluation outside of the normal 3-year cycle. This arises from the possibility that one or more ABs may shift to use of a contract accreditation body making recommendations for accreditation to the state.

There was insufficient time remaining to take up this issue, but it will be addressed at the December 5 meeting.

NOTE: As follow-up to the possible involvement of LAS EC with TNI recognition of non-governmental (or third party) ABs (NGABs), it now seems like the AB Task Force II will take an approach that involves neither the LAS EC nor the AC. The ABTFII is charged with assuring that the NGABs undergo some version of peer review to ensure their use of the TNI Environmental Laboratory Sector Standard for environmental lab accreditations is satisfactory. Final plans remain unsettled.

### 5) Next Meeting

The next phone conference will be planned for Wednesday, December 5 at 1:30pm Eastern. The agenda will be to adopt the revised SIR SOP 3-105, and to take up the issue of advice requested by the NELAP AC.

Action Items are included in Attachment B.

The meeting was adjourned at about 3:10 pm Eastern time, based on a motion by Judy Morgan seconded by Ann Marie Allen, with unanimous approval.

## Attachment A

**PARTICIPANTS**  
**TNI LABORATORY ACCREDITATION COMMITTEE**

<b>Member</b>	<b>Affiliation</b>	<b>Present?</b>
Ann Marie Allen (Jan 2007) T: 978-682-5237 x333 E: ann.marie.allen@state.ma.us	Massachusetts, Non-NELAP AB	yes
Aaren Alger (2009) T: 717-346-8212 E: aalger@pa.us	Pennsylvania DEP, NELAP AB, Accreditation Council Chair	No
Jo Ann Boyd (Jan 2007) T: 210-522-2169 E: jboyd@swri.org	Southwest Research Institute, Lab	No
Carol Barrick (Jan 2009) T: 813-361-6911 E: <a href="mailto:cabarrick@msn.com">cabarrick@msn.com</a> , Carol.Barrick@mosaicco.com	Mosaic, LLC, Lab	yes
Kristin Brown (Jan 2010) T: 801-965-2540 E: kristinbrown@utah.gov	Utah Bureau of Lab Improvement, NELAP AB	Yes
George Detsis (Jan 2007) T: 301-903-1488 E: george.detsis@eh.doe.gov	Department of Energy, Government	no
Dan Dickinson (Jan 2007) T: 518 485-5570 E: <a href="mailto:dmd15@health.state.ny.us">dmd15@health.state.ny.us</a>	New York DOH, AB	No
Kirstin Daigle, Chair (Jan 2012) T: 802-660-1990 E: <a href="mailto:Kirstin.Daigle@testamericainc.com">Kirstin.Daigle@testamericainc.com</a>	TestAmerica, Lab	yes
Terri Grimes (Jan 2007) T: 727-582-2302 E: <a href="mailto:tgrimes@co.pinellas.fl.us">tgrimes@co.pinellas.fl.us</a>	Pinellas County Utilities, Municipal Lab	yes
Carol Haines (Aug 2012) T: 360-871-8878 E: Haines.Carol@epa.gov	EPA Region 10 Laboratory	yes
Roger Kenton (Jan 2007) T: 903-237-6882 E: <a href="mailto:rogerk@eastman.com">rogerk@eastman.com</a>	Eastman Chemical Company, Lab	no
Judy Morgan (Jan 2007) T: 615-773-9657 E: jmorgan@envsci.com	Environmental Science Corporation, Lab	yes

Mitzi Miller (Jan 2011) T: 509-531-0255 E: mitzi.miller@moellerinc.com	Dade Moeller & Associates, other	no
Julia Sudds (Jan 2010) T: 951.653.3351 E: jsudds@babcocklabs.com	E.S. Babcock & Sons, Inc., Lab	Yes
Lynn Bradley T: 540-885-5736 E: lynn.bradley@nelac-institute.org	TNI Program Administrator	yes
Guests: Bob Wyeth,	Chair of Consensus Standards Development Executive Committee	yes

