

Summary of the TNI NELAP Board Meeting February 2, 2009

1. Roll call

The NELAP Board met at 12:30 PM CST on February 3, 2009. Those members in attendance are listed in Attachment 1. Cathy Westerman, VA, AB applicant also joined the call.

2. Minutes

Minutes from the 1-5-09 and 1-13-09 meetings were reviewed. Steve Arms noted that Carl Kircher was present as the FL representative on 1-5-09 and the minutes should be revised to reflect that. The minutes were approved for posting with that change.

3. Retirements

Dan Hickman noted that there are two pending retirements from the NELAP Board. Ken Jackson, NY, will retire at the end of February and Jack McKenzie, KS, will retire later in the year. Dan thanked them for their service to the NELAP Board and laboratory accreditation.

4. Update on renewals

First round:

CA – the second corrective action response is pending

FL – requested an extension for their corrective action response

NJ – the evaluation team has recommended approval to the NELAP Board

Second round:

IL- technical review is complete. Team awaiting a response.

LADEQ – technical review is underway.

OR – TR response sent today

TX – response to TR being reviewed by team.

5. Voting procedure

The NELAP Board voting procedure currently requires a two week waiting period between the time an item is brought up for consideration and the time a vote can actually take place. This waiting period applies to matters that are related to accreditation. In practice, the Board has found this delay to be cumbersome and unnecessary. After discussion, Aaren Alger moved that Paragraph 4.3.3.1 be removed from the NELAP Board voting procedure. Louis Wales seconded. All present voted in favor. NH will vote electronically.

The program administrator will make the change and re-submit the policy to the Policy

committee for approval. It was also noted that the NELAP Board page did not re-direct users to the Policy and Procedures section for NELAP policies. Carol will contact William Daystrom to correct this.

6. SW 846 method updates

Dan Hickman reviewed the issue of updates to EPA method SW 846 and the discussions that occurred on this issue in Miami. The TNI Board has asked the NELAP Board to develop a solution to the accreditation issues before the summer meeting. Carol re-sent the original ACIL letter and TNI Board resolution to all NELAP Board members for their review and consideration.

Aaren indicated that she believed she had found a way for PA to drop the letter designation for SW-846 updates which would be the easiest way to resolve this issue. She and others suggested that the labs are responsible for meeting client needs and they could designate which method version is appropriate by SOP. Steve Arms commented that this issue presented a good opportunity for the ABS to solve a problem for labs.

Joe Aiello commented that this approach suggested by Aaren will not work for New Jersey. Their permits and contracts require accreditation for methods by specific letter designation.

Dan requested this issue be put in the parking lot for additional discussion at the next meeting.

7. Evaluations for new ABs

The discussion of timing for evaluation of new AB applicants was continued. Ken Jackson had earlier prepared a white paper which was discussed at Miami proposing that the onsite evaluation of new ABs be delayed until the AB had completed several lab onsites and actually had some records to review. There was considerable support for allowing the new AB applicants to do some assessments before scheduling the program onsite evaluation and lab shadow. However, EPA was concerned about this delay, especially with the impact on the DW program. Dan indicated that he would put this issue on the EPA evaluators' agenda for comment and discussion.

8. LASC recommendation for new TNI standards

Dan asked the members of the NELAP Board to be prepared to begin reviewing the LASC recommendations at the next meeting. He will also send out a summary of the substantive changes to Chapter 5. Ken will send out the latest version of the standards.

9. Next meeting

The next meeting of the NELAP Board will be February 23, 2009. There will not be a meeting on February 16 since it is a holiday for some. Agenda items at the next meeting

will include:

Discussion and possible action on renewal of AB recognition for NJ
Review and discussion of LASC recommendations on new TNI standards

Attachment 1

STATE	REPRESENTATIVE	PRESENT
CA	George Kulasingam T: (510) 620-3155 F: (510) 620-3165 E: gkulasin@dhs.ca.gov	Yes
	Alternate: Jane Jensen jjensen@dhs.ca.gov	
FL	Stephen Arms T: (904) 791-1502 F: (904) 791-1591 E: steve_arms@doh.state.fl.us	Yes
	Alternate: Carl Kircher carl_kircher@doh.state.fl.us	
IL	Scott Siders T: (217) 785-5163 F: (217) 524-6169 E: scott.siders@illinois.gov	Yes
	Alternate: TBA	
KS	Jack McKenzie T: (785) 296-1639 F: (785) 296-1638 E: imckenzi@kdhe.state.ks.us	Yes
	Alternate: Dennis L. Dobson 785-291-3162 ddobson@kdhe.state.ks.us	
LA	Paul Bergeron T: 225-219-3247 F: 225-219-3310 E: Paul.Bergeron@la.gov	Yes

DEQ	<p>Altérnate: Cindy Gagnon E: Cindy.Gagnon@la.gov</p>	
LA DHH	<p>Louis Wales T: (225) 342-8491 F: (225) 342-7494 E: lwales@dhh.la.gov</p> <p>Alternate: Ginger Hutto ghutto@dhh.la.gov</p>	Yes
NH	<p>Bill Hall T: (603) 271-2998 F: (603) 271-5171 E: whall@des.state.nh.us</p> <p>Alternate: Jeanne Chwasciak jcchwasciak@des.state.nh.us</p>	Yes
NJ	<p>Joe Aiello T: (609) 633-3840 F: (609) 777-1774 joseph.aiello@dep.state.nj.us</p> <p>Alternate : TBD</p>	Yes
NY	<p>Kenneth Jackson T: (518) 485-5570 F: (518) 485-5568 E: jackson@wadsworth.org</p> <p>Alternate: Dan Dickinson dmd15@health.state.ny.us</p>	Yes
OR	<p>Dan Hickman T: (503) 229-5983 F: (503) 229-6924 E: hickman.dan@deq.state.or.us</p> <p>Alternate: Raeann Haynes haynes.raeann@deq.state.or.us</p>	Yes

PA	Aaren Alger T: (717) 346-8212 F: (717) 346-8590 E: aaalger@state.pa.us	Yes
	Alternate: Bethany Piper bpiper@state.pa.us	
TX	Stephen Stubbs T: (512) 239-3343 F: (512) 239-4760 E: sstubbs@tceq.state.tx.us	Yes
	Alternate: Steve Gibson jgibson@tceq.state.tx.us	
UT	David Mendenhall T: (801) 584-8470 F: (801) 584-8501 E: davidmendenhall@utah.gov	Yes
	Alternate: Kristin Brown kristinbrown@utah.gov	
	Program Administrator: Carol Batterton T: 830-990-1029 or 512-924-2102 E: carbat@beecreek.net	Yes
	Evaluation Coordinator: Lynn Bradley T: 202-565-2575 E: Bradley.lynn@epa.gov	Yes
	Quality Assurance Officer Paul Ellingson T: 801-201-8166 E: altasnow@gmail.com	No