

Summary of the NELAP Accreditation Council Meeting July 21, 2010

1. Roll call

The NELAP Accreditation Council (AC) met at 12:30 PM CDT on July 21, 2010. Aaren Alger chaired the meeting. Those members in attendance are listed in Attachment 1.

2. Minutes

Minutes from the 7-7-10 meeting were reviewed and approved for posting.

3. Update on new applications

Susan Wyatt reported that MN's response to their onsite was sent to the Evaluation Team members.

4. Discussion of NPW FoPT tables: report from conference call

Aaren Alger reported on the PT FoPT teleconference. Eric Smith (chair of the PT Board) wants to know if the NELAP Accreditation Council could review the additions to the FoPT tables before they place them for a final vote. He wants to make sure that the tables meet the needs of the ABs, thus shortening the voting and approval process and hopefully avoiding a "no" vote. Steve Stubbs had indicated that the Texas vote would be a 'veto' if the FoPT table changes continued to include analytes for which insufficient data (according to the Chapter 2, Appendix 4.C.1) exists, thus not meeting the SOP criteria for inclusion on the tables.

The ABs discussed the following questions:

- Why are we considering adding these analytes to the FoPT Tables?
- Is there a compelling regulatory reason for adding these analytes to the FoPT tables?
- Is the PT Executive Committee (formerly PT Board) requesting the ABs to "grant" a variance from the NELAC Standard regarding the criteria used to add new analytes?
- Do any ABs see a need to keep the experimental FoPT tables?
- How would a new analyte be added to the tables?

Without adequate data, the Accreditation Council agrees that the PT Board should not add analytes that do not meet the SOP criteria. The PT Board should consider keeping the analytes as 'experimental' until the new TNI Standard is adopted. In the interim, the PT Board should move the analytes that have sufficient data to the accreditation tables and leave the other analytes that do not meet the criteria set forth in the 2003 NELAC Standard on the FoPT experimental list.

The ABs also decided that a discussion of the Experimental Tables would be continued on the next call.

5. Follow-up on revised evaluation schedule

At the last meeting, Steve Arms moved that the NELAP AC accept this proposal in principle, but that the LAS EC and the TNI Board also review this proposal for consistency and any other implementation issues. The LASC meets next Monday. Steve Arms reported that the Accreditation Body Committee has representatives from the Evaluation Teams who seems to support the staggered implementation dates option.

6. Action item teams and due dates for the TNI Board memo

TNI Board response--formation of Task Force to address joint decisions plus staff assignment for three action items

TNI staff (Paul Ellingson) will assist the AC in summarizing the information from the action items in the TNI Board memo response. Everyone should send their information to Paul Ellingson and copy Lynn Bradley on the communication. Everyone should send the information electronically, if possible. Aaren requested suggested due dates from the group. Steve Arms proposed that everyone send the information to Paul by the end of July so that Paul can prepare a summary before the TNI Annual Meeting in August. Paul will send an e-mail to the NELAP AC instructing them on the specifics.

7. SW 846 work group

No update on this item. Steve Arms mentioned that some states reject PTs that are not reported with the correct letter revision cited.

8. NEFAP discussion

The NELAP AC may meet with the NEFAP representatives to discuss potential overlap of program activities (i.e. accreditation of mobile facilities). Aaren will arrange a meeting. Interested persons may forward their ideas/questions to Aaren or Susan. Aaren will ask Marlene to forward her NEFAP TNI Board presentation to the NELAP AC.

9. Plans for attending the meeting in DC

Aaren asked for updates to the list of potential attendees at the annual meeting. Kansas will now be in attendance. New Hampshire will also attend Wednesday and Thursday. Oregon will attend. Irene would like to know if she can teleconference for the NELAP AC meeting. Minnesota will attend. New York will likely not attend. No other changes were indicated by the teleconference participants.

10. Next meeting

The next conference call of the NELAP AC will be August 2, 2010 at 12:30 p.m. CDT.

Attachment 1

| STATE | REPRESENTATIVE | PRESENT |
|-----------|---|---------------------------|
| CA | George Kulasingam T: (510) 620-3155 F: (510) 620-3165 E: gkulasin@cdph.ca.gov | |
| | Alternate: Jane Jensen jjensen@cdph.ca.gov | Yes |
| FL | Stephen Arms T: (904) 791-1502 F: (904) 791-1591 E: steve_arms@doh.state.fl.us | Yes |
| | Alternate: Carl Kircher carl_kircher@doh.state.fl.us | |
| IL | Scott Siders T: (217) 785-5163 F: (217) 524-6169 E: scott.siders@illinois.gov | No |
| | Alternate: TBA | |
| KS | Dennis L. Dobson 785-291-3162 ddobson@kdhe.state.ks.us F: (785) 296-1638 | |
| | Alternate: Michelle Wade MWade@kdheks.gov | Yes; and Michelle Wade |
| LA DEQ | Paul Bergeron T: 225-219-1244 F: 225-219-8244 E: Paul.Bergeron@la.gov | Yes |
| | Altérnate: | |
| LA DHH | Louis Wales T: (225) 342-8491 F: (225) 342-7494 E: lwales@dhh.la.gov | No |

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| | Alternate: Ginger Hutto ghutto@dhh.la.gov | |
| NH | Bill Hall T: (603) 271-2998 F: (603) 271-5171 E: george.hall@des.nh.gov | Yes |
| | Alternate: TBD | |
| NJ | Joe Aiello T: (609) 633-3840 F: (609) 777-1774 joseph.aiello@dep.state.nj.us | No |
| | Alternate : TBD | |
| NY | Stephanie Ostrowski T: (518) 485-5570 F: (518) 485-5568 | Yes |
| | Alternate: Dan Dickinson dmd15@health.state.ny.us | |
| OR | Irene Ronning T: 503-693-4122 F: 503-693-5602 E: irene.e.ronning@state.or.us | Yes |
| | Alternate: Raeann Haynes haynes.raeann@deq.state.or.us | |
| PA | Aaren Alger T: (717) 346-8212 F: (717) 346-8590 E: aaalger@state.pa.us | Yes |
| | Alternate: Dana Marshall dmarshall@state.pa.us | |
| TX | Stephen Stubbs T: (512) 239-3343 F: (512) 239-4760 E: sstubbs@tceq.state.tx.us | |

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|----------------|---|-------------------|
| | Alternate: Steve Gibson jgibson@tceq.state.tx.us | Yes |
| UT | David Mendenhall T: (801) 584-8470 F: (801) 584-8501 E: davidmendenhall@utah.gov | No |
| | Alternate: Kristin Brown kristinbrown@utah.gov | |
| VA | Cathy Westerman T: 804-648-4480 ext.391 cathy.westerman@dgs.va.gov | No |
| | Alternate: Ed Shaw T: 804-648-4480 ext.152 ed.shaw@dgs.va.gov | |
| | Program Administrator: Carol Batterton T: 830-990-1029 or 512-924-2102 E: carbat@beecreek.net | No |
| EPA Liaison | Kevin Kubik T: 732-321-4377 E: kubik.kevin@epa.gov | No |
| | Evaluation Coordinator: Lynn Bradley T: 202-565-2575 E: Bradley.lynn@epa.gov | No |
| | Quality Assurance Officer Paul Ellingson T: 801-201-8166 E: altasnow@gmail.com | Yes |
| | Minnesota Susan Wyatt Stephanie Drier | Yes; both present |
| | Oklahoma David Caldwell Judy Duncan | No |