

**Summary of the TNI NELAP Board Meeting
February 23, 2009**

1. Roll call

The NELAP Board met at 12:30 PM CST on February 23, 2009. Those members in attendance are listed in Attachment 1. Cathy Westerman, VA, AB applicant also joined the call, along with Jerry Parr, TNI Executive Director, and Raeann Haynes representing the WET FoPT subcommittee.

2. Minutes

Minutes from the 2-2-09 meetings were reviewed. The minutes were approved for posting.

3. Update on renewals

First round:

CA – conference call held after last meeting. Corrective action response date extended to March 11

FL – corrective action response being reviewed by evaluation team

NJ – on agenda for vote today

Second round:

IL- corrective action response due soon.

LADEQ – extension for technical review response to March 25

OR – onsite scheduled for March 17-18

TX – onsite scheduled for April 20

4. Recommendation for New Jersey Accreditation Body Renewal

Ken Jackson moved approval of the evaluation team's recommendation for renewal of New Jersey's accreditation body recognition. Dave Mendenhall seconded. All present voted in favor. Illinois will vote by email.

6. Whole Effluent Toxicity FoPT Tables

Raeann Haynes presented the proposed WET FoPT tables developed by the subcommittee for NELAP Board approval. She explained that this was the last FoPT table needed to eliminate the draft EPA criteria document. EPA would like to have this approved in time for this year's DMR QA study. The major changes were outlined in the cover letter she sent to Dan and that was circulated prior to this meeting.

Since the proposed table was received only a short while prior to the meeting, it was agreed to postpone the vote to March 16 in order to allow members time to study before voting.

Raeann agreed to be available to answer questions before then.

7. Issue from PT Expert committee

Jerry Parr presented an issue that had been brought up by the PT expert committee as a result of the LASC recommendations. Some labs with secondary accreditation in NY use PTs provided by New York for their PT's to their primary accreditor. However, if a lab does not accreditation for the particular analyte in NY, the NY system marks the PT results as unacceptable regardless of the actual result.

It had been reported that NY was unwilling to change this. Ken Jackson indicated that he was unaware of this issue and needed to look into it. Ken's replacement, Stephanie Ostrowski will report back to the NELAP Board. The issue is in the parking lot.

8. LASC recommendation for new TNI standards

Dan presented the LASC recommendations in the LASC Attachment 2 table for discussion.

The NELAP Board felt that there was an unresolved issue regarding the terminology "closing date" and analysis date" in V1M1 that was not included in the LASC recommendations. Some members of the Board felt that while there was not a legality issue with the new language requiring tracking of PTs by analysis date, there is an implementation issue. It was reported that labs and PT providers requested this change in order to nail down the time before a remedial PT could be repeated. Dan suggested that one option for the NELAP Board on this issue is to go to the TNI Board and request assistance with implementation.

Discussion on LASC Attachment 2:

LASC Recommendation #	NELAP Board response	Comments
1. V1M2-7:Correct inconsistent terms ("mandated method", "reference method" and "standard method".) Editorial change needed.	No objection	
2 V1:M3-M7: ISO language needs to be removed from the non-ISO version of the standard. A reference to this language needs to be added. Editorial change needed.	No objection	
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3. V1:M2: Add the ISO definition for "Validation" to Terms and Definitions.	No objection	
4 V1:M4 & V1:M6, 1.5.3.a Remove "... in the quality manual." Error. Editorial change needed.	Parking lot	Do we think this is backward? Need to look at response to comment document to see if this was previously considered.
5. V1:M3 – M7 1.6: (third para) State "...the ongoing DOC shall be acceptable as an initial DOC." Change clarifies intent. Editorial change needed.	No objection	
6. V1:M4 1.6.1 (last para) V1:M5 – M6: Correct inconsistent terms ("demonstration" and "DOC".)	Parking lot	
7. V1:M4 1.7.1.1: Correct inconsistent use ("... and be appropriate for a given regulation or decision" vs. "... for the intended use.")	No objection	

9. Next meeting

The next meeting of the NELAP Board will be March 2, 2009. Agenda items at the next meeting will include:

Continued review and discussion of LASC recommendations on new TNI standards, starting with Recommendation # 8.

Attachment 1

STATE	REPRESENTATIVE	PRESENT
CA	George Kulasingam T: (510) 620-3155 F: (510) 620-3165 E: gkulasin@dhs.ca.gov	Yes
	Alternate: Jane Jensen jjensen@dhs.ca.gov	
FL	Stephen Arms T: (904) 791-1502 F: (904) 791-1591 E: steve_arms@doh.state.fl.us	Yes
	Alternate: Carl Kircher carl_kircher@doh.state.fl.us	
IL	Scott Siders T: (217) 785-5163 F: (217) 524-6169 E: scott.siders@illinois.gov	No
	Alternate: TBA	
KS	Jack McKenzie T: (785) 296-1639 F: (785) 296-1638 E: imckenzi@kdhe.state.ks.us	Yes
	Alternate: Dennis L. Dobson 785-291-3162 ddobson@kdhe.state.ks.us	
LA DEQ	Paul Bergeron T: 225-219-3247 F: 225-219-3310 E: Paul.Bergeron@la.gov	Yes
	Altérnate: Cindy Gagnon E: Cindy.Gagnon@la.gov	

LA DHH	Louis Wales T: (225) 342-8491 F: (225) 342-7494 E: lwales@dhh.la.gov	Yes
	Alternate: Ginger Hutto ghutto@dhh.la.gov	
NH	Bill Hall T: (603) 271-2998 F: (603) 271-5171 E: whall@des.state.nh.us	Yes
	Alternate: Jeanne Chwasciak	
	jcchwasciak@des.state.nh.us	
NJ	Joe Aiello T: (609) 633-3840 F: (609) 777-1774 joseph.aiello@dep.state.nj.us	No
	Alternate : TBD	
NY	Kenneth Jackson T: (518) 485-5570 F: (518) 485-5568 E: jackson@wadsworth.org	Yes
	Alternate: Dan Dickinson dmd15@health.state.ny.us	
OR	Dan Hickman T: (503) 229-5983 F: (503) 229-6924 E: hickman.dan@deq.state.or.us	Yes
	Alternate: Raeann Haynes haynes.raeann@deq.state.or.us	
PA	Aaren Alger T: (717) 346-8212 F: (717) 346-8590 E: aaalger@state.pa.us	Yes

	<p>Alternate: Bethany Piper bpiper@state.pa.us</p>	
TX	<p>Stephen Stubbs T: (512) 239-3343 F: (512) 239-4760 E: sstubbs@tceq.state.tx.us</p> <p>Alternate: Steve Gibson jgibson@tceq.state.tx.us</p>	Yes
UT	<p>David Mendenhall T: (801) 584-8470 F: (801) 584-8501 E: davidmendenhall@utah.gov</p>	Yes
	<p>Alternate: Kristin Brown kristinbrown@utah.gov</p>	
	<p>Program Administrator: Carol Batterton T: 830-990-1029 or 512-924-2102 E: carbat@beecreek.net</p>	Yes
	<p>Evaluation Coordinator: Lynn Bradley T: 202-565-2575 E: Bradley.lynn@epa.gov</p>	Yes
	<p>Quality Assurance Officer Paul Ellingson T: 801-201-8166 E: altasnow@gmail.com</p>	Yes