

Non-Governmental Accreditation Body Working Group
 TNI Non-Governmental Accreditation Body Recognition Committee
 January 11, 2016

1. Roll Call

Alfredo Sotomayor called the Non-Governmental Accreditation Body (NGAB) Working Group and the TNRC meeting to order at 9:00 am CDT on January 11, 2016. The following members were present:

Non-Governmental Accreditation Body (NGAB) Working Group:

Name	Stakeholder Group	Present
Alfredo Sotomayor, Chair	TNI Board member	✓
Kristin Brown	NELAP AB	✓
Jim Todaro	Laboratory	Absent
Cheryl Morton (Geneva Bowman)	Non-governmental accreditation body	✓
Steve Arms	Chair, TNI Advocacy Committee	✓
Dave Speis	Chair, TNI Finance Committee	✓
Carol Batterton	TNI staff support	✓
Jerry Parr	TNI Executive Director	✓

TNI Non-governmental Accreditation Body Recognition Committee (TNRC):

Name	Stakeholder group	Present
Kim Watson	Accredited FSMO, NEFAP EC	✓
Judy Morgan	Laboratory, LASEC Chair	✓
Daniel Lashbrook	Laboratory	Absent
Yumi Creason	State Accreditation Body	✓
Marlene Moore	Other, NEFAP Recognition Comm.	✓
Ilona Taunton	Evaluation Coordinator and lead Evaluator	✓

Alfredo asked members to review minutes of the previous meeting and send any corrections to Carol.

2. Update on applications

Alfredo and Ilona reported that all evaluation teams have been formed and approved by the TNRC. There will be one NELAP AB on each team. Carl Kircher will be on the evaluation team for PJLA and Kristin Brown will be on the team for A2LA and AClass. PJLA will be in mid-February and A2LA and AClass

will take place the first week of March. We will announce the schedule at the Tulsa meeting. In theory, we should be able to have the NGABs recognized by the summer meeting; however, the timing will depend on when the teams are able to do the observation visits. It was noted that AClass and LAB have merged. The new name is ANAB. This merger is not expected to impact the evaluation process.

3. Agenda for Tulsa

The suggested agenda for the Tulsa meeting is:

- Update on NGAB applications
- Revised timeline for recognition of NGABs
- Chart showing which states can accept NGABs accreditations
- Proposal for organizational placement of NGAB activities

4. Concept paper – options for TNRC

Steve Arms reported earlier by email that another member of the NELAP AC (Bill Hall – NH) had concerns about placing the NGAB recognition activities under the LASEC. There seems to be confusion among the current NELAP ABs about the proposed arrangement. It was noted that if our own AC members are confused, there are probably others who are confused. We also need to make sure that the labs understand how they may or may not be able to use an NGAB accreditation. For the presentation in Tulsa, we will need to make sure to explain with visuals (org chart) what we are proposing and also the thought process behind it.

Alfredo volunteered to call Bill Hall before the Tulsa meeting to better understand his concerns and also to talk to Bill's representative who will be at the Tulsa meeting. This conversation may give us ideas how to do the Tulsa presentation in a way that addresses the concerns.

Alfredo noted that we also had received Marlene's comments on the proposed organizational scheme. Marlene has proposed that an organizational structure recognizing regulatory vs. non-regulatory accreditation programs is more consistent with TNI's original vision. Alfredo noted that while the TNI Board believed that Marlene's proposal has merit, it was too much of an organizational shift to pursue right now. The Board has proposed placing this item on the agenda for discussion at the next strategic planning meeting.

5. Next Meeting

The next meeting of the NGAB Working Group and TNRC will be **Monday, January 25, 2016 at 1:30 pm in Tulsa**. Carol and Alfredo will work on the presentation.

Members expected to be present in Tulsa include: Steve Arms, Kristin Brown, Judy Morgan, Alfredo Sotomayor, Kim Watson, Marlene Moore, David Speis, and Cheryl Morton.