

Non-Governmental Accreditation Body Working Group
 TNI Non-Governmental Accreditation Body Recognition Committee
 March 1, 2016

1. Roll Call

Alfredo Sotomayor called the Non-Governmental Accreditation Body (NGAB) Working Group and the TNRC meeting to order at 10:00 am CST on March 1, 2016. The following members were present:

Non-Governmental Accreditation Body (NGAB) Working Group:

Name	Stakeholder Group	Present
Alfredo Sotomayor, Chair	TNI Board member	√
Kristin Brown	NELAP AB	Absent
Jim Todaro	Laboratory	Absent
Cheryl Morton (Geneva Bowman)	Non-governmental accreditation body	Absent
Steve Arms	Chair, TNI Advocacy Committee	√
Dave Speis	Chair, TNI Finance Committee	Absent
Carol Batterton	TNI staff support	√
Jerry Parr	TNI Executive Director	√

TNI Non-governmental Accreditation Body Recognition Committee (TNRC):

Name	Stakeholder group	Present
Kim Watson	Accredited FSMO, NEFAP EC	√
Judy Morgan	Laboratory, LASEC Chair	√
Daniel Lashbrook	Laboratory	√
Yumi Creason	State Accreditation Body	√
Marlene Moore	Other, NEFAP Recognition Comm.	Absent
Ilona Taunton	Evaluation Coordinator and Lead Evaluator	Absent

Alfredo asked members to review minutes of the previous meeting and send any corrections to Carol.

2. Update on applications

Ilona and Kristin were engaged in evaluations and presented their report by email:

- PJLA's onsite evaluation has been completed. They are working on an observation for mid April.

- Evaluations for ANAB and A2LA are underway this week. Afterwards, we will schedule observations.

There have been a few things that have come up that appear to be an issue for all three. A few of these will be passed along so we can talk about them at the next meeting. They may be items that need to be reviewed in the Standard update by LAB. They are requirements that may not be relevant to an NGAB, for example – CBI. Jerry noted that there have also been some issues with evaluation of PTs. NGABs apparently use a different approach. Jerry reported that travel reimbursement issues have been resolved.

3. Concept paper – options for TNRC

In light of the discussion at the Tulsa meeting, members had agreed that for now we would recommend leaving the TNRC in its current location reporting to the TNI Board and continue to work to resolve organizational issues with the NELAP AC. Members reviewed the edited concept paper. Additional suggested edits included noting that one member of the TNRC did not agree with placing the TNRC under the Board and also that Options 1 and 2 in the paper would be reserved for discussion at the next strategic planning meeting. Carol will make revisions and circulate on more time for review.

Jerry will schedule the concept paper for consideration at the next TNI Board meeting. If the Board approves, the NGAB working group will be dissolved. The TNRC will then manage the recognition process on its own. If further revisions to the SOP or other administrative tasks are needed, the Board will appoint an ad hoc committee.

4. Next Meeting

No further meetings of the NGAB working group and TNRC have been scheduled at this time.