

COMMITTEE CHARTER

1. Committee Name: NGAB Working Group	2. Version: Rev 1. 0	3. Date: 6-8-16
4. Mission Statement: The NGAB Working Group in cooperation with The Non-Governmental Accreditation Body Recognition Committee (TNRC) will develop a plan to combine all of TNI's non-governmental accreditation body recognition activities under one organizational umbrella. The Working group will propose timelines to accomplish this organizational change.		
5. Program Support: <i>Jerry Parr, Carol Batterton, Ilona Taunton</i>		
6. Committee Members: <i>(indicate Chairperson, insert rows as necessary for additional members)</i>		7. Stakeholder Group: <i>(Accrediting organization, accredited laboratory, other)</i>
NGAB Working Group		
Alfredo Sotomayor, Chair		TNI Board member
Marlene Moore		NEFAP
Kristin Brown		NELAP AB
Jim Todaro		Laboratory
Cheryl Morton		Non-governmental accreditation body
David Speis		Laboratory, TNI Board member
Steve Arms		Chair, TNI Advocacy Committee
PTP EC representative		TBD
Additional NGABs as requested		
TNRC		
<u>Judy Morgan, Chair</u>		Laboratory, LASEC Chair
Kim Watson		Accredited FSMO, NEFAP EC
Daniel Lashbrook		Laboratory
Yumi Creason		State Accreditation Body
Marlene Moore		Other, NEFAP Recognition Comm.
Ilona Taunton		Evaluation Coordinator and Lead Evaluator
8. Objectives: <i>(insert rows as necessary for additional objectives)</i>		
✓ Develop a plan and organizational structure to place non-governmental accreditation body recognition activities under one organizational umbrella within TNI.		
✓ Establish timelines for developing the plan and implementing this re-organization.		
✓ Develop any SOPs and procedures necessary to implement the new structure and ensure that the TNRC is anchored within the structure.		
✓ Work in cooperation with other TNI accreditation body programs to ensure consistent implementation of the new structure.		
✓		
✓		

9. Key Milestones: *(significant events and corresponding dates)*

- Present preliminary recommendations for reorganization at summer meeting in Orange County, CA, 2016
- Present final recommendations for reorganization along with draft SOPs, SOP revisions, and Policies to TNI Board at January 2017 meeting in Houston, TX 2017
- Provide progress reports to TNI Board at each monthly meeting

10. Considerations: *(assumptions/constraints/obstacles/risks)*

- The working group will consult with the NEFAP and the LASEC during the development of the organizational plan.
- The working will identify opportunities for improvement of current processes during development of the new organizational plan.
- The working group will seek to minimize financial impact on TNI in development and implementation of the new structure.

11. Available Resources:

TNI staff support will be provided.

12. Additional Resources Required:

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13. Anticipated Meeting Schedule: *(specify meeting format and frequency)*

The working group will meet by conference call at a minimum of once per month, on the 3rd Tuesday at 9:00 am Central time. At least one face to face working meeting may be needed.