

**MINUTES OF
THE NELAC INSTITUTE'S
PROFICIENCY TESTING COMMITTEE
CONFERENCE CALL
SEPTEMBER 4, 2007**

The Proficiency Testing (PT) Committee of The NELAC Institute (TNI) met by conference call on September 4, 2007 at 1:00 p.m. Eastern Time (ET). The call ended at 1:45 PM ET. Chairman Dr. Anand Mudambi of the US EPA led the meeting. The list of the committee members is given in Attachment B.

Introduction

The following members attended this call:

- Anand Mudambi
- RaeAnn Haynes
- Matt Sica
- Curtis Wood
- Tom McAninch

The following associate members attended this call:

- Mike Miller (State of New Jersey, Trenton, NJ)

General Discussion on Frequency of PT Samples from Comments Received on the Draft Interim Standard

Comments have been received regarding reducing the frequency of PT samples from 2 per year to 1 per year. The NELAP Board has not given a formal recommendation regarding how the current NELAP Accrediting Bodies would view this major change to the standard. The committee members present considered that reducing the frequency of PT samples would be substantial change to the current standard and felt that such a change should be handled in the next version of the standard.

Response to Comments and Incorporation of Accepted Comments

Comments received will be reviewed by the following committee and associate members:

Volume 1: Kirstin, Jim, Tom

Volume 2: RaeAnn, Matt, Mike Miller

Volume 3: Curtis

Volume 4: Dan (who already completed revising the volume based on the comments).

Request from Laboratory Accreditation System Committee (LASC)

Anand will send the LASC the comments received on the PT Draft Interim Standards.

Action Items

The list of action items from this call are given in Attachment A.

Next Call

The next teleconference will take place on September 11, 2007 at 100 PM ET.

Attachment A

**ACTION ITEMS
TNI PROFICIENCY TESTING
SEPTEMBER 4, 2007**

Item No.	Action	Date to be Completed
1.	Anand will send the comments received on the PT DIS to Carol Batterton (LASC)	September 14, 2007

Attachment B

TNI PROFICIENCY TESTING COMMITTEE MEMBERS

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