

**SUMMARY OF THE  
TNI LABORATORY PROFICIENCY TESTING EXPERT COMMITTEE MEETING  
JULY 31, 2015**

The Committee met by teleconference on Friday, July 31, 2015, at 11:00 am EST. Chair Shawn Kassner led the meeting.

**1 – Roll call**

Fred Anderson, Advanced Analytical Solutions (Other)	Present
Kareen Baker, Independent (Other)	Present
Nicole Cairns, NYSDOH (Other)	Present
Rachel Ellis, NJ DEP (AB)	Absent
Scott Hoatson, Oregon DEQ (AB)	Present
Shawn Kassner, Phenova (Chair; Other)	Present
Stacie Metzler, Hampton Roads San. Distr. (Lab)	Absent
Mitzi Miller, Dade Moeller Assocs. (Other)	Absent
Judy Morgan, Env. Science Corp. (Lab)	Absent
Joe Pardue, P2S (Vice-Chair; Other)	Present
Jim Todaro, Alpha Analytical (Lab)	Absent
Lisa Touet, MA DEP (AB)	Absent
Ken Jackson, Program Administrator	Absent

Associate Committee Members present: Steve Arpie, Absolute Standards; Amie Blum, NYC DEP; Chandra Thekkekalathil Chandrasekhar, FLDEP; Rob Knake, A2LA.

Shawn announced he would be leaving Phenova to work for Neptune. He would remain in the “other” category of membership, but as a data user and no longer a PT Provider. The balance of the committee would not change, but there was room for one AB, and at least one PT Provider. He would announce at the next meeting whether he would be able to continue as Committee Chair.

**2 – Previous Minutes**

In the absence of a quorum, no minutes were considered for approval.

**3 – Volumes 3 and 4**

Shawn announced he would be assigning comments to people. He would also make sure the comment spreadsheet was updated from the Chicago meeting.

**3 – Volumes 1 and 2**

Some comments were anticipated on the Interim Standard, including at least one on radiochemistry. At least three people had said they would be sending comments via the voting process. Two of them had already made their comments at the Chicago meeting, and Ken had since reminded them they needed to vote for their comments to be registered. Shawn reminded the Committee members to vote on the Interim Standard.

**Adjournment**

The meeting was adjourned at 11:20 am EDT.