

**SUMMARY OF THE  
TNI LABORATORY PROFICIENCY TESTING EXPERT COMMITTEE MEETING**

**FEBRUARY 3, 2017**

The Committee met by teleconference on Friday, February 3, 2017, at 11:00 am EST. Chair Nicole Cairns led the meeting.

**1 – Roll call**

Fred Anderson, Advanced Analytical Solutions (Other)	Present
Nicole Cairns, NYSDOH (Chair; Other)	Present
Rachel Ellis, NJ DEP (AB)	Present
Patrick Garrity, KYDOW (AB)	Present
Craig Huff, ERA (Other)	Present
Susan Jackson, SC DHEC (AB)	Present
Stacie Metzler, Hampton Roads San. Distr. (Lab)	Present
Tim Miller, Phenova (Other)	Absent
Joe Pardue P2S (Vice-Chair; Other)	Present
Donna Ruokenen, Microbac (Lab)	Absent
Ken Jackson, Program Administrator	Present

Associate Committee Member present: Lauren Smith, A2LA

**2 – Previous Minutes from January 6, 2017**

It was moved by Craig and seconded by Stacie to approve the minutes. All present were in favor, except Susan who abstained.

**3 – Volume 2 Module 2**

The committee reviewed proposed editorial changes to this module, and there were no new comments. It was moved by Stacie and seconded by Fred to approve the changes. Nicole said she would send the revised module to the Consensus Standards Development Executive Committee for verification the changes are editorial and to the Laboratory Accreditation System Executive Committee (LASEC).

**4 – Volumes 3 and 4**

Nicole explained that these volumes, although finalized, would not be implemented by NELAP until the new V1M4 had been developed by the Chemistry Committee, approved by the voting TNI membership, and accepted by NELAP. This would be necessary because V3 and V4 have requirements that are not compatible with the existing (2009) standard.

It was pointed out that updates to ISO 17011 and 17025 would have to be considered for the next round of standards.

**5 – Next Steps**

The committee charter would be considered on the next call on March 3, 2017.

## **6 – Adjournment**

The meeting was adjourned at 11:25 am EST.