

**SUMMARY OF THE
TNI LABORATORY PROFICIENCY TESTING EXPERT COMMITTEE MEETING**

FEBRUARY 28, 2014

The Committee met by teleconference on Friday, February 28, 2014, at 11:00 am EST. Chair Shawn Kassner led the meeting.

1 – Roll call

Fred Anderson, Advanced Analytical Solutions (Other)	Present
Stephen Arpie, Absolute Standards (Other)	Absent
Kareen Baker, Independent (Other)	Present
Yumi Creason, PA DEP (AB)	Present
Rachel Ellis, NJ DEP (AB)	Present
Scott Hoatson, Oregon DEQ (AB)	Present
Shawn Kassner, Phenova (Chair; Other)	Present
Roger Kenton, Eastman Chemical Co. (Lab)	Present
Stacie Metzler, Hampton Roads San. Distr. (Lab)	Present
Mitzi Miller, Dade Moeller Assocs. (Other)	Absent
Judy Morgan, Env. Science Corp. (Lab)	Present
Virgene Mulligan, Amrad (Lab)	Present
Joe Pardue, P2S (Other)	Absent
Jim Todaro, Alpha Analytical (Lab)	Absent
Lisa Touet, MA DEP (AB)	Absent
Ken Jackson, Program Administrator	Absent

Associate Committee Members present: Nicole Cairns, NYSDOH; Bob O'Brien, Sigma-Aldrich; Shari Pfalmer, Env. Science Corp.

2 – Previous Minutes

It was moved by Scott and seconded by Fred to approve the February 14, 2014 minutes. All present were in favor. Shawn said he would ask the rest of the Committee Members to vote by e-mail.

3 – Volume 1 Module 1, and Volume 2 Module 2

Shawn asked the committee to review V1M1 and V2M2 before they are published as a Voting Draft Standard. Susan Wyatt's comment remained outstanding. She was concerned the draft standard did not include a change that incorporated the existing Tentative Interim Amendment (TIA). Shawn said that concern would also affect other committees and other parts of the standard. He said he would move that comment to Bob Wyeth for the CSDEC to consider and to Jerry Parr.

4 – Volume 3 Working Draft Standard

Shawn said he would check with Ken when it would be posted on the website.

5 – Committee Charter

Shawn went through the charter, which he had amended following its discussion in Louisville, and had added Committee Members' terms. He said he still needed to deal with some formatting issues. Some suggestions for further improvement were made. Joe Pardue's term had expired and he had indicated his willingness to continue as a Committee Member. It was moved by Fred and seconded by Judy to reappoint Joe to a second term. All present were in favor, and the rest of the Committee members would be asked to vote by e-mail. Shawn would make further changes to the charter and then send it out to the committee again.

6 – Volume 4

The committee worked through Section 4 of the latest draft version (dated 2/27/14) using Webex, and Shawn made changes as the discussion progressed. It was stressed to make sure definitions were consistent with those in the other volumes. Shawn announced Sections 5 and 6 would be the subject of the next conference call.

7 – Radiochemistry Subcommittee

Virgene reported the PTPEC is re-writing its SOPs on how it determines acceptance levels and this will include radiochemistry. The Radiochemistry Expert Committee is also looking at the wording and is trying to introduce uncertainty levels in PT reporting. This will be reported back to the PTPEC.

Adjournment

The meeting was adjourned at 12:35 pm EDT.