

**SUMMARY OF THE  
TNI LABORATORY PROFICIENCY TESTING EXPERT COMMITTEE MEETING**

**JULY 15, 2016**

The Committee met by teleconference on Friday, July 15, 2016, at 11:00 am EDT. Chair Shawn Kassner led the meeting.

**1 – Roll call**

Fred Anderson, Advanced Analytical Solutions (Other)	Present
Nicole Cairns, NYSDOH (Other)	Present
Rachel Ellis, NJ DEP (AB)	Absent
Patrick Garrity, KYDOW (AB)	Present
Scott Hoatson, Oregon DEQ (AB)	Present
Craig Huff, ERA (Other)	Present
Shawn Kassner, Neptune (Chair; Other)	Present
Stacie Metzler, Hampton Roads San. Distr. (Lab)	Absent
Mitzi Miller, Dade Moeller Assocs. (Other)	Present
Tim Miller, Phenova (Other)	Present
Judy Morgan, Pace (Lab)	Absent
Joe Pardue P2S (Vice-Chair; Other)	Present
Donna Ruokenen, Microbac (Lab)	Absent
Ken Jackson, Program Administrator	Present

Associate Committee Members present: Mike Blades, ERA; Audrey Cornell, ERA; Amanda Grande, Phenova; Brian Stringer, ERA

**2 – Previous Minutes**

It was moved by Fred and seconded by Mitzi to approve the minutes of July 8, 2016. All were in favor.

**3 – Volume 3**

An editorial change was discussed to clarify Clauses 5.9.2.5 b) and 5.9.2.6 b). It was agreed to modify the wording the first clause in each case to read “for samples sizes of seven (7) to nineteen (19) values:”

With this change in place it was subsequently moved by Fred and seconded by Scott to move Volume 3 out of committee as the Final Standard to be passed on to the Laboratory Accreditation System Executive Committee (LASEC) and the NELAP Accreditation Council to be considered for adoption by NELAP. All were in favor.

**4 – Volume 4**

It was moved by Scott and seconded by Fred to move Volume 4 out of committee as the Final Standard to be passed on to the Laboratory Accreditation System Executive Committee (LASEC) and the NELAP Accreditation Council to be considered for adoption by NELAP. All were in favor.

**5 – Standards Interpretation Requests (SIR)**

The Committee had two outstanding SIRs to be considered (SIR 266 and SIR 275). Shawn asked the members to read them and to be prepared to discuss and vote on them during the next meeting.

## **6 – Next Steps**

Shawn would send out the final versions of Volumes 3 and 4 and the response-to-comments spreadsheet to Ken for publication on the TNI website and notification to the commenters of the disposition of their comments. The committee would meet again in 2 weeks to discuss the SIRs and Shawn's upcoming presentation at the Environmental Measurement Symposium in Orange County, CA.

## **7 – Adjournment**

The meeting was adjourned at 11:30 am EDT.