

## **TNI Stationary Source Audit Sample Expert Committee Conference Call Summary October 31, 2008**

Participants: Maria Friedman (Test America), Richard Swartz (MO DNR), Ray Merrill (ERG), Gregg O'Neal (NCDAQ), Stanley Tong (EPA R9), Mike Miller (NJ – retired), Michael Klein (New Jersey), Jack Herbert (OR DEQ), Candace Sorrell (EPA), Henry Beauchamp (Wibby Env.), Jane Wilson (Program Administrator)

### *Review of October 20<sup>th</sup> meeting summary*

The October 20<sup>th</sup> meeting summary was approved as written (R. Swartz motion/M. Friedman second).

### *Chair Updates*

Maria Friedman updated the group on some items related to the SSAS standards development effort.

- A2LA will develop a program for the accreditation of SSA providers – details to follow.
- In addition to the module on SSA providers, the committee will need to look at developing a module for SSA provider accreditors, and whether a separate volume is needed for technical laboratory requirements. The technical requirements could be an appendix to the TNI Quality Systems modules, or a stand alone document. Maria has asked Jack Herbert to review the existing TNI lab requirements modules and she will email the modules to all committee members for input on the preferred approach.
- Details on TNI development of the FoPT tables will be forwarded to the committee.
- Hotel reservations for the Raleigh meeting need to be made by November 3. Participants should meet in the hotel lobby at 8:00 am. The meeting will commence at ~ 8:30 am each day and conclude at the end of ERG business hours.
- Committee applications are still needed for a few participants.

### *Development of Working Draft Standard*

Section 8.2.1 discussion:

- The group discussed how to frame the specific responsibilities of the SSA provider within the language of 8.2.1. It was clarified that this section is applicable to regulatory samples only; those being analyzed for practice or other purposes do not need to comply with this section. It was agreed the SSA provider is responsible for notifying the regulatory authority of the SSA order, and to notify them of any changes in the order before shipment (e.g., cancellation or modification). Timelines for the notification process were also established.
- The group discussed aspects of changes to orders for SSAs. Can the permitted facility hold an order without approval by the state? Should the order not be

shipped until ok'd by the state? The state must be careful about changing or cancelling orders, since the state entity is not financing the sample.

Section 8.2.2 discussion:

- Maria noted that items d) and e) contain criteria that could be covered by the development of the technical laboratory requirements discussed earlier.

Section 8.2.3 discussion:

- It was suggested that the Scope of the standard could address whether the standard is applicable to only regulatory samples or to practice samples as well. The group agreed it applies to both.

Section 9.0 discussion:

- Off line discussion among the regulators resulted in agreement that the data can be reported to the SSA providers first. The provider representatives described the data that are accessible in their current systems. In the existing EPA database, regulators can access sample pass/fail, and can mine data by particular labs, by state or region, method, or SSA sample identification. This same type of data should be available through the SSA providers. Since a central database will not be immediately available, data will have to be accessed one provider at a time.
- The group will determine whether the type of data that are needed will be defined in the standard. The group will also look at the TNI PT program for guidance on how to standardize this.

Section 10.0 discussion:

- Maria will email a TNI SOP to the group that defines the process used by the TNI PT committee on FoPT for determining acceptance limits. Acceptance limits are common to each provider.

Maria asked that everyone review the remainder of the SSA provider module and prepare to review the additional modules she will send to the group in preparation for the face-to-face meeting. The next meeting is scheduled for November 13-14 in North Carolina.