

TNI Stationary Source Audit Sample Expert Committee Teleconference
December 14, 2009

Attendance:

Maria Friedman, Chair	Committee member	present
Jack Herbert	Committee member	present
Michael Klein	Committee member	present
Ray Merrill	Committee member	present
Gregg O'Neal	Committee member	present
Michael Schapira	Committee member	present
Jim Serne	Committee member	absent
Candace Sorrell	Committee member	absent
Richard Swartz, Vice-chair	Committee member	absent
Stanley Tong	Committee member	absent
Jane Wilson	Program Administrator	present
Shawn Kassner	Associate member	present
Mike Miller	Associate member	present
Chuck Wibby	Associate member	absent
-	Guest	
-	Guest	

- 1) Double-check of documents to be referenced in this teleconference

Maria confirmed the documents to be reviewed during today's teleconference from her email of 12/13/09 and Jane emailed the 12/07/09 meeting minutes on 12/14/09.

- 2) Review and approval of minutes from teleconference on December 7, 2009

No comments were offered by the participants. Gregg motioned to approve the minutes as drafted. Mike Klein seconded and all were in favor of the motion.

- 3) Discuss SSAS Table update

Maria asked if Shawn knew how Jeff Lowry determined the failure rates in his example spreadsheet. Shawn noted it was the number of unacceptable sample versus the total data points. Maria suggested the main activity needed toward revising the SSAS tables is to put in the additional data in the spreadsheet format provided by Jeff. Jack added that there are other ways to look at the data that are often necessary to make good decisions.

Shawn suggested the group also go through the TNI SOP 4-001 so there is an accepted procedure in place before the group looks at the data. The committee needs an understanding of what the SOP requires, and how it works since multiple people might be working on the update to the SSAS tables. Ray confirmed the need for someone to review the draft tables for consistency. The spreadsheet provided by Jeff is the format that is used by TNI for calculating FoPT.

The current SSAS table reflects what's in the CFR, but it will need to change based on the anticipated changes in EPA regulations. The table provided by Jeff reflects an attempt to calculate new values based on the historical data. Ray asked if the table reflects the TNI SOP. In Shawn's opinion, it's a start but isn't all the way there yet. Shawn thought Jeff was going to send additional spreadsheets on chromium to Maria, but she hasn't received them yet. These spreadsheets reflect calculations that are closer to the TNI SOP process.

Ray suggested a small group be formed to work on a process flow and drafting of the tables for Expert Committee review. Not everyone can get immersed in this. Shawn will volunteer to run the committee. Other volunteers are Mike Schapira, Ray Merrill, Jack Herbert, and Gregg O'Neal. Shawn will also ask Jeff Lowry and Chuck Wibby to participate.

Ray motioned to form the subcommittee/Mike Schapira seconded. All were in favor of the motion.

Michael Klein noted he has run some failure rate reports from the EPA database. Audit samples generally don't have a high failure rate in NJ, but nationally results are not as good. He thinks it's a reflection of the consistent application of audits and regulatory QA oversight that leads Testers in NJ to only hire quality Laboratories. His concern is that the SSAS tables may loosen some requirements when based on the national data.

Maria sent an update of the combined FAQs document for the committee to review. Not all the proposed changes from Jack and Gregg have been added yet. Maria requests comments on this to determine what should be incorporated.

The Committee discussed the upcoming TNI meeting in January 2010. Maria proposed the Committee could present the FAQs, and update on developing the revised SSAS table, and the central database development depending on what has been completed by then. Additional review of the FAQ document comments can take place via email. Maria proposed taking the next 2 weeks off from teleconferences due to the holidays. She requested all comments on the FAQs consolidated document be submitted by Dec 31. Shawn will start to organize his group for a first meeting after the holidays.

On the FAQs document, Jack thought more detail was needed on Note 5 regarding questions/complaints about audit samples. Maria responded that the flow chart notes should not be prescriptive and each situation may be different in terms of the appropriate action. She recommended keeping the notes as simple as possible.

Ray suggested an agenda item for the Jan 4 meeting – discuss the proposed agenda for the TNI Chicago meeting. Ray suggested Maria draft a proposed

agenda for Chicago meeting so the committee can provide comments. Shawn also noted his abstract for the March SES conference was accepted.

Next Meeting January 4, 2010, 2:00 pm EST – topics for discussion:

- Finalize FAQs document
- TNI Chicago meeting agenda