

TNI Stationary Source Audit Sample Expert Committee Minutes for Meeting via Teleconference on August 20, 2012, 2:00 PM EDT

Attendance:

Maria Friedman – Chair TestAmerica (Laboratory)	Committee member	present
Mike Hayes Linde (Provider)	Committee member	absent
Michael Klein New Jersey DEP (State government)	Committee member	present
Theresa Lowe CCI Environmental	Committee member	present
Paul Meeter Weston Solutions (Stationary Source Tester)	Committee member	present
Gregg O’Neal, North Carolina DAQ (State government)	Committee member	absent
Michael Schapira Enthalpy (Laboratory)	Committee member	present
Jim Serne TRC Solutions (Stationary Source Tester)	Committee member	present
Richard Swartz, Vice-chair Missouri DNR (State government)	Committee member	present
Stanley Tong EPA Region 9 (Federal government)	Committee member	present
Ken Jackson TNI (Program Administrator)	Program Administrator	absent
Ty Garber Wibby (Provider)	Associate member	absent
Shawn Kassner ERA (Provider)	Associate member	present
Mike Miller (Member at large)	Associate member	absent
Wayne Stollings (Triangle Env. Services)	Guest	present
William Daystrom TNI (Webmaster)	Guest	present
Charles Simon (VOC Reporting)	Guest	present

**1) Double-check receipt of documents to be referenced in this teleconference**

All present confirmed receipt of the documents e-mailed August 20, 2012.

**2) Review and approve of minutes from the teleconference on July 10, 2012.**

There were no comments. Mike Schapira moved to approve the minutes; Michael Klein seconded; Stan and Paul abstained. Minutes were approved.

**3) Chair Update**

Maria reported that ACLASS has been recently approved by TNI as a Provider Accreditor and that ACLASS had previous inquiries from two PT Providers who would like to use ACLASS in their accreditation to be SSAS Providers.

Maria also reported that, effective this meeting, Ken will no longer be assisting the Expert Committee with admin functions, like taking minutes, but will continue to setup the meetings. Maria will take care of the minutes on this call but will start assigning the task beginning with the next call, unless somebody volunteers. Wayne suggested to continue the option of recording the calls to assist whoever is assigned or whoever volunteers. All agreed; Maria will notify Ken.

Maria also reported that she had provided information, as requested by Jim Serne, to Jim of Pangea Gases on how to be a SSAS Provider. Only A2LA's name (as Provider Accreditor) was submitted to Jim of Pangea since ACLASS was not yet approved at the time of that notification. Maria will follow-up with Jim to submit ACLASS' info and that of ERA's, in case they would like to partner with ERA on supply of M25 audits.

#### **4) Complete review of SSAS Table Management SOP**

The latest corrections to the SOP, based on the discussions during the call at the NEMC Forum (SSAS call on 8-9-2012), were reviewed:

- a) Replaced "SSAS samples" in the ASRL definition, in Section 3.0, with "audit samples"
- b) Added EPA reference to the Final Rule, in Section 4.4. Stan e-mailed to Maria, during the call, the correct reference
- c) Replaced 21 days with 30 calendar days, in Section 5.2.1, for the Expert Committee's initial review of any request for a change in the SSAS Table; all other references to due dates in days were replaced with calendar days, for clarity

The Change Request Form (CRA) will be attached to the SOP prior to submittal to the Policy Committee for review, then to the TNI Board for endorsement. The SOP may be used while these review and endorsement are in progress.

Since no further revisions were deemed necessary, Stan moved to approve the SOP; Paul seconded. Voice votes were obtained and results were as follows:

Maria = aye

Mike Schapira = aye

Michael Klein = abstained; still has questions re. use of historical data and how are well qualified testers determined

Richard decided to vote via e-mail since he came in late for the SOP discussion. Mike Hayes and Gregg will be requested to vote also via e-mail.

#### **5) Recommendations from the Method 25 subcommittee**

Maria reiterated that the Expert Committee only decided to form the M25 subcommittee to facilitate discussions among interested parties to effect improvements to M25, since the approved acceptance criteria and concentration range for M25 audits, using the historical data, were not considered by many to be satisfactory. However, if the subcommittee wants to go directly to EPA, that is welcomed. The Expert Committee can confine its discussions only to those recommendations that relate to audit samples (re. acceptance criteria for new audits and use of new tracer gas in audit samples).

Michael Klein did not think that the recommendations presented at the NEMC call were final. Maria thought they were final. Charles confirmed that they were not final.

Maria asked voting members if they would like to continue discussing the recommendations once finalized; all voting members said yes.

For a more organized discussion, Maria requested Charles to categorize recommendations whether they are for TNI, method, or guidance. Stan proposed to use language that we would like to see used, in case the recommendations are approved. Stan added that we should not expect approval or even consideration for review. However, it will still be a good idea to get these recommendation into the EPA's desk now for future.method updates.

Stan will also inquire within EPA whether guidance documents can also be updated.

Charles was requested to submit final recommendations, categorized as discussed, on or before the next call on Tue, 9-4-2012, 2:00 PM EDT.

## **6) Adjournment**

The meeting was adjourned at 3:15 pm EDT.