

TNI Stationary Source Audit Sample (SSAS) Expert Committee Teleconference Meeting  
February 24, 2014, 1400 hrs. EST C.G. Simon

**Attendance:**

Maria Friedman – Chair TestAmerica (Laboratory)	Committee member	<b>Present</b>
Charles Simon – Vice Chair VOC Reporting, Inc. (Laboratory)	Committee member	<b>Present</b>
Mike Hayes Linde (Provider)	Committee member	Absent
Michael Klein New Jersey DEP (State Government)	Committee member	<b>Present</b>
Theresa Lowe CCI Environmental (Stationary Source Tester)	Committee member	<b>Present</b>
Paul Meeter Weston Solutions (Stationary Source Tester)	Committee member	Absent
Gregg O'Neal, North Carolina DAQ (State Government)	Committee member	<b>Present</b>
Michael Schapira Enthalpy (Laboratory)	Committee member	<b>Present</b>
Jim Serne TRC Solutions (Stationary Source Tester)	Committee member	<b>Present</b>
Stanley Tong EPA Region 9 (Federal Government)	Committee member	<b>Present</b>
Tom Widera ERA (Provider)	Committee member	Absent
Bob O'Brien Sigma-Aldrich (Accredited Provider)	Committee member	Absent
Mike Miller (member at large)	Associate member	Absent
William Daystrom TNI (Webmaster)	Guest	<b>Present</b>
Katie Strickland Element One (Laboratory)	Guest	<b>Present</b>
DeAnna Oser Georgia DNR (State Government)	Guest	<b>Present</b>

The meeting was called to order at 1407 hours EST by the chair, Maria Friedman. There was a quorum present.

[1] Double-check receipt of documents to be referenced in this teleconference

All present confirmed receipt of the documents [TNI SSASEC Teleconference Agenda for 2-24-2014.doc, TNI SSAS WDS V1M3-Rev0.2 (Participants).doc, TNI\_SSASEC\_Mtg\_2-10-2014\_draft.doc, SSAS Stats 2-23-2014.pdf].

[2] Review and approve minutes from teleconference on December 16, 2013.

The minutes were reviewed and there were no corrections. Theresa Lowe moved to accept the minutes and Jim Serne seconded the motion. There were 5 Yea votes and 1 Abstention. The minutes passed.

[3] Chair update

Maria reminded all that TNI rules allow two 3-year terms for members, but the second term must be requested and approved. Theresa Lowe and Paul Meeter are the only two members currently in this category.

A question was asked if Providers will be charged a \$25 fee to access data in the SSAS Table. Jim Serne asked if TNI was going to send invoices. William Daystrom explained that users will only be charged the access fee if they want to view their data in the SSAS Central Database. This is separate from the SSAS IDs, which are issued free of charge to identify participants in the database. Testers and Laboratories will fill out an application to see their data in the SSAS Central Database, and the \$25 fee will be assessed at that time and accompany the application. This will start in May 2014. The user must have a SSAS ID in order to qualify for an account to view their data.

William Daystrom presented a summary table in PDF format of the database to date, which is appended to these minutes. The Table update showed that, based on Regulator jurisdictions, 41 states have participated to date.

Jim asked why there are filter results listed for Methods 6, 8, 26 and 26A when there are no filter audits for these methods. Are the filter results really for ampules? William said he didn't know why results were entered under filter audits, but Providers upload their data directly and we'll have to check with them. This needs to be corrected.

It was noted that ERA sends the audit samples to the Tester with paperwork showing the recipient as "Lab". This needs to be fixed. This brought up general discussion on how to fix errors in Table entries. Jim asked if we could filter the incoming data to prevent errors. William said that he looks at all incoming entries to check that IDs are valid, that the test method and the analyte match, and that the dates are valid. The program does not check that the media match the method and analyte, but this can be added to the screening protocol.

It was also noted that we should track results in three categories: pass, fail, and cannot evaluate. Mike Schapira suggested that we should list HF and HCl results separately for Method 26. We should also track alternate analytical methods, for example titration versus HPLC. There was some discussion on this until William reminded all that the TNI analysis code can be used for all entries to identify the technology used with the analytical method. Mike suggested that the Provider report should include the TNI analysis code. ERA does not do this currently, Sigma Aldrich does. Maria said we need to make the Providers do this in all cases. We do not need a TIA to accomplish this.

William said the TNI method code is already required to be in the data before it can be uploaded to the Central Database.

One more update from the chair - Maria said that Candace Sorrell from EPA will give us more input after the Source Evaluation Society meeting in March.

The next TNI-SSAS committee teleconference will be on March 10, 2014 at 1400 EDT. The meeting was adjourned by the Chair at 1514 hours EST.

TNI Stationary Source Audit Sample Expert Committee Teleconference Agenda for February 24, 2014:

- 1) Double-check receipt of documents to be referenced in this teleconference
- 2) Review and approve minutes from teleconference on February 10, 2014
- 3) Chair Update
- 4) SSAS Central Database Update
- 5) Discuss TNI SSAS Standard, Volume 1, Module 3