

**TNI Chemistry FoPT Subcommittee**  
**Meeting Summary**  
**July 23, 2013**

1. Roll call and Meeting Minutes:

Chair Carl Kircher called the meeting of the Chemistry FoPT Subcommittee to order on July 23, 2013 at 12:08pm EST. Attendance is recorded in Attachment A. There were 3 members on the call.

The June 25, 2013 minutes were reviewed. The date for the 1,2,4-Trichlorobenzene (mid-level) PDF file was added. Carl asked that the updated minutes be re-distributed before approval. (*Note: Approved 9/24/13.*)

The July 9, 2013 minutes were reviewed. Melanie made a motion to approve the minutes. Dan seconded the motion and it was unanimously approved.

2. Action Items

See action item table in attachments.

3. New Business

- The meeting schedule will be shifted by a week. The next meeting will be August 27, 2013.

4. Next Meeting

The next meeting of the Chemistry FoPT Subcommittee will be August 27, 2013, at 12:00 PM EST. (*Note: This meeting was canceled due to insufficient participation.*)

Action Items are included in Attachment B and Attachment C includes a listing of reminders.

The meeting was adjourned at 12:25 (Motion – Dan Second – Melanie Unanimously approved.)

## Attachment A

### Participants TNI Chemistry FoPT Subcommittee

<b>Members</b>	<b>Affiliation</b>	<b>Contact Information</b>
Carl Kircher, Chair <b>Present</b>	Florida DOH	<a href="mailto:carl_kircher@doh.state.fl.us">carl_kircher@doh.state.fl.us</a>
Joe Morotti <b>Absent</b>	Sigma-Aldrich RTC	<a href="mailto:Joe.morotti@sial.com">Joe.morotti@sial.com</a>
Melanie Ollila <b>Present</b>	Pace Analytical Services, Inc.	<a href="mailto:MOllila@pacelabs.com">MOllila@pacelabs.com</a>
Jeff Lowry <b>Absent</b>	Phenova	<a href="mailto:JeffL@phenova.com">JeffL@phenova.com</a>
Stephen Arpie <b>Absent</b>	Absolute Standards, Inc.	<a href="mailto:stephenarpie@mac.com">stephenarpie@mac.com</a>
Dan Dickinson <b>Present</b>	New York, DOH	<a href="mailto:dmd15@health.state.ny.us">dmd15@health.state.ny.us</a>
Stacey Fry <b>Absent</b>	E.S. BABCOCK & Sons, Inc.	<a href="mailto:sfry@babcocklabs.com">sfry@babcocklabs.com</a>
Ilona Taunton, Program Administrator <b>Present</b>	TNI	828-712-9242 <a href="mailto:tauntoni@msn.com">tauntoni@msn.com</a>

**Attachment B**

**Action Items – Chemistry FoPT Subcommittee**

	<b>Action Item</b>	<b>Who</b>	<b>Expected Completion</b>	<b>Actual Completion</b>
101	Send letter regarding Tin and Cyanide to Stacie.	Carl	7/10/13	Complete

Attachment C

**Backburner / Reminders – Chemistry FoPT Subcommittee**

	<b>Item</b>	<b>Meeting Reference</b>	<b>Comments</b>
4	Consider nomenclature differences between the analyte codes and the FoPT tables.	2-23-10	
10			