

**TNI Chemistry FoPT Subcommittee
Meeting Summary
September 22, 2009**

1. Roll Call and Meeting Minutes:

Co-Chair Carl Kircher called the Chemistry FoPT Subcommittee to order on September 22, 2009, at 12:15pm EST. Attendance is recorded in Attachment A.

Minutes from the July 28, 2009 and September 8, 2009 meetings were reviewed. A motion was made to accept the minutes from the July 28th meeting with one spelling correction and accept the minutes from the September 8th meeting with the wording change Eric recommended by e-mail regarding the letter being prepared for the NELAP Board. The motion was made by Eric and it was seconded by Dan. The minutes were approved (Jeff Lowry abstained) and will be provided to the webmaster for posting.

2. Letter to NELAP Board

Some verbal feedback has already been received from the NELAP Board on the letter sent by the PT Board regarding Experimental Analytes. They want more detail on the mechanism being used to move Experimental Analytes to the accreditation tables. They don't want to just move things over using mean +/- 3 standard deviations without a technical review.

It should be noted that the letter the NELAP Board was sent did not include the Excel files that listed the analytes in question. Brian will speak with Aaren Alger (Chair of the NELAP Board) and make sure an e-mail is sent to the PT Board with the NELAP Board's issues. Brian believes that a spreadsheet of the experimental analytes and an explanation of how the Chem FoPT Subcommittee is evaluating them should cover most of their concerns.

3. PT Board Approval of SOP

The SOP was approved with some language change regarding the masking of data:

Proposed text for section 2.1 third paragraph:

The raw data shall only be available to an accreditation body (AB) member of the FoPT subcommittee or the TNI PT Board. This AB member shall sufficiently mask the data so as to not identify the PTPs or the dates of the PT studies, to preserve confidentiality to the PTPs and to participant laboratories. Once the data has been masked, it can be submitted to the other members of the FoPT subcommittee.

The subcommittee can begin using the SOP.

4. Limit Updates

Carl will review the data Jeff Lowry sent out to the group on July 27th and September 4th. He will put together some suggested limits for the remaining DW analytes and open up e-mail conversation within the Subcommittee. People will need to look at the data Jeff Lowry sent when evaluating Carl's suggested limits. The group will be asked to vote on the limits as a block at the next meeting on October 6th.

5. New Items

None.

6. Next Meeting

The next meeting of the Chemistry FoPT Subcommittee will be October 6, 2009, at 12PM EST.

A motion to adjourn the meeting was made by Eric. Second – Dan . The meeting was adjourned at 1:11pm.

Action Items are included in Attachment B and Attachment C includes a listing of reminders.

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Attachment A

Participants TNI Chemistry FoPT Subcommittee

Members	Affiliation	Contact Information
Carl Kircher, Co-Chair Present	Florida DOH	904-791-1574 carl_kircher@doh.state.fl.us
Brian Boling, Co-Chair Absent	Oregon DEQ	Boling.Brian@deq.state.or.us
Amy Doupe Present	Lancaster Laboratories, Inc.	717-656-2300 x1812 aldoupe@lancasterlabs.com
Jeff Lowry Present	ERA	303-431-8454 jlowry@eraqc.com
Chuck Wibby Absent	Wibby Environmental	303-940 -0033 cwibby@wibby.com
Eric Smith Present	TestAmerica	615-726-0177 x1238 eric.smith@testamericainc.com
Dan Tholen Present	A2LA	231-929-1721 Tholen.dan@gmail.com
Stephen Arpie Present	Absolute Standards, Inc.	203-281-2917 stephenarpie@mac.com
Dan Dickinson Present	New York, DOH	518-485-5570 dmd15@health.state.ny.us
Stacey Fry Present	E.S. BABCOCK & Sons, Inc.	951-653-3351 x238 sfry@babcocklabs.com
Jim Absent		mousejr@nu.com
Ilona Taunton, Program Administrator Present	TNI	828-712-9242 tauntoni@msn.com

Attachment B

Action Items – Chemistry FoPT Subcommittee

	Action Item	Who	Expected Completion	Actual Completion
13.	Prepare letter to ABs to find out their needs on analytes that may be under consideration for deletion. (3/24/09 – <i>It was determined that these tables are used by more than just ABs. This needs to be reconsidered.</i>)	TBD	TBD	
19.	Request the final revision of the SOP #4-001 Guidelines for Calculation of Acceptance Limits from the TNI PT Board.	Eric/Carl	5/5/09	Delayed due to exp PT tables.
22.	Prepare for upcoming meetings by reviewing evaluation files that Jeff will send every 2 weeks.	All	Ongoing	
26.	Carl will distribute the list of potential problem analytes for the group to review and comment on. What should be removed from the table and a reason for why it should be removed. Ilona will compile any comments received.	Carl Ilona	9/22/09	No comments were received. Will postpone to next meeting.
31	Establish suggested DW VOA limits for Subcommittee to review and comment on via e-mail.	Carl	9/29/09	

Attachment C

Backburner / Reminders – Chemistry FoPT Subcommittee

	Item	Meeting Reference	Comments
1	Review summary data to see if it supports a change in the acceptance criteria for DW analytes (For example, VOA, 30% instead of 20%). If data is supportive, Jeff Lowry will approach ELAB.	10-30-08	3/10/09 - Jeff has approached ELAB. They would be happy to put it in a work group – and pass it along with a letter to EPA. We need to provide them with the data.
3	Consider changing the lower limit for Vanadium on WP to 50 ug/L.	6-30-09	
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