

**TNI Chemistry FoPT Subcommittee
Meeting Summary
July 3, 2012**

1. Roll call and Meeting Minutes:

Chair Carl Kircher called the meeting of the Chemistry FoPT Subcommittee to order on July 3, 2012 at noon EST. Attendance is recorded in Attachment A. There were 5 members on the call. Mark will no longer be joining in on future calls.

2. SOP 4-101

Eric's e-mails (6/26):

One additional quick observation – the reference to NELAC in the “Note” in section 3.D should be updated to TNI.

I believe it is the PT Program Executive Committee (PTPEC). That would (to some extent hopefully anyway) prevent some confusion with the PT Expert Committee (PTEC).

The subcommittee agreed with the changes.

Section 2.9: Jeff asked why it has to be to NIST? He would prefer that this specific reference be removed. Joe agreed with this comment. The TNI standard does not have any requirement to reference NIST. Carl proposed to leave the language of the paragraph, but remove the specific reference to NIST. The subcommittee was in agreement.

Carl will make all final changes and send the SOP out to the subcommittee for a final review and possible approval for submission to the PT Program Executive Committee.

3. Action Items

See action item table in attachments.

4. New Business

None.

5. Next Meeting

The next meeting of the Chemistry FoPT Subcommittee will be July 17, 2012, at 12:00 PM EST.

Action Items are included in Attachment B and Attachment C includes a listing of reminders.

Stephen motioned to adjourn the meeting and Stacey seconded the motion. Unanimously approved. The meeting was adjourned at 12:30 pm EST.

Attachment A

Participants TNI Chemistry FoPT Subcommittee

Members	Affiliation	Contact Information
Carl Kircher, Chair Present	Florida DOH	904-791-1574 carl_kircher@doh.state.fl.us
Joe Marotti Present	Sigma-Aldrich RTC	307-721-5485 jmorotti@sial.com
Amy Doupe Absent	Lancaster Laboratories, Inc.	717-656-2300 x1812 aldoupe@lancasterlabs.com
Mark Mensik Absent	Wibby Environmental	303-940 -0033 MMensik@wibby.com
Jeff Lowry Present	Wibby Environmental	720-560-2232 Jlowry@wibby.com
Eric Smith Absent	TestAmerica	615-726-0177 x1238 eric.smith@testamericainc.com
Dan Tholen Absent	A2LA	231-929-1721 Tholen.dan@gmail.com
Stephen Arpie Present	Absolute Standards, Inc.	203-281-2917 stephenarpie@mac.com
Dan Dickinson Absent	New York, DOH	518-485-5570 dmd15@health.state.ny.us
Stacey Fry Present	E.S. BABCOCK & Sons, Inc.	951-653-3351 x238 sfry@babcocklabs.com
Ilona Taunton, Program Administrator Present	TNI	828-712-9242 tauntoni@msn.com

Attachment B

Action Items – Chemistry FoPT Subcommittee

	Action Item	Who	Expected Completion	Actual Completion
13.	Prepare letter to ABs to find out their needs on analytes that may be under consideration for deletion. <i>(3/24/09 – It was determined that these tables are used by more than just ABs. This needs to be reconsidered.)</i>	TBD	Ongoing	
87	Discuss views on dropping problem analytes with the PTP EC.	Carl	Next PTP EC Meeting	
88	Review SOP 4-101 distributed by e-mail on 4-24-12. Prepare any additional comments for the PT Exec Committee in writing and send to Ilona for review at the next subcommittee meeting on 5/8/12.	ALL	5/4/12 (Friday) 6/29/12	Complete
89	Final review SOP. Submit comments to Carl.	All	7/17/12	
90				

Attachment C

Backburner / Reminders – Chemistry FoPT Subcommittee

	Item	Meeting Reference	Comments
4	Consider nomenclature differences between the analyte codes and the FoPT tables.	2-23-10	
7	Review completed NPW table and look for grouped analytes that behave similarly and look for consistent criteria. Compare results to Drinking Water values too.	11-30-10	
9			