

**TNI PT Executive Committee  
Meeting Summary  
September 16, 2010**

1) Roll call and approval of minutes:

Chairman Eric Smith called the TNI PT Executive Committee meeting to order on September 16, 2010, at 1PM EST. Attendance is recorded in Attachment A – there were 8 Executive Committee members present on the call.

Minutes from the August 11<sup>th</sup> and August 19<sup>th</sup> meetings were reviewed. A motion was made by Curtis to approve the minutes with Carl's recommended changes (see below). It was seconded by Gary and unanimously approved. The minutes will be posted on the TNI website.

From Carl:

- (a) I was not aware that I should have provided any report draft to the PT Executive Committee for review. Please delete the last sentence to #4. The on-site evaluation report has already been issued to ACLASS.*
- (b) The parentheses expression to EPA 1623 needs to be removed because this method is not a polymerase chain reaction method.*
- (c) In Steve Stubbs comments (from NELAP AC), you should add a word for clarification: "If the acceptance range is too wide, it does not say anything about a lab's operation."*
- (d) I need clarification on the statement about the A2LA presentation: "93% of the labs are passing*
- (e) the PTs." Should re-word or delete this sentence.*

2) Status of A2LA and ACLASS Assessments

The report has been forwarded to ACLASS. A renewal request has not yet been received from A2LA.

3) Membership

Four members are due to rotate off the committee.

- Steve would like to serve another term.
- Michella – Would like to serve another term. It is important to have someone from their office on the Executive Committee.
- Svetlana – Is thinking about it.
- Matt – Need to check with him.

The committee should do some outreach to NEFAP and SSAS to let them know that we are expanding the committee.

#### 4) Discuss PTPA PT Database Requirements

The standard requires: The PTPA shall maintain a comprehensive data base. When this part of the standard was written, there was only one PTPA. Now that we will potentially have two, this needs to be reviewed.

The committee discussed the issue and possible solutions. A subcommittee was formed to develop language to share with Jerry Parr for input. The subcommittee is Eric, Curtis and Gary. Once feedback is received, the committee will decide on next steps.

#### 5) FoPT Table Format

An Extractable and Purge & Trap header was added to the tables. The NELAP AC voted down the table because of the headers. These headers were added to help define the use of the PTs – a PT intended for a semi-volatile analysis should probably not be used for a volatile analysis.

Discussion:

Curtis: 1,2-Dichlorobenzene – listed as a BNA with a different concentration range (and expected recovery of 65%) and listed in volatile with a much better recovery indicated. Curtis thinks this topic needs to be continually discussed because there must be confusion.

Carl: The ABs feel the PT Executive Committee is defining technologies they should not be defining. Perhaps all groupings should be eliminated and only analytes be listed.

Eric: Disagreed. The different methods have different expected acceptance criteria.

Curtis: International standards (ISO/IEC 17043) are considering the difference in technologies with regard to how the sample is being prepared. There are different limits for the same analyte based on the technologies being used.

Carl: A plus to not having the technology headers is that as new technologies become available the lab can select the appropriate PT based on what the possible ranges are for the new technologies.

Svetlana: Should also focus on the composition of the PTs. This can sometimes make it not suitable for a particular technology.

There was general agreement that the Executive Committee would like to continue communication with the AC on this topic. The PT Executive Committee will ask the Chemistry FoPT Subcommittee to remove the Extractable and P& T headers. This will get the tables processed through and then conversation regarding these types of headers on future tables will continue.

6) Remaining Agenda Items

The remaining Agenda Items will be discussed next month:

- Review TNI 2010 Strategic Plan
- Status of Cryptosporidium Workgroup

7) Review Open Action Items

Updates were made to the Action table (Attachment B).

8) New Business

None.

9) Next Meeting

The next meeting of the PT Executive Committee will be Thursday, October 21, 2010, at 1:00pm EST.

Action Items are included in Attachment B and Attachment C includes a listing of reminders.

The meeting was adjourned at 2:27 EST. (Motion: Curtis Second: Gary Unanimously approved.)

## Attachment A

### Participants

#### TNI

### Proficiency Testing Executive Committee

1:05

<b>Members</b>	<b>Affiliation</b>	<b>Contact Information</b>
Eric Smith, Chair (2010) <b>Present</b>	TestAmerica	615-726-0177 x1238 <a href="mailto:eric.smith@testamericainc.com">eric.smith@testamericainc.com</a>
Ilona Taunton, Program Administrator <b>Present</b>	TNI	828-712-9242 <a href="mailto:tauntoni@msn.com">tauntoni@msn.com</a>
Gary Dechant (2009) <b>Present</b>	Analytical Quality Associates, Inc.	970-434-4875 <a href="mailto:gldechant@aol.com">gldechant@aol.com</a>
Amy Doupe (2009) <b>Present</b>	Lancaster Laboratories, Inc.	717-656-2300 x1812 <a href="mailto:aldoupe@lancasterlabs.com">aldoupe@lancasterlabs.com</a>
Steve Gibson (2008) <b>Present</b>	Texas Comm. on Env. Quality	512-239-1518 <a href="mailto:jgibson@tceq.state.tx.us">jgibson@tceq.state.tx.us</a>
Svetlana Isozamova (2008) <b>Present</b>	Accutest Laboratories – Southeast Division	407-425-6700 <a href="mailto:svetlani@accutest.com">svetlani@accutest.com</a>
Michella Karapondo (2008) <b>Present</b>	USEPA	513-569-7141 <a href="mailto:karapondo.michella@epa.gov">karapondo.michella@epa.gov</a>
Carl Kircher (2010) <b>Present</b>	Florida DOH	904-791-1574 <a href="mailto:carl_kircher@doh.state.fl.us">carl_kircher@doh.state.fl.us</a>
Stacie Metzler (2009) <b>Absent</b>	HRSD	757-460-4217 <a href="mailto:smetzler@hrsd.com">smetzler@hrsd.com</a>
Matt Sica (2008) <b>Absent</b>	State of Maine	207-287-1929 <a href="mailto:matthew.sica@maine.gov">matthew.sica@maine.gov</a>
Curtis Wood (2010) <b>Present</b>	Environmental Resource Associates	303-431-8454 <a href="mailto:cwood@eraqc.com">cwood@eraqc.com</a>

**Attachment B**

**Action Items – TNI PT Executive Committee**

	<b>Action Item</b>	<b>Who</b>	<b>Expected Completion</b>	<b>Actual Completion</b>
17.	Work on language for new TNI policy based on NELAC Policy #16 and EPA Criteria Document.  Policy #16 deals with headers on the PT tables.	Chuck (Eric will review and determine if this is still needed.)	Eric will follow-up with Chuck to determine a date.	Looking for volunteer to help Chuck.
97	Make a recommendation to address evaluation of “less than” (<) reporting. Distribute to Board for consideration.	Carl Eric will review	2/18/10 Completion next meeting.	Next call’s agenda.
132	Prepare update to NPW and SCM FoPT tables with the deletion of analytes that do not meet the 2003 NELAC Standard criteria.	Carl	9/16/10	
133	Update Evaluation SOP and application. Distribute for comment.	Eric	9/16/10	
134	Work with Carrie to get Cryptosporidium work group started.	Eric	9/16/10	
135	Notify RaeAnn that WET FoPT Subcommittee can be reconstituted.	Eric	9/16/10	
136	Start work on the SOP to add analytes to Accreditation FoPT Tables.	Eric, Curtis, Stacie	Nov 2010	

**Attachment C**

**Backburner / Reminders – TNI PT Executive Committee**

	<b>Item</b>	<b>Meeting Reference</b>	<b>Comments</b>
6	DW Table Micro Total Coliform Rule Request	10/15/09	9 out of 10 vs. 10 out of 10
7	Add the Field PT Subcommittee to the limit update SOP during its next update.	3/4/10	