

## **TNI PT Program Executive Committee Meeting Summary**

**October 17, 2013**

### 1. Roll call and approval of minutes:

Vice-Chair, Eric Smith, called the TNI PT Program Executive Committee (PTP EC) meeting to order on October 17, 2013, at 1:05 PM EST. Attendance is recorded in Attachment A – there were 8 Executive Committee members present. Associate members Present: None.

The meeting minutes from September 26, 2013 were reviewed. Joe motioned to approve the minutes as written. Nicole seconded the motion and it was unanimously approved.

### 2. Committee Membership

Stacie and Ilona contacted the NELAP AC and Jerry for AB candidates for the committee. Nomination forms will be shared at the next meeting.

Matt Sica submitted his nomination form. We need to review the definitions of our Stakeholder Groups and determine whether he would be an AB or Other (PTPA).

### 3. Posting of Cryptosporidium Table

Stacie sent out an email this week to find out how to post this table. Ilona will ask Stacie to provide an update to the committee by e-mail.

### 4. Solids and Chemical Waste FoPT Table

Andy and Joe attended their first Chemistry FoPT meeting. Andy commented on the format of the meeting and hoped that the group might consider meeting 2 hours instead of 1 ½ hours to expedite the process. The group will likely finish reviewing limits for the data they currently have next week. The following meeting will be planned as new data comes in for review.

### 5. NPW Table Revised and Posted

The table was posted on October 3, 2013. AB's have commented that they have already received revised reports.

## 6. DW Table with Footnote 15

The NELAP AC received the table update, but the vote has been postponed pending outcome of nomenclature for Cyanide. Ilona will ask Stacie to provide some information on this via e-mail.

## 7. SOP Updates

Stacie was able to reach Stacey Fry and she will be able to help with the SOP on Limit Updates. A meeting will be scheduled to accommodate a number of busy schedules.

## 9. Micro Subcommittee

The subcommittee has not met since San Antonio, but they have a meeting scheduled for Monday 10/21/13. Several members of the committee work for EPA, so the government shutdown caused some meeting delays. Susan is gathering data from PT providers for the made-to values with the quantitative PTs and she has received 3 out of 4 provider responses.

## 10. FoPT Table Format Subcommittee

Jennifer will be meeting with Stacie next week to finalize the membership and plan the first meeting.

Jennifer was at a meeting earlier this month and issues similar to what this committee will be working on were being raised.

## 11. PT Program Evaluation and Database:

Eric will be contacting this group before the end of the month and will plan to meet early November.

## 12. New Business

- Andy mentioned an issue that was brought up in the ELAB meeting in San Antonio regarding a misnamed analyte. Nicole and Susan provided the following additional information:

*Addition – Susan:*

*I searched the IRIS database and found the link for the compound in question. It looks like the IRIS name is Bis(2-chloro-1-methylethyl)ether CAS# 108-60-1 and 2,2'-oxybis(1-chloropropane) is listed as a synonym. If you scroll down to the bottom, you will see the history where EPA changed this name in 2007.*

<http://www.epa.gov/iris/subst/0407.htm>

*The bis(2-chloroisopropyl)ether has a different CAS # 39638-32-9 and has the synonym 2,2'-oxybis(2-chloropropane)*

<http://www.epa.gov/enviro/html/emci/chemref/39638329.html>

*Addition – Nicole:*

*From the San Antonio meeting:*

*Incorrect name: bis(2-chloroisopropyl)ether; CAS# 39638-32-9*

*Correct name: 2,2'-oxybis(1-chloropropane); CAS# 108-60-1*

This will be placed on the November agenda for discussion. Is there something the PTP EC needs to do?

- Ilona reminded the group the program charter needs to be updated for 2014. She will mail the current charter out with the meeting minutes. The committee will also need to prepare a Program Report. (Note: Ilona spoke with Jerry and this report will be a presentation at the start of the Louisville, KY meeting. In the future, this may become a written report.)

### 13. Action Items

- See Attachment B.

### 14. Next Meeting

The next meeting will be confirmed by e-mail – November 21, 2013 at 1pm EST.

Action Items are included in Attachment B and Attachment C includes a listing of reminders.

The meeting was adjourned at 1:45pm EST. Jennifer motion Joe second.  
Unanimously approved.

## Attachment A

### Participants TNI

#### Proficiency Testing Program Executive Committee

Members	Affiliation	Contact Information
Stacie Metzler (2009) CHAIR <b>Absent</b>	HRSD	757-460-4217 <a href="mailto:smetzler@hrsd.com">smetzler@hrsd.com</a>
Ilona Taunton, Program Administrator <b>Present</b>	TNI	828-712-9242 <a href="mailto:tauntoni@msn.com">tauntoni@msn.com</a>
Eric Smith (2010) VICE-CHAIR <b>Present</b>	ALS Environmental	904-394-4415 <a href="mailto:eric.smith@alsglobal.com">eric.smith@alsglobal.com</a>
Justin Brown (2011)  <b>Present</b>	Environmental Monitoring and Technologies, Inc.	847-875-2271 <a href="mailto:jbrown@emt.com">jbrown@emt.com</a>
Susan Butts (2012)  <b>Present</b>	South Carolina DHEC	(803)896-0978 <a href="mailto:buttse@dhec.sc.gov">buttse@dhec.sc.gov</a>
Carl Kircher (2010)  <b>Absent</b>	Florida DOH	904-791-1574 <a href="mailto:carl_kircher@doh.state.fl.us">carl_kircher@doh.state.fl.us</a>
Patrick Brumfield (2012)  <b>Absent</b>	Sigma-Aldrich RTC	(307) 721-5488 <a href="mailto:Pat.Brumfield@sial.com">Pat.Brumfield@sial.com</a>
Michella Karapondo (2011)  <b>Absent</b>	USEPA	513-569-7141 <a href="mailto:karapondo.michella@epa.gov">karapondo.michella@epa.gov</a>
Jennifer Loudon (2013)  <b>Present</b>	Raritan Township Municipal Utilities Authority	(908) 782-7453 x19 <a href="mailto:JLoudon@rtmua.com">JLoudon@rtmua.com</a>
Nicole Cairns (2012)  <b>Present</b>	NY State DOH	(518) 473-0323 <a href="mailto:nlc02@health.state.ny.us">nlc02@health.state.ny.us</a>
Joe Pardue (2011)  <b>Present</b>	Pro2Serve, Inc.	423-337-3121 <a href="mailto:joe_pardue@charter.net">joe_pardue@charter.net</a>
Dr. Andy Valkenburg (2011) <b>Present</b>	Energy Laboratories, Inc.	<a href="mailto:avalkenburg@energylab.com">avalkenburg@energylab.com</a> 406-869-6254
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## Attachment B

### Action Items – TNI PT Executive Committee

	Action Item	Who	Expected Completion	Actual Completion
165	Follow-up on need for NEFAP EC approval of the FSMO FoPT Table.	Eric	Next Meeting	4/18/13: Ilona – will ask NEFAP EC if they need to approve the Lead table.
185	Send updated DW table with Footnote 15 to NELAP AC for approval.	Stacie	4/1/12	Stacie submitted this. Need to confirm approval.
196	Prepare final response to Complaint and forward to committee for approval.	Stacie	10-18-12	
205	Follow-up on membership candidates.	Stacie	6/19/13	In progress.
208	Work with Dan Hickman on any method code issues regarding Tin and Cyanide issues.	Stacie	8/6/13	
212	Submit updated Table Management SOP to committee for review.	SOP Subcommittee	Next Meeting	
213	Update FoPT Subcommittee lists and give to Ilona for corrections on the website.	Stacie	Next Meeting	
214	Update Tin, Total Xylene and Total Cyanide on FoPT tables and submit for approval.	Carl Stacie	Next Meeting	In Progress
215	Post final Protozoa FoPT table. Stacie sent to Ilona.	Stacie Ilona	Next Meeting	9/26: Stacie is checking with Jerry for impact of

	<b>Action Item</b>	<b>Who</b>	<b>Expected Completion</b>	<b>Actual Completion</b>
				recent discussions before sending. Complete.
216	Seek assistance in finding some AB nominations for the committee.	Stacie Ilona	10-16-13	Complete
217	Contact Rebecca regarding Chem FoPT Subcommittee membership.	Ilona	10-8-13	Complete

**Attachment C**

**Backburner / Reminders – TNI PT Executive Committee**

	<b>Item</b>	<b>Meeting Reference</b>	<b>Comments</b>
7	Add the Field PT Subcommittee to the limit update SOP during its next update.	3/4/10	
11	Evaluate how labs are accredited for analytes that co-elute.	5-19-11	
12	PTPA Evaluation Checklist needs to be updated prior to next round of evaluations.	8-6-13	
13	Charter needs to be updated in November.	Ongoing	