

PTSOP minutes – Jan. 19, 2017

Attendees:

Nicole Cairns
Shawn Kassner
Reggie Morgan
Stacie Fry
Gil Dichter
Absent:
Stacy Crandell
Susan Jackson

Meeting was called to order at 1:05 PM (Eastern Time)

1. Minutes from December, 2017 meeting. A motion was made by Nicole to accept and was 2nd by Reggie Morgan. The minutes were approved by the committee. No one abstained or voted negative.
2. PTPEC agreed that we can incorporate SOP4-101 and SOP4-107 into one document. Work should begin at the Feb. meeting with the anticipated goal of completing this by the end of the April meeting.
3. SOP4-102: The comments from the Policy Committee was reviewed and the committee agreed with most of the changes proposed by the policy Committee. We did not agree with items 1.3 and 5.4. The changes and comments were incorporated into the SOP and this was forwarded to Maria (PTPEC) to review and forward to the Policy Committee for approval. Nicole made the changes and forwarded the draft SOP to the committee members.
4. Review SOP4-104 with the recently updated SOP7-101 (TNI Combine PT Program Executive Committee and the NEPAP Committee Evaluation Procedure). Discussion by Shawn (who helped write this revision of SOP7- 101) and Nicole (who helped review SOP7- 101), recommended the PTSOP committee review both documents as homework for the next meeting in Feb. It appears that SOP4-104 may be revised to refer to SOP 7-101; as it most likely that SOP7-101 will be used for the evaluation. We should have some additional input after the meeting in New Mexico. This will be the first SOP for our next meeting in Feb
5. Our next meeting will be on Thursday, Thursday, Feb. 8th from 1-2:20 and the March meeting will be on Thursday, March 8th from 1-2:30, 2018

Meeting adjourned at 1:45 PM

Respectfully submitted
Gil