



The NELAC Institute (TNI) Quality Systems Expert Committee  
Meeting Minutes

The Quality Systems Expert Committee of The NELAC Institute (TNI) met on January 9, 2012 via teleconference. The agenda is presented in Appendix A and the attendees are listed in Appendix B, and Attachment C is a recently received SIR.

After roll call, the committee reviewed the December Minutes and approved them for posting. Silky announced the results of the vote to move the standard to Voting Draft Standard. The vote was 14 in favor with two abstentions.

The committee was polled for attendance at the upcoming Sarasota meeting. Only four in attendance indicated that they would be attending. Since the committee intends to begin discussing negative comments from the voting process, it is critical that at least two-thirds of the committee (eleven members) be present for discussion and voting. Silky will make arrangement for a teleconference during the QS session which is scheduled on Tuesday, January 31 from 1:30 to 5:00 EST

Silky reminded the committee that all members must vote on the standard when it has been posted on the website. This is the public record of their decision to accept or reject the standard, and is critical to the standards process.

The committee reviewed SIR 195 and accepted the proposed response. The SIR will be emailed to Ken Jackson and Ilona Taunton for distribution.

Silky announced that she and 4 other members will be rotating off the committee, and will send out those applications she has received for consideration and voting by the committee.

The adjourned at 1:55 pm EST, with the next meeting scheduled for January 31, 2012 in Sarasota, FL.

**Appendix A - Agenda**

**Conference Call Agenda:**



**The NELAC Institute Quality Systems Expert Committee**

**January 9, 2012 1:00 pm EDT  
1 Hour, 55 Minutes  
Conference Call**

Please Call Dial-in Number: 1-940-287-4000 (East Coast)

Your Participant Access Code is: 816895#

To Associate Members Only: Please RSVP your participation in this call with an email to Silky Labie at [elcatllc@centurylink.net](mailto:elcatllc@centurylink.net) (Subject: RSVP for *January 9 2012*)

**Old Business:**

Roll Call	All	5 minutes
December Minutes	All	5 minutes
Results of vote to post standard	Silky	5 minutes

**New Business:**

Sarasota Meeting	All	10 minutes
Electronic Voting	Silky	5 Minutes
SIR 195	All	

**Appendix B - Participants**

<p><b>Ms. Katie Adams</b>          USEPA Region 10          Manchester Laboratory          7411 Beach Drive East          Mail Code: LAB          Port Orchard, WA 98366          P: (360) 871-8748          E: <a href="mailto:Adams.Katie@epamail.epa.gov">Adams.Katie@epamail.epa.gov</a></p>	<p align="center">P</p>	<p><b>Ms Silky S. Labie</b>          Env. Lab Consulting &amp; Technology, LLC          PO Box 13324          Tallahassee, FL 32311          P: (850) 656-6298          E: <a href="mailto:elcat-llc@comcast.net">elcat-llc@comcast.net</a></p>	<p align="center">P</p>
<p><b>Mr. Brian R Boling</b>          Oregon Dept. of Environmental Quality          3150 NW 229<sup>th</sup> Suite 150          Hillsboro, OR, 97124          P: (503) 693-5745          E: <a href="mailto:boling.brian@deq.state.or.us">boling.brian@deq.state.or.us</a></p>	<p align="center">E</p>	<p><b>Ms Dorothy M. Love</b>          Lancaster Laboratories, Inc.          2425 New Holland Pike,          P.O. Box 12425          Lancaster, PA 17605-2425          P: (717) 656-2300 x1204          E: <a href="mailto:dmlove@lancasterlabs.com">dmlove@lancasterlabs.com</a></p>	<p align="center">P</p>
<p><b>Ms Laurie Carhart</b>          NYS DOH ELAP          PO Box 509, ESP          Albany, NY 12201          P: (518) 486-2538          E: <a href="mailto:ljc09@health.state.ny.us">ljc09@health.state.ny.us</a></p>	<p align="center">A</p>	<p><b>Mr. Robert Martino</b>          QC Laboratories          60 James Way, Unit 6          Southampton, PA 18966          P: (267) 699-0103          E: <a href="mailto:RMartino@qclaboratories.com">RMartino@qclaboratories.com</a></p>	<p align="center">A</p>
<p><b>Ms Robin Cook</b>          City of Daytona Beach          3651 LPGA Blvd          Daytona Beach FL 32124T          P: (386) 671-671 8885          E: <a href="mailto:cookr@codb.us">cookr@codb.us</a></p>	<p align="center">A</p>	<p><b>Mr. Fred S. McLean</b>          NAVSEA 04XQ(LABS)          1661 Redbank Road          Goose Creek, SC 29445-6511          P: (843) 764-7266          E: <a href="mailto:fred.mclean@navy.mil">fred.mclean@navy.mil</a></p>	<p align="center">P</p>
<p><b>Ms Tamara DeMorest</b>          Battelle Memorial Institute          15073 Talons Reach Court          Draper, UT 84020          P: 435-602-2667          E: <a href="mailto:tamara.demorest@gmail.com">tamara.demorest@gmail.com</a></p>	<p align="center">A</p>	<p><b>Ms Michele Potter</b>          NJDEP          9 Ewing Street, 2nd Floor          Trenton, NJ, 08625          P: (609) 984-3870          E: <a href="mailto:Michele.Potter@dep.state.nj.us">Michele.Potter@dep.state.nj.us</a></p>	<p align="center">P</p>
<p><b>Mr. Gil Dichter</b>          IDEXX Laboratories          One Idexx Dr          Westbrook, ME 04092          P: (207) 556-4687          E: <a href="mailto:gil-dichter@idexx.com">gil-dichter@idexx.com</a></p>	<p align="center">P</p>	<p><b>Mr. Randall Querry</b>          A2LA          5301 Buckeystown Pike, Suite 350          Frederick, MD 21704          P: (301) 644-3221          E: <a href="mailto:rquerry@a2la.org">rquerry@a2la.org</a></p>	<p align="center">A</p>
<p><b>Ms. Stephanie Drier</b>          Minnesota Department of Health          P.O. Box 64899          601 Robert Street North          St. Paul, MN 55164-0899          P: (651) 201-5326          E: <a href="mailto:stephanie.drier@state.mn.us">stephanie.drier@state.mn.us</a></p>	<p align="center">A</p>	<p><b>Ms. Kristina Spadafora</b>          Frontier Global Sciences          414 Pontius Avenue North          Seattle, WA 98109          P: (206) 957-1423          E: <a href="mailto:kristinas@frontiergs.com">kristinas@frontiergs.com</a></p>	<p align="center">P</p>

<b>Mr. Eugene Klesta</b> 110 South Hill Street South Bend, IN 46617 P: 574-472-5580 <a href="mailto:eugene.j.klesta@us.ul.com">eugene.j.klesta@us.ul.com</a>	P	<b>Ms. Michelle L. Wade</b> Kn Dept of Health and Environment Forbes Field, Building 740 Topeka, KS 66620 P: (785) 296-6198 E: <a href="mailto:mwade@kdheks.gov">mwade@kdheks.gov</a>	P
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Associate Members:

Larry Penfold  
Dale Hoover  
Paul Junio  
Carl Kircher

**Appendix C**  
**SIR #195**

<b>Standard</b>	2009 TNI Standard
<b>Volume and Module (eg. V1M2)</b>	V1M4
<b>Section (eg. C.4.1.7.4)</b>	1.5.2.1 (d) and (e)
<b>Describe the problem:</b>	The TNI standard changed the words that were in the corresponding NELAC standard from "LODs must be determined..." to "An LOD shall be performed..." I believe either the word "determination" or "verification" needs to be after "LOD." In the first instance, the context implies "determination," but in the second, the meaning could be either. What is the intent of 1.5.2.1 (e)? Is the laboratory required to verify the continued validity of the LOD or to re-determine the LOD?
<b>Comments</b>	<p><i>"d) The LOD shall be initially determined for the compounds of interest in each method in a quality system matrix in which there are neither target analytes nor interferences at a concentration that would impact the results or the LOD shall be performed in the quality system matrix of interest.</i></p> <p><i>e) An LOD shall be performed each time there is a change in the method that affects how the test is performed, or when a change in instrumentation occurs that affects the sensitivity of the analysis."</i></p>
<b>Response</b>	If any changes, as identified in e), occur, the laboratory must perform a new LOD, not a verification.