

2007 TNI Board of Directors Teleconference Meeting

April 11, 2007

1. Call to order

Chair Judy Duncan called the meeting to order. In attendance:

Alfredo Sotomayor
Aurora Shields
Bob Wyeth
Brooke Connor
Dave Mendenhall
Jack Farrell
Joe Aiello
Judy Duncan
Judy Morgan
Ken Jackson
Ken Olson
Sharon Mertens
Steve Arms
Tom McAninch
Jerry Parr

2. Approval of Minutes

The minutes from the April 2 were tabled as Ken Jackson wishes to provide additional language concerning the scability issue.

3. NELAC Update

Judy had nothing to report. The NELAC Board will be meeting later this month and Judy will fill the TNI Board in on activities.

4. Executive Director update

Efforts for NEMC are in control. Jerry had prepared a calendar of activities and a progress report that has been sent to Lara. Lara Autry and Jerry will have a call on April 13 to discuss the status of this effort. Jerry has offloaded work on the TNI website to the website committee and Brooke Connor will be helping on this effort as well as the NEMC website.

5. Complaint Regarding Field Activities Standard

A complaint received by TNI on the Field Activities standard will be handled by the Consensus Standards Development Board. Jerry will provide the TNI Board a document comparing ASTM D7036 to the TNI Field Activities standard.

6. Organizational Memberships

The TNI Board agreed there is a need to improve the organizational memberships, both in terms of maintaining current memberships and obtaining new ones. A membership subcommittee has been formed to work on this issue. Steve Arms, David Mendenhall and Bob Wyeth will work with Jerry on this topic. Initial steps will include reminder letters prior to organization membership renewal and personal contacts from Board members.

7. Composition of the TNI Board & Potential Changes to Bylaws

After reviewing the proposed Bylaw changes and discussing the various options, a motion was approved for the Nominating Committee to prepare a list of federal officials (up to 4) that would be nominated to be elected to the Board in a special election later this year. The announcement of this election should coincide with an announcement about EPA's participation on the Board in an ex officio role.

8. PT Provider Representation on the PT Board

After extensive discussion, the TNI Board directed Jerry Parr to prepare a recommendation to the PT Board that PT provider representatives participate on the PT Board as any other member. Representative from PT providers may participate as voting members of the PT Board or as associates, and are expected to recuse themselves from any conflict of interest. The TNI Board requests the Policy Committee to expedite the establishment of the policies concerning committee operations, ethics, and conflicts of interest. The recommendation to the PT Board will be shared with the TNI board before it is sent to the PT Board. Jerry will also prepare a letter to the complainant who raised this issue explaining the TNI Board's planned actions.

9. TNI Mission and Vision

The TNI Board affirmed the current mission statement:

The purpose of the organization is to foster the generation of environmental data of known and documented quality through an open, inclusive, and transparent process that is responsive to the needs of the community.

10. Governance Document

Jerry will request the Board to provide any comments or concerns on this document. These comments will be tabulated and then distributed before the next call.

11. Next Call

The next call will be May 9 at noon central.