

Minutes

Thursday, April 12, 2007
11:30 AM Central Daylight Time
12:55 PM Central Daylight Time
1-641-696-4444 (Iowa)

1-641-696-4440 (Sprint Customers)
2966198#

1. Welcome.

| LastName | FirstName | PRESENT |
|----------|-----------|---------|
| Autry | Lara | N |
| Carter | Mark | Y |
| Coats | Kevin | Y |
| Duncan | Judy | Y |
| Eaton | Andy | Y |
| English | Zonetta | Y |
| Finazzo | Barbara | N |
| Jackson | Kenneth | Y |
| Moore | Marlene | N |
| Parr | Jerry | Y |
| Perry | Michael | Y |
| Pletl | Jim | Y |
| Shields | Aurora | Y |
| Ward | Gary | N |
| Wichman | Michael | N |
| Wyatt | Susan | N |
| Wyeth | Bob | Y |

2. TNI Newsletter (Publication scheduled for March 30) – Jerry

Aurora will invite 2 or 3 members to help Jerry with the quarterly newsletter. The newsletter content as decided during the March meeting was as follows:

- Articles on programs. Jerry will assign to program administrator. The articles should include the purpose of the program and include any subcommittees of the program and updated on activities.
- Denver article: Short article about the Denver meeting indicating that additional information can be found in the web site - Jerry
- Pictures of receptions in Denver - Jerry
- Promotion for Boston - Jerry
- Election results and announcement of the TNI strategic planning meeting in April - Jerry
- Membership Information – General demographics of current members. Also include information for members that were grandfathered at the time of combining the 2 organizations. - Jerry
- If policy for joining TNI committees is finalized, include a summary of this policy – Alfredo

- Article from the chair of the board will be included for the next newsletter with a summary about the strategic planning meeting
3. Meeting with EPA OW and FEM - April 24 - Jerry and Aurora
A presentation for the FEM is being prepared by Jerry, it includes the following points:
- Who we are – TNI
 - Demographics
 - Thank EPA for their continued support
 - Mission
 - TNI BoDs
 - EPA liaison
 - Description of each TNI Program
 - How we would like EPA to participate
 - Performance Approach
 - TNI has the infrastructure to help with implementation issues
 - TNI has the ability to develop and promote consensus with stakeholders

The meeting with EPA OW will focus around DW and WW issues:

Drinking Water

How do we harmonize the TNI standard and the certification manual

How do we formalize the involvement of the regional evaluators for the recognition of the NELAP AAs. Who is the point of contact who is responsible. MOU.

Discuss presentation at ENMC about the future of the drinking water certification program by Greg Carroll

Wastewater

Harmonize laboratory requirements for wastewater

DMR-QA: request their support and participation

Performance approach

Help us work with the stakeholder groups that support a national accreditation

4. Discussion of other meetings while in DC during April 24 (AWWA?)
Jerry Parr met April 11 in TX with Ken Kirk, the Executive Director of NACWA and Tim Williams, the Director of Government affairs for WEF. They extended an invitation to meet again in DC with members of their staff to talk about the letters and to start talking about what we want for the future. Specially to answer questions about TNI.
5. Assignment from the TNI BoDs - Develop action plan for a standard.

“Summary points agreed to by the TNI Board:

- *Consensus not to have multiple standards – same QS system for all*

- *Documentation appropriate to scope of lab rather than one size fits all*
- *Same for management requirements*
- *Look at scope/function/complexity of the lab rather than size*
Bring these groups to the table – need to talk about in detail”

Premise: All laboratories should be held to the same QS standard. The standard needs to provide flexibility to allow implementation by laboratories with different scopes, functions, complexities, and environmental programs.

Preliminary work on the project will begin April 19 at 11:30 CT. A paper will be outlined by Ken, Bob, Jim, Andy, Judy, Jerry, and Aurora:

Problem statement - frame the issue.

Develop the process.

Identify the stakeholders.

Plan a Meeting to get the work done.

Identify the base/minimum requirements.

Identify implementation needs and tools.

If a new standard is needed, how do we present it to the standard development program for development?

6. Adjourn.