

Summary of Advocacy Committee Meeting January 2, 2020

1. Call to order

Steve Arms called the meeting to order at 12:00 Noon CDT, January 2, 2020. Attendance is recorded in Attachment 1. Steve asked each member present to indicate whether they would like to remain on the Advocacy Committee in the upcoming year. Steve indicated that he would also like to hear from associate members. Responses are indicated on Attachment 1 also. Meeting attendance status for each member has been reviewed and determined that Ron Coss did not attend any meetings in 2019 and his TNI membership has lapsed, and therefore he no longer meets the qualifications to be a committee member.

2. Approval of Minutes

Minutes from December were reviewed. Sharon moved approval and Robin seconded. All present voted in favor. Steve noted that in accordance with findings from the internal audit, the agendas will be sent two days in advance in the future.

3. Updates

- Jerry reported on the public hearing in California on the proposed ELAP rules. The Board rejected the California quality management system brought by a group of utility laboratories but agreed to hold a workshop to get more details. Jerry is preparing a side by side comparison of TNI's quality management system requirements and the suggested CA requirements in advance of the workshop. The workshop is scheduled to be held January 17 with 2 California board members present.
- Jerry proposed that we consider a new members/attendees event with committee chairs. He proposed the "Garden Room" which has a capacity of 150 for this event which would be held on Wednesday night. He also noted that there may not be enough non-NELAP state representatives attending to warrant holding a non-NELAP states meeting.

4. Proposals for 2021 winter meeting

Jerry received 3 viable proposals for the 2021 winter meeting. These included Hyatt North Dallas, Grand Hyatt Denver, and San Antonio Riverwalk. After reviewing and discussing the proposals, members agreed that Jerry should pursue negotiations with San Antonio for the dates they proposed, January 11-14, 2021. The only downside for using a Texas hotel is that California state employees are prohibited from travelling to Texas due to LGBTQ laws in Texas. Jerry estimates this restriction would apply to 3-4 people.

5. Strategic Plan

Members reviewed the list of objectives from the draft strategic plan that are currently assigned to the Advocacy Committee. Jerry had noted previously that developing a mentor plan will likely be the top priority for Advocacy from the new strategic plan. It was suggested that we may need to get a small group together to brainstorm ideas for going forward with this. We could have face to face to sessions at meetings to get input and then make recommendations. Carol will re-do this list of objectives showing the recommended priorities. With respect to the objective under strategy 2.2 relating to the small lab advocate, Robin asked whether she should be recording the substance of phone calls and inquiries that she receives. The consensus answer was "yes", but not to the extent that it becomes burdensome. Knowing the subject of the calls would be helpful for planning outreach and training.

7. Next Meeting

Since there will not be a meeting in February, the next meeting will March 5, 2020, at 12 Noon Central time.

Attachment 1

	Name	(Continue on Committee?)	Stakeholder Group	Present/Absent
1.	Lara Phelps	Yes	EPA (Other)	Absent
2.	Steve Arms	Yes	Other	Present
3.	Lynn Bradley	Yes	Other	Present
4.	Martina McGarvey	Yes	AB	Present
5.	Stacie Crandall	Yes	Lab	Absent
6.	Zonetta English	Yes	Lab	Present
7.	Marlene Moore	Yes	Other and NEFAP	Present
8.	Janice Willey	???	Federal	Absent
9.	Trinity O'Neal	Yes	Lab	Absent
10.	Robin Cook	Yes	Lab	Present
11.	Sharon Mertens	Yes	Lab	Present
12.	Teresa Coins	Yes	Lab	Present
13.	Ron Coss	No	Lab	Absent
14.	Josh Wyeth	Yes	PT provider	Absent
	Associate Members			
	Kirstin Daigle		Lab	Absent
	Judy Morgan		Lab	Absent
	JoAnn Boyd		Lab and FAC	Absent
	Celeste Crowley		AB	Absent
	Keith Chapman	Yes	Other	Absent
	Andrea Teal		TNI Ambassador	Absent
	Devon Morgan		TNI Ambassador	Absent
	Bob Pullano		TNI Ambassador	Absent
	Lee Wolf	Yes	TNI Ambassador	Present
	Paul Junio	Yes	TNI Ambassador	Present
	Lily Sanchez		TNI Ambassador	Absent
	Silky Labie		Other	Absent
	Elizabeth Turner		Lab	Absent
	Stephanie Drier		AB	Absent
	Erin Consuego		Lab	Absent
	Staff			
	Jerry Parr		TNI ED	Present
	Carol Batterton		TNI PA	Present