

Summary of Advocacy Committee Meeting  
January 3, 2019

1. Call to order

Steve Arms called the meeting to order at 12:00 Noon CDT, January 3, 2019. Attendance is recorded in Attachment 1.

2. Approval of minutes

Minutes from December 6, 2018, were not acted upon due to lack of a quorum.

3. CA ELAP draft rules and comment letter

Steve asked Jerry to review the CA ELAPs proposed rules and TNI's draft comment letter. Jerry noted that the cover letter although addressed to Christine Sotelo, was designed to speak to the regulatory partners about the risk involved when an accreditation program does not assure regulatory data of know and documented quality.

Jerry noted the following points in the comments document:

- Legal name of TNI needs to be revised. Members suggested deleting reference to the proposed definition as being "Illegal", and revise to use the term "legal name".
- Regarding comments on the Quality Manual, Jerry noted that the requirements were similar, but not the same as the requirements of the TNI standard. However, labs have the option to comply with the TNI standard now. All labs would have to comply with the TNI standard in three years. After discussion, members decided that all comments related to the Quality manual could be deleted.
- Regarding comments on mobile and satellite labs, members suggested that the tone be softened to sound more like a suggestion.
- Under the section for verification of pesticide identities, members agreed with Jerry's proposal to request the meaning of "verification". Members also noted that "verification" could be subject to interpretation by labs and assessors.
- In addition to the proposed comments, members also suggested adding a comment noting the inconsistency in PT reporting requirements and suggesting a modification in sentence structure.
- In addition, it was noted that some sections of the proposed rules were similar to the TNI standard, but the standard was not quoted exactly. This might be confusing for the labs. After further consideration, Jerry decided not to include this comment.

4. NGAB panel in Milwaukee

Jerry reported that he had invited the NGABs to a panel discussion at the Advocacy meeting as discussed at the last meeting. So far he had received positive responses.

6. Other Milwaukee planning

Jerry noted that we had a significant number of non-NELAP state attendees registered for the Milwaukee meeting. He suggested that we consider inviting them to a special lunch with Advocacy and Accreditation Council leadership (Steve, Carol, Aaren, Lynn) in order to meet these people and learn what questions or concerns they have regarding TNI and our accreditation programs. Members agreed with this approach and suggested that several other NELAP ABs be included as well.

## 7. Next Meeting

The next meeting will be Wednesday, January 30, 2019, in Milwaukee.

### Attachment 1

	<b>Name</b>	<b>Stakeholder Group</b>	<b>Present/Absent</b>
1.	Lara Phelps	EPA (Other)	Absent
2.	Steve Arms	Other	Present
3.	Lynn Bradley	Other	Present
4.	Martina McGarvey	AB	Present
5.	Stacie Crandall	Lab	Absent
6.	Zonetta English	Lab	Present
7.	Marlene Moore	Other and NEFAP	Present
8.	Janice Willey	Federal	Absent
9.	Trinity O'Neal	Lab	Absent
10.	Robin Cook	Lab	Absent
11.	Sharon Mertens	Lab	Present
12.	Teresa Coins	Lab	Present
13.	Ron Coss	Lab	Absent
	<b>Associate Members</b>		
	Kirstin Daigle	Lab	Present
	Judy Morgan	Lab	Present
	JoAnn Boyd	Lab and FAC	Absent
	Celeste Crowley	AB	Absent
	Keith Chapman	Other	Absent
	Andrea Teal	TNI Ambassador	Absent
	Devon Morgan	TNI Ambassador	Present
	Bob Pullano	TNI Ambassador	Absent
	Lee Wolf	TNI Ambassador	Absent
	Paul Junio	TNI Ambassador	Present
	Lily Sanchez	TNI Ambassador	Absent
	Silky Labie	Other	Absent
	Elizabeth Turner	Small Lab Advocate	Absent
	Stephanie Drier	AB	Absent
	<b>Staff</b>		
	Jerry Parr	TNI ED	Present
	Carol Batterton	TNI PA	Present