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Summary of Advocacy Committee Meeting
June 3, 2021

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1. Call to order

Steve Arms called the meeting to order at 12:00 Noon CDT, June 3, 2021. Attendance is recorded in Attachment 1. Susie Arredondo, chair of the Mentoring Steering Committee, joined the meeting as a guest.

2. Approval of Minutes

Minutes from April 1, 2021, and May 6, 2021 were reviewed. Robin moved approval of both sets of minutes. Sharon seconded. All present voted in favor.

3. Updates

- Registration is open for the summer meeting. Advocacy will meet virtually on August 12 from 9am-12pm Eastern time.
- The State of National Accreditation letter is final and awaiting signatures before sending.
- Jerry is doing a presentation at the California ELAP meeting today and hopes to get more mentors and laboratories seeking mentors. Steve, Jerry, and Paul gave presentations at the FSEA meeting.

4. Mentoring SOP

Carol and Steve introduced Susie Arredondo to present the draft SOP for the Mentoring Steering Committee operations. Susie reviewed the SOP and members had the following comments and suggestions:

- Be specific about who is tracking the mentors and mentees and who maintains the database.
- Consider developing a guidance document for mentors and mentees that includes things like a communication plan describing who is the point of contact for the lab.
- Make additional editorial changes as suggested for clarification and consistency.

Susie will take the SOP back to the Steering Committee for revision and the Advocacy Committee will consider the SOP again at their July meeting.

5. Workplan Tasks

Steve asked members for suggestions on how we should approach Goal 2.2 in our workplan which the committee has identified as our next project:

- Develop a long-range plan for promoting the use of the TNI accreditation program to data users.
  - Show the value/benefits.
  - Demonstrate the improvement in performance and data quality.

Limited time was left for discussion, but initial ideas included:

- Focus on getting data users to require their laboratories to use a Quality Management System.
- Identify who the "data users" are and what is important to them. Is it reliability, defensibility, cost or all three?
- Emphasize that reliable and defensible data will be cheaper in the long run.
- Ask major labs who their data users are by category.

There will be additional discussion of this topic at the next meeting.

6. Next Meeting

The next meeting is July 1, 2021 at 12 noon CDT.

Attachment 1

	Name	Stakeholder Group	Present/Absent
1.	Lara Phelps	EPA (Other)	Absent
2.	Steve Arms	Other	Present
3.	Lynn Bradley	Other	Present
4	Martina McGarvey	AB	Present
5.	Stacie Crandall	Lab	Present
6.	Zonetta English	Lab	Absent
7.	Marlene Moore	Other and NEFAP	Present
8.	Janice Willey	Federal	Absent
9.	Trinity O'Neal	Lab	Absent
10.	Robin Cook	Lab	Present
11.	Sharon Mertens	Lab	Present
12.	Teresa Coins	Lab	Absent
13.	Josh Wyeth	PT provider	Present
	Associate Members		
	Kirstin Daigle	Lab	Absent
	Judy Morgan	Lab	Absent
	JoAnn Boyd	Lab and FAC	Absent
	Keith Chapman	Other	Absent
	Andrea Teal	TNI Ambassador	Absent
	Devon Morgan	TNI Ambassador	Absent
	Bob Pullano	TNI Ambassador	Absent
	Lee Wolf	TNI Ambassador	Absent
	Paul Junio	TNI Ambassador	Present
	Lily Sanchez	TNI Ambassador	Absent
	Silky Labie	Other	Absent
	Elizabeth Turner	Lab	Absent
	Stephanie Drier	AB	Absent
	Erin Consuegra	Lab	Absent
	Nan Thomey	Lab (other)	Absent
	Aurora Shields	TNI Ambassador	Absent
	William Lipps	Other	Present
	Celeste Crowley	Other	Absent
	Staff		
	Jerry Parr	TNI ED	Present
	Carol Batterton	TNI PA	Present