

**SUMMARY OF THE  
TNI ASBESTOS EXPERT COMMITTEE MEETING  
November 18, 2020**

The Committee met by teleconference on Wednesday, November 18, 2020, at 1:00 PM EDT. Chair Michelle McGowan led the meeting. The meeting was recorded for the sole purpose of preparation of a meeting summary by the Program Administrator and was deleted immediately after preparation of said minutes.

**Roll call**

Mike Carpinona, Vice-Chair, NJDEP (AB)	Present
Zonetta English, Louisville Jefferson County (Lab)	Present
Myron Getman, NY State DOH (AB)	Absent
Glen Green, Xcel Energy (Other)	Absent
Dixie Marlin, Marlin Quality Management (Other)	Absent
Michelle McGowan, Chair, EMSL Analytical (Lab)	Present
Dan Shelby, EMLab P&K (Lab)	Present
Robert Wyeth, Program Administrator	Present

A quorum was present and the meeting continued. Maria Friedman, an associate member, was also present. The proposed/approved agenda for the meeting is presented as Attachment 1.

**Review of September and October Minutes**

The minutes from the September 2020 conference call will be distributed to all committee members for an e-mail vote of approval. If any additions, deletions and /or corrections are necessary, beyond editorial changes, a revised set of minutes will be circulated for approval. Upon approval of the September minutes they will be forwarded for posting on the TNI website.

**Note:** No responses were received from e-mail ballot request. September minutes approval will be addressed during the November meeting. The re-presented September minutes on a motion by Zonetta and a second by Dan, were unanimously approved by the committee members present.

The October minutes, modified for solely editorial purposes, were presented. On a motion by Mike and a second by Dan, the October minutes were unanimously approved.

Both the September and October minutes were forwarded to William for posting on the TNI website. Copies of these final minutes are embedded below.



Abestos Committee  
minutes 9.16.2020 Fin:



Abestos Committee  
minutes 10.21.2020\_Fi

**Training Reminder**

Bob reminded all in attendance of the available training and also advised that new training was nearing completion. The new training should begin in late January and will required for all committee members.

**Approve Draft Summary**

Michelle developed and distributed the Summary of Changes document for review by the committee. The document was reviewed line by line with minor changes being made. After the committee agreed to the completeness and accuracy of the Summary Document, a motion to accept was made by Mike and seconded by Dan. The motion was passed unanimously by the committee members present. The final Summary Document is embedded below:



Copy of Summary for  
Presentation of EL V11

Maria made one note for future considerations on the Module regarding Section 6.0 DOC, of the need for clarification.

Bob reviewed the next steps of the process, consistent with Sop 2-100, Rev. 3.3 and thanked the committee for their work on completion of the DS and its supporting materials.

The meeting adjourned at 2:00 PM ET. The next meeting of the Asbestos Expert Committee is currently scheduled for Wednesday, December 16, 2020 at 1:00 PM ET.

## **Attachment 1**

# TNI Asbestos Testing Expert Committee (ATEC)

## Conference Call

Committee Meeting

Wednesday, November 18, 2020; 1PM EST

Call in: 1-712-832-8330

Access code: 822 174

Michelle McGowan, Chair

Michael Carpinona, Vice Chair

## **AGENDA**

Roll call

Review and approve September and October, 2020 Minutes

Review and approve Agenda

Training reminder

- <http://nelac-institute.org/eds/download/ChairTraining.php>

Develop and approve Draft Summary

Next Meeting: December, 16 2020 @ 1PM ET