

**SUMMARY OF THE
TNI ASBESTOS EXPERT COMMITTEE MEETING
September 16, 2020**

The Committee met by teleconference on Wednesday, September 16, 2020, at 1:00 PM EDT. Chair Michelle McGowan led the meeting. The meeting was recorded for the sole purpose of preparation of meeting minutes by the Program Administrator and was deleted immediately after preparation of said minutes.

Roll call

Mike Carpinona, Vice-Chair, NJDEP (AB)	Absent
Zonetta English, Louisville Jefferson County (Lab)	Present
Myron Getman, NY State DOH (AB)	Present
Glen Green, Xcel Energy (Other)	Present
Dixie Marlin, Marlin Quality Management (Other)	Absent
Michelle McGowan, Chair, EMSL Analytical (Lab)	Present
Dan Shelby, EMLab P&K (Lab)	Absent
Robert Wyeth, Program Administrator	Present

A quorum was present; the meeting/conference call continued. Associate committee member Maria Friedman was also present for the meeting. The proposed agenda is presented as Attachment 1 and was approved by the committee with the addition of Old/New Business.

Review of Minutes from past Meetings

The minutes from the June conference call were approved by e-mail ballot. Minutes were forwarded to William for posting. A brief statement was also supplied for posting on the TNI website indicating that the committee did not meet in July of 2020 along with the summary of the aborted August call.

Training Reminder

Committee members were reminded of the training available at <http://nelac-institute.org/eds/download/ChairTraining.php>. Committee also advised that a new committee training program was under development and should be in place by January 2021 and would be required for all committee members.

Develop and Approve Draft Summary

Bob described the requirements for the summary document to be posted with the previously approved DS. The form, consistent with SOP 2-100, Rev. 3.3 and attached below, requires statements of changes to the DS that have been made by the committee. As the DS changes were initiated prior to the approval of the SOP, the committee will return to earlier drafts of the standard during its development to identify substantive changes in the document to be identified and recorded on the Summary form. The information collection process will be completed prior to the next conference call by Myron and Michelle and distributed to the entire committee for review and further input during the October meeting.



Summary for
Presentation of EL V

Old/New Business

Bob advised the committee of planning by the TNI Board of Directors for a Winter meeting in San Antonio, Texas in January 2021. The meeting will be both face-to-face and virtual to ensure participant regardless of individuals ability to travel which maybe limited. More information will be forthcoming.

Committee membership is also an issue for the committee as no staggered terms were established for the original committee Bob will contact current members to ascertain their willingness to continue on the committee and to accept some staggered terms. The call for members will also be presented in the next TNI Newsletter. Bob also requested nomination of any individuals the current committee members believed could effectively participate in the expert committee going forward.

The meeting adjourned on a motion by Myron and a second by Zonetta at 1:53 PM ET on September 16, 2020.

The next meeting of the Asbestos Expert Committee is currently scheduled for Wednesday October 21, 2020 at 1:00 PM ET.

Attachment 1

TNI Asbestos Testing Expert Committee (ATEC)

Conference Call

Committee Meeting

Wednesday, September 16, 2020; 1PM EST

Call in: 1-712-832-8330

Access code: 822 174

Michelle McGowan, Chair

Michael Carpinona, Vice Chair

AGENDA

Roll call

Review and approve Agenda

Review of past minutes

Training reminder

- <http://nelac-institute.org/eds/download/ChairTraining.php>

Develop and approve Draft Summary

Old/New Business

Next Meeting: October 21, 2020 @ 1PM ET