

SUMMARY OF THE TNI ASBESTOS EXPERT COMMITTEE MEETING

The Committee met by teleconference on Wednesday, March 20, 2019, at 1:00 PM EDT. Chair Myron Getman led the meeting. The call was recorded and subsequently deleted upon completion of the draft minutes.

1 – Roll call

Mike Carpinona, NJDEP (AB)	Present
Zonetta English, Louisville Jefferson County (Lab)	Absent
Myron Getman, Chair, NY State DOH (AB)	Present
Glen Green, Vice-Chair, Xcel Energy (Other)	Absent
Dixie Marlin, Marlin Quality Management(Other)	Absent
Michelle McGowan, EMSL Analytical (Lab)	Present
Dan Shelby, EMLab P&K (Lab)	Absent
Carl Kircher, FLDOH, Associate Committee Member	Absent
Robert Wyeth, Program Administrator	Present

As a quorum was not present, no official business was conducted but attendees did proceed with the agenda to the extent permissible.

2. – Missing Minutes

Due to the passing of the previous Program Administrator and despite attempts by multiple individuals, the minutes from the Asbestos Expert Committee meeting from November, December and January are not available and no further attempts will be made to recover. If these minutes are somehow recovered they will be presented to the committee for approval and subsequently posted, The committee did not meet in February of 2019 due to the proximity to the January face-to-face meetings in Milwaukee.

As the only official business was votes taken by the committee to approve changes in the V1M3 draft and due to the fact that all this work will have to be re-done from the version of the standard covered by available minutes, no efforts will be expended to re-create these minutes

3. – Review and Approve Agenda

With attendee understanding that not official business nor votes could formally occur the agenda was approved for discussion and the meeting proceeded. He agenda is presented as Attachment 1.

4. – Training Reminder

Myron reminded attendees of the training materials available on line.

5. – Old Business; the Draft standard

While the committee spent considerable time on revisions to V1M3, the latest draft of the committee's effort are also unavailable and subsequently the committee will return to that version of the standard that was included in the last available committee record (i.e., Fall of 2018) and continue with their efforts to modify V1M3. This document is titled V1M2_draft_0618.doc. Myron asked committee members to collect any old notes or file materials to help move through this process.

6. – New Business; How to Proceed

As presented above the committee will continue from the last available version of the standard to complete their activities.

Additionally, in order to prevent the future possible lose of documents, Myron propose the use of a separate on-line file for document storage. This was considered as a permissible practice so long as all TNI requirements continue to be met. Myron will continue measures to establish such an on-line storage option.

The meeting adjourned at 1:35 PM EDT. The next meeting is scheduled for April 17, 2019.

Attachment 1

TNI Asbestos Testing Expert Committee (ATEC)

Conference Call

Wednesday, March 20, 2019; 1PM EDT

Call in: 1-712-832-8330

Access code: 822 174

Myron Getman, Chair

Glen Green, Vice Chair

AGENDA

1. Roll call
2. Missing Minutes
3. Review and approve Agenda
4. Training reminder
 - <http://nelac-institute.org/eds/download/ChairTraining.php>
5. Old Business
 - The draft standard
6. New Business
 - How to proceed?
 - Have to re-review current draft (V1M3_draft_0618)
 - Google Drive for redundancy?
 - Permissible?
 - Establish a “TNI Asbestos” Gmail account which can be passed on to succeeding Chairs, Vice-Chairs, and Administrators.

Next Meeting: April 17, 2019 @ 1pm