

**SUMMARY OF THE
TNI ASBESTOS EXPERT COMMITTEE MEETING
April 17, 2018**

The Committee met by teleconference on Wednesday, April 17, at 1:00 PM EDT. Chair Myron Getman led the meeting. The call was recorded and subsequently deleted upon completion of the draft minutes.

1 – Roll call

Mike Carpinona, NJDEP (AB)	Present
Zonetta English, Louisville Jefferson County (Lab)	Absent
Myron Getman, Chair, NY State DOH (AB)	Present
Glen Green, Vice-Chair, Xcel Energy (Other)	Present
Dixie Marlin, Marlin Quality Management(Other)	Absent
Michelle McGowan, EMSL Analytical (Lab)	Present
Dan Shelby, EMLab P&K (Lab)	Present
Carl Kircher, FLDOH, Associate Committee Member	Absent
Robert Wyeth, Program Administrator	Present

A quorum was present and the meeting proceeded.

2. – Minutes from March 20, 2019 Conference Call (Attachment 1)

With one minor editorial correction the minutes were moved to accept by Glen, seconded by Michelle. The motion passed with a unanimous vote of members in attendance,

3. - Review and Approve Agenda (Attachment 2)

The agenda was approved without any suggested changes and the meeting proceeded.

.4. – Training Reminder

Myron reminded attendees of the training materials available on line.

5. – Old Business; Google Drive

Myron has established a Google drive e-mail account to insure redundancy of information pertinent to the committee. Myron sent a link to all committee members. If any members would prefer a direct e-mail address to use to access this drive they should inform Myron. The only content on the drive at this time are the draft agenda, the draft of V1M3 from last spring with tracked changes and the excel spreadsheet that Myron prepared based on his compilation of notes/potential changes derived from past notes and minutes.

6. – New Business; Draft Revision Review 4-19

Myron distributed his excel spreadsheet (with the agenda announcement to all committee members) of changes and agreed upon modifications to V1M3 prior to the loss of later changes. The spreadsheet lists each section and subsection of the draft document with a notation as to whether the committee had found the draft language acceptable or what new language had been proposed or alternatively what the issue(s) were in that particular section/subsection. Sections/subsections labeled as TBD (to be determined) were items in the review for which no records were found or were yet to be resolved or reviewed.

Myron also distributed the last available version of the draft V1M3 recovered from last spring.

An example of a TBD was control charts first noted in section 7.2.1.1.b (and other following sections). Discussion followed relative to the requirement in methods and in AB accreditation for the use of control charts and the decision of the committee was to make no changes to this requirement in V1M3. The means of development of said charts was not detailed so as not to be overly prescriptive but is left to the discretion of the lab and/or the AB.

Another topic of discussion was the modules use of NIST SRM references; the decision of the committee was to insert where appropriate the term “or equivalent” following the specific NIST SRM citation.

Modifications in language regarding water, air and bulk analysis of asbestos were also presented and changes will be incorporated. The discussions concluded and will commence in May at Section 7.2.3.2 Test Variability/Reproducibility.

Bob will verify consistency between the excel spreadsheet and the edited/tracked draft version of V1M3 provided by Myron, make additional edits agreed upon today and distribute a new version of draft V1M3 to all members prior to the next conference call.

With scheduled time expiring, a motion to adjourn was made by Michelle and seconded by Glen. The motion passed unanimously by members present. The meeting adjourned at 1:30 PM EDT. The next meeting is scheduled for May 15, 2019.

ATTACHMENT 1

SUMMARY OF THE TNI ASBESTOS EXPERT COMMITTEE MEETING March 20, 2019

The Committee met by teleconference on Wednesday, March 20, 2019, at 1:00 PM EDT. Chair Myron Getman led the meeting. The call was recorded and subsequently deleted upon completion of the draft minutes.

1 – Roll call

Mike Carpinona, NJDEP (AB)	Present
Zonetta English, Louisville Jefferson County (Lab)	Absent
Myron Getman, Chair, NY State DOH (AB)	Present
Glen Green, Vice-Chair, Xcel Energy (Other)	Absent
Dixie Marlin, Marlin Quality Management(Other)	Absent
Michelle McGowan, EMSL Analytical (Lab)	Present
Dan Shelby, EMLab P&K (Lab)	Absent
Carl Kircher, FLDOH, Associate Committee Member	Absent
Robert Wyeth, Program Administrator	Present

As a quorum was not present, no official business was conducted but attendees did proceed with the agenda to the extent permissible.

2. – Missing Minutes

Due to the passing of the previous Program Administrator and despite attempts by multiple individuals, the minutes from the Asbestos Expert Committee meeting from November, December and January are not available and no further attempts will be made to recover. If these minutes are somehow recovered they will be presented to the

committee for approval and subsequently posted, The committee did not meet in February of 2019 due to the proximity to the January face-to-face meetings in Milwaukee.

As the only official business was votes taken by the committee to approve changes in the V1M3 draft and due to the fact that all this work will have to be re-done from the version of the standard covered by available minutes, no efforts will be expended to re-create these minutes

3. – Review and Approve Agenda

With attendee understanding that not official business nor votes could formally occur the agenda was approved for discussion and the meeting proceeded. He agenda is presented as Attachment 1.

4. – Training Reminder

Myron reminded attendees of the training materials available on line.

5. – Old Business; the Draft standard

While the committee spent considerable time on revisions to V1M3, the latest draft of the committee's effort are also unavailable and subsequently the committee will return to that version of the standard that was included in the last available committee record (i.e., Fall of 2018) and continue with their efforts to modify V1M3. This document is titled V1M2_draft_0618.doc. Myron asked committee members to collect any old notes or file materials to help move through this process.

6. – New Business; How to Proceed

As presented above the committee will continue from the last available version of the standard to complete their activities.

Additionally, in order to prevent the future possible lose of documents, Myron propose the use of a separate on-line file for document storage. This was considered as a permissible practice so long as all TNI requirements continue to be met. Myron will continue measures to establish such an on-line storage option.

The meeting adjourned at 1:35 PM EDT. The next meeting is scheduled for April 17, 2019.

ATTACHMENT 2
TNI Asbestos Testing Expert Committee (ATEC)

Wednesday, April 17, 2019; 1PM EST

Call in: 1-712-832-8330

Access code: 822 174

Myron Getman, Chair

Glen Green, Vice Chair

AGENDA

1. Roll call
2. Review and approve March minutes
3. Review and approve Agenda
4. Training reminder
<http://nelac-institute.org/eds/download/ChairTraining.php>
5. Old Business
Google Drive set up
6. New Business
Draft Revision Review 4-19
 - a. Summation of minutes and agendas
Pick up where records stop (non-sequential)
 - b. 7.2.1.1 b), c), e) iv, f) – control charts
 - c. 7.2.1.1 e) ii, iii – NIST equivalentsSequential

- d. 7.2.2.3
- e. 7.2.2.4
- f. 7.2.3.1
- g. 7.2.3.2 – “at least 30% concentration”
- h. 7.2.3.2 c) – round robin

Continue as time permits following Draft Revision Review 4-19

Next Meeting: May 15, 2019 @ 1pm