

**SUMMARY OF THE
TNI ASBESTOS EXPERT COMMITTEE MEETING
May 15, 2019**

The Committee met by teleconference on Wednesday, May 15, 2019, at 1:00 PM EDT. Co-Chair Glenn Green led the meeting. The call was recorded and subsequently deleted upon completion of the draft minutes.

1 – Roll call

Mike Carpinona, NJDEP (AB)	Absent
Zonetta English, Louisville Jefferson County (Lab)	Absent
Myron Getman, Chair, NY State DOH (AB)	Absent
Glen Green, Vice-Chair, Xcel Energy (Other)	Present
Dixie Marlin, Marlin Quality Management(Other)	Absent
Michelle McGowan, EMSL Analytical (Lab)	Present
Dan Shelby, EMLab P&K (Lab)	Present
Carl Kircher, FLDOH, Associate Committee Member	Absent
Robert Wyeth, Program Administrator	Present

A quorum was not present and an official meeting of the committee could not be held.

2. – Minutes from April 17, 2019 Conference Call (Attachment 1)

The minutes were submitted by e-mail for ballot. The minutes were approved by the majority of the committee members and forwarded for posting. The e-mail ballot was 4 in favor and 3 abstentions.

As an item of new business, Bob advised the committee that he was working with Myron to develop a Summary and Outline of the changes the committee is working on regarding V1M3. The posting of these documents, approval for which will be on the agenda for the next meeting, are the next steps required in SOP 2-100.

As no official committee business could be completed, the call was terminated at 1:15 PM ET. The next call will be scheduled for June 19, 2019 at 1:00 PM ET.

ATTACHMENT 1

SUMMARY OF THE TNI ASBESTOS EXPERT COMMITTEE MEETING April 17, 2018

The Committee met by teleconference on Wednesday, April 17, at 1:00 PM EDT. Chair Myron Getman led the meeting. The call was recorded and subsequently deleted upon completion of the draft minutes.

1 – Roll call

Mike Carpinona, NJDEP (AB)	Present
Zonetta English, Louisville Jefferson County (Lab)	Absent
Myron Getman, Chair, NY State DOH (AB)	Present
Glen Green, Vice-Chair, Xcel Energy (Other)	Present
Dixie Marlin, Marlin Quality Management(Other)	Absent
Michelle McGowan, EMSL Analytical (Lab)	Present
Dan Shelby, EMLab P&K (Lab)	Present
Carl Kircher, FLDOH, Associate Committee Member	Absent
Robert Wyeth, Program Administrator	Present

A quorum was present and the meeting proceeded.

2. – Minutes from March 20, 2019 Conference Call (Attachment 1)

With one minor editorial correction the minutes were moved to accept by Glen, seconded by Michelle. The motion passed with a unanimous vote of members in attendance,

3. - Review and Approve Agenda (Attachment 2)

The agenda was approved without any suggested changes and the meeting proceeded.

.4. – Training Reminder

Myron reminded attendees of the training materials available on line.

5. – Old Business; Google Drive

Myron has established a Google drive e-mail account to insure redundancy of information pertinent to the committee. Myron sent a link to all committee members. If any members would prefer a direct e-mail address to use to access this drive they should inform Myron. The only content on the drive at this time are the draft agenda, the draft of V1M3 from last spring with tracked changes and the excel spreadsheet that

Myron prepared based on his compilation of notes/potential changes derived from past notes and minutes.

6. – New Business; Draft Revision Review 4-19

Myron distributed his excel spreadsheet (with the agenda announcement to all committee members) of changes and agreed upon modifications to V1M3 prior to the loss of later changes. The spreadsheet lists each section and subsection of the draft document with a notation as to whether the committee had found the draft language acceptable or what new language had been proposed or alternatively what the issue(s) were in that particular section/subsection. Sections/subsections labeled as TBD (to be determined) were items in the review for which no records were found or were yet to be resolved or reviewed.

Myron also distributed the last available version of the draft V1M3 recovered from last spring.

An example of a TBD was control charts first noted in section 7.2.1.1.b (and other following sections). Discussion followed relative to the requirement in methods and in AB accreditation for the use of control charts and the decision of the committee was to make no changes to this requirement in V1M3. The means of development of said charts was not detailed so as not to be overly prescriptive but is left to the discretion of the lab and/or the AB.

Another topic of discussion was the modules use of NIST SRM references; the decision of the committee was to insert where appropriate the term “or equivalent” following the specific NIST SRM citation.

Modifications in language regarding water, air and bulk analysis of asbestos were also presented and changes will be incorporated. The discussions concluded and will commence in May at Section 7.2.3.2 Test Variability/Reproducibility.

Bob will verify consistency between the excel spreadsheet and the edited/tracked draft version of V1M3 provided by Myron, make additional edits agreed upon today and distribute a new version of draft V1M3 to all members prior to the next conference call.

With scheduled time expiring, a motion to adjourn was made by Michelle and seconded by Glen. The motion passed unanimously by members present. The meeting adjourned at 2:30 PM EDT. The next meeting is scheduled for May 15, 2019.